



Washington State Emergency Response Commission Meeting

Meeting Minutes

Wednesday, February 6, 2019

10:00 AM – 12:00 pm

Building 20

Camp Murray, WA

MEMBERS PRESENT

Chief Mike Harris, SERC Chair (via Conference Bridge)
Melissa Gannie, Washington State Patrol, Primary
Rob Dengel, Department of Ecology, Primary
Erin Jesky, Department of Ecology, Alternate
Alysha Kaplan, Military Department, Primary
Gregory McKnight, Department of Health, Alternate
Chandra Fox, Local Emergency Manager, Primary
Sandi Duffey, Local Emergency Planning Committee-Eastside, Alternate
Willie Barrington, Local Emergency Planning Committee-Westside, Alternate

GUESTS PRESENT

Carlos Cabelio, Military Department's Joint Operations Center
Joseph Schooler, 10th Homeland Response Force (HRF)
Kelly Wickel, 10th Homeland Response Force (HRF)
Tammi Wright, Mason County (via Conference Bridge)
Doug ten Hoopen, Skagit County (via Conference Bridge)

SUPPORT STAFF PRESENT

Susan Forsythe, SERC Administrator, Military Department
Diane Fowler, EPRCA Coordinator, Department of Ecology
Tirzah Kincheloe, HMEP Grant Manager, Military Department
Stephanie Hakala, HazMat Training Coordinator, Military Department
Kim Mask, SERC Administrative Support, Military Department

CALL TO ORDER and INTRODUCTIONS

Due to low attendance, the meeting was moved to Building 20 to accommodate better connect for those attending via the conference bridge.

Chief Harris called the meeting to order at 10:04 AM by welcoming everyone and starting introductions.

REVIEW AND APPROVAL OF SEPTEMBER 17, 2018 MEETING MINUTES

Chandra Fox motioned for the October 31, 2018 minutes to be approved as written. Sandi Duffey seconded the motion. The motion was unanimously approved. The October 31 meeting minutes are final and will be posted to the Military website's SERC section (<https://www.mil.wa.gov/other-links/state-emergency-response-commission-serc>).

WORKGROUPS AND STANDING REPORTS

Training Coordination (Hazmat Training) – Scott Lancaster / Stephanie Hakala

Melissa Gannie reported on behalf of Scott: Since October 2018 State Fire Marshal's Office has trained over 350 Responders in all level of hazmat training. We are over our position from this time last year. The training requests are up and expect to hit our objective of training over 1,200 Responders by grant end. Scott finalizing the Ammonia training for the rural community and should have dates on the books soon. We will be running a HazMat Technician class in Walla Walla #5 in April with the assistance of Chief Mike Harris.

Stephanie: The HazMat conference will be held April 4-7 in Spokane. The actual training will begin on April 5th. This year the format will be changing slightly. The conference will end by noon on Sunday to allow enough time for attendees travel home at the end of the conference. More information about the conference will be coming out soon.

Stephanie reported that this may be her last SERC meeting due to accepting the position of EOC Staff Training Program Manager for EMD. Her previous position should be announced soon.

EPCRA Compliance and Outreach – Diane Fowler

Currently about 1,600 have reported. Many have completed electronically, as of January 1st. Diane will send out a reminder to those who are expected to report.

SERC Budget Report – T.J. Rajceвич (<https://www.mil.wa.gov/uploads/pdf/emergency-management/serc---budget-update-2.1.19.pdf>)

Due to the recent federal government shutdown, the Western State SERC meeting was cancelled and is in the process of being rescheduled. The date has yet to be determined. Since it was decided by the SERC to use \$1,440 to send the SERC chair to the conference, would like to ask for a motion to move that into assisting the LEPC/Tribal Conference.

- *Sandi Duffey made a motion to move \$1,440 to the LEPC/Tribal Conference. Chandra Fox seconded the motion. The motion was unanimously approved to support the conference.*

Would like to have the discussion about the Roles and Responsibilities of SERC Members and Strategic Planning during the LEPC Conference.

HMEP Grant Update –Tirzah Kincheloe (<https://www.mil.wa.gov/uploads/pdf/emergency-management/hmep---serc-2.6.19.pdf>)

- 16HMEP Funding Status for Years 1 & 2 (see PowerPoint link above)
 - WSP has spent down their Year 1 & 2 funds and are working on a final reimbursement so WA EMD can close the agreement
 - Three LEPC agreements end next month, March 30, and two agreements were extended, or are in the process of extending to, June 30. If funds haven't been expended by the agreement end date, then they will be reallocated
 - Snohomish County's agreement has been fully expended and closed
 - The HazMat Workshop and LEPC Conference came in under-budget and funds will have to be reallocated (see comment under Year 3 for SERC's input that is needed for the reallocation)
- 16HMEP Funding Status for Year 3 (see PowerPoint link above)
 - The Performance Period ends in 7 months on September 29, 2019
 - Planning for the HazMat Workshop and LEPC Conference is underway
 - Since funds that were originally allocated to the LEPC Conference are now budgeted under the SERC Operating Budget, we are looking for suggestions from the SERC on where to reallocate the funds. Per the meeting in October, SERC members would

identify statewide training needs and assist in identifying the appropriate courses to fund – **looking for a vote at the next SERC meeting in April**

- 19HMEP
 - PHMSA is hosting a conference call next week on February 13 to discuss the next round of funding
 - WA EMD will be sending out the application template for LEPCs (questions will remain the same, but the template will be modified for ease of use)

LEPC Planning Status – Susan Forsythe

Two LEPC have submitted plans since the last meeting (Grant and Skagit). Some LEPCs have notified the SERC by letter that they are going to be updating their plans.

LEPC/Tribal Conference Update – Susan Forsythe

The conference is confirmed for April 30 – May 2 in Leavenworth, WA. The host resort will be the Icicle Village Resort, 505 Highway 2, Leavenworth, WA 98826. Registration is open online and can be accessed using the following link: <https://www.surveymonkey.com/r/2019LEPC-TribalConference>.

The Conference Planning Committee has confirmed one presentation and is working on a draft agenda which should be coming out in the following weeks. The Planning Committee is encouraging SERC member participation and attendance at the conference.

OLD BUSINESS

CBRNE Study Update – Susan Forsythe

Two proposals were received and being reviewed. One is a very thorough proposal. The selected vendor will be working with the SERC to show the lack of hazmat capabilities throughout the state. The reporting plan is to send weekly emails and report monthly as well as reporting at the SERC meeting(s). The SERC requests doing a kickoff meeting with the selected vendor using conference call capabilities.

PRESENTATION

Introduction to EPCRA – Chandra Fox

Postponed the presentation until the April 30th meeting due to low attendance and the information would be beneficial to new LEPC Coordinators.

NEW BUSINESS

New EPCRA Amendments – Gregory McKnight (<https://www.mil.wa.gov/uploads/pdf/emergency-management/public-law-115-270-amendments-to-epcra.pdf>) Public Law 115-270 was adopted earlier this year. Water systems are to engage in emergency planning and coordinate with LEPCs. SERCs are to report to the appropriate State-level water quality authority (ECY) on release reports they receive. The State agency (ECY) is required to provide this information to impacted water systems. There is also a new requirement to share Tier II information upon request to the SERC or LEPC. While we think that this is already happening, Greg would suggest that we map out this process to ensure we are meeting the legal requirement.

Additionally, over the last several months, EPA's Office of Research and Development (ORD) National Program Directors (NPDs) have worked with state environmental agencies through the Environmental Council of the States (ECOS) and state health agencies through ASTHO – as well as other state government associations to engage EPH preparedness in their strategic research planning process. The overall goal is to better align ORD's research programs with EPA program and regional office, state and

tribal research priorities. Their goal is to invite interested members to provide a high-level overview of the draft Strategic Research Action Plan (StRAP) for EPA's Homeland Security Research Program for FY 2019-2022. As they move towards identifying research products that are responsive to your needs, also they are extending the invite to the states in assisting to identify a manageable set of high priority Research Areas/Outputs where 1 or 2 representatives from the states would participate on the Research Area Teams currently being assembled. Summary Table of Proposed Outputs for the Homeland Security Research Program:

Topic 1: Contaminant Characterization and Consequence Assessment

1. Fate, Transport, and Exposure
2. Detection/Environmental Sampling and Analysis

Topic 2: Environmental Cleanup and Infrastructure Remediation

3. Wide-Area Decontamination
4. Water Treatment and Infrastructure Decontamination
5. Oil Spill Response Support
6. Waste Management

Topic 3: System Approaches to Preparedness and Response

7. Tools to Support Systems-based Decision Making

GOOD OF THE ORDER

Future Agenda Items

- SERC Members Roles and Responsibilities
- EPRCA Review
- Process to request National Guard Resources when the SEOC is not activated
 - Susan introduced Carlos and discussed the exercise that is going to be taking place to test this training. Anyone from the SERC is invited to attend. If interested, let Susan know and she will share information.

Honoring Bob Johnson

Recognized Bob Johnson's recent passing. Bob was an early chair of the SERC. More on his passing can be read here: <https://www.auburn-reporter.com/news/former-city-fire-chief-beloved-santa-dies/>

Comment from Chair

Chief Harris shared incident where an envelope of powder was mailed to an inmate at Franklin County Jail. The HazMat team was deployed. Didn't think about using the CST team, even though had used them in exercises. This caused a delay in identifying the substance and could have saved time. A good reminder of using same procedures of exercises in real world incidents.

NEXT MEETING

February 6, 2019	Camp Murray	10:00 AM – 12:00 PM
April 30, 2019	Leavenworth, WA	10:00 AM – 12:00 PM
<i>(In conjunction with 2019 LEPC/Tribal Conference)</i>		
In conjunction with 2019 WSEMA Conference		TBD
November 6, 2019	Camp Murray	10:00 AM – 12:00 PM

ADJOURN

Meeting was adjourned at 10:50 AM.