

# EMERGENCY MANAGEMENT ADVISORY GROUP (EMAG)

# MINUTES

THURSDAY, NOVEMBER 1, 2018 ~ CAMP MURRAY ~ 1:00 PM – 4:00 PM

*Meeting called to order by* Robert Ezelle, Director of Washington State Emergency Management  
Division at 1:00 PM

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## In Attendance – Introduction of Attendees

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Scanned sign in sheet following minutes. “\*” = Phone participant

### Members

- |  |   |   |   |
|--|---|---|---|
| <input checked="" type="checkbox"/> Christopher Alexander* | <input checked="" type="checkbox"/> Jason Biermann  | <input checked="" type="checkbox"/> JoAnn Boggs   | <input type="checkbox"/> Eric Brooks            |
| <input checked="" type="checkbox"/> Deanna Davis           | <input checked="" type="checkbox"/> Sandi Duffey    | <input checked="" type="checkbox"/> Robert Ezelle | <input checked="" type="checkbox"/> Chandra Fox |
| <input checked="" type="checkbox"/> Barb Graf              | <input type="checkbox"/> Tory Green                 | <input type="checkbox"/> Scott Heinze             | <input type="checkbox"/> Pattijean Hooper       |
| <input checked="" type="checkbox"/> Jody Miller*           | <input type="checkbox"/> Gary Jenkins               | <input type="checkbox"/> Scott Johnson            | <input checked="" type="checkbox"/> Jay Weise*  |
| <input type="checkbox"/> Jason Marquiss                    | <input checked="" type="checkbox"/> Scott McDougall | <input type="checkbox"/> Ute Weber                |   |

### Guests

\*Jim Sande, Swinomish Tribe #1 EM

\*Lynn Sterbenz, Bellingham EM

Brendan Cowan, San Juan DEM

John Unfred

Doug Ten Hoopen, Skagit County EM

### Supporting Staff

- |  |  |  |  |
|--|--|--|--|
| <input checked="" type="checkbox"/> Alysha Kaplan  | <input checked="" type="checkbox"/> Tirzah Kincheloe | <input checked="" type="checkbox"/> Jordan Oden    | <input checked="" type="checkbox"/> Chris Utzinger |
| <input checked="" type="checkbox"/> T.J. Rajcevich | <input checked="" type="checkbox"/> Sierra Wardell   | <input checked="" type="checkbox"/> Justin Fordice |  |

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## Call to Order/Introductions/Opening Comments

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*Robert Ezelle*

### Approval of September 20, 2018 minutes

Chandra Fox motions for the September 20<sup>th</sup> meeting minutes to be approved as written. Sandi Duffey second the motion. The motion stands to approve the minutes as written.

### Opening Comments

- We had a busy Summer consumed with firefighting and have started our Fall with several EMAC deployments to support with the hurricanes.
- There has been a myriad of decision package questions that have been brought back to us that we have begun to work through
- General Daugherty's opening remarks to the EMC discussed the Governor's priorities, we came with a big ask this year and were asked to flesh out and provide other options.
  - We are looking to provide a couple of small packages looking for people and technical asks and this has been consuming a lot of our time.
- Staff Changes: Sent out an email this morning
  - As you all know Dan Banks left a while back to go work with WSDOT
  - John Ufford retired mid-October
  - Today Lit Dudley started his position as an EM for the Olympic Region with WSDOT
  - We are going to take this opportunity to look at the management structure within EMD to see how we can better synchronize programs and break down the stove pipes to make communication more effective.
  - We want this shift to create a more dynamic and agile team and to build depth within the organization.
  - We currently have hiring actions taking place within Pub Ed, PAL, DO AA4, E911 and we are also looking for a second budget person.

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## 2019 Work Plan Discussion

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- Chandra mentioned that she would like to see measurable movement in planning for Eastern Washington involvement in Cascadia, being that they will be the initial staff to support
- Alysha gave status update on where we are with planning and implementation of Eastern Washington involvement. Subjects discussed were:
  - EOC experienced staff
  - Governor trying to get agency to step up (State Authority)
  - Possibility of DOC Deputy Director and EYC Regional Director
  - Logistics issues:
    - Basecamp
    - Contract issues
    - State/Fed Employees
    - Community College has an existing MOU
    - Taskings
    - Staffing pieces being worked out
    - Command vehicle
- Barb-
  - mentioned looking into Master Service Contracts with Private Sector Partners
  - Look at synchronizing mission ready packages for Eastern and Western Washington support
  - Look into Series of mission ready package workshops
- Has EMD thought about moving routine operations to the eastside?
  - Still a topic of conversation
  - Currently EMD only has one catastrophic planner
  - Looking to put an All Hazards piece in the plan to compliment the catastrophic piece
- Jason- Courses of action by January 1, 2019
  - Credentialing
  - Catastrophic planning done by SCRIPT
  - EMAG discussion- look at what's working and what is not

- 118.30 EMPG allocation
- Brendan-
  - Agendas/ Minutes should be sent out EM wide to TEL1- A list word isn't getting out broadly enough about what is going on
  - Revisit purpose of EMAG

## Status Updates

### GRANTS

Tirzah Kincheloe / T.J. Rajcevich

#### 17EMPG

- Performance Period ended on 9/30/18
- PGS is still receiving and processing final reimbursements/reports
- So far, turnback funding is at \$47K (see handout for small county/county/city/tribal breakouts)
- Turnback funding process will be the similar to last year and is dependent on subrecipients submitting reimbursements under 18EMPG that contain like-costs (that are within the allowable performance period) which can buy-down the 17EMPG balance
  - Tirzah will send an email to subrecipients sometime during November to request the 18EMPG reimbursements
  - Once reimbursements are received, PGS will know how much can be pushed forward into 18EMPG
  - PGS will come up with options for the "home groups" and EMAG to vote on

#### 18EMPG

- Garfield County did not accept their award, so the funding was evenly distributed to the other 12 "small counties"
  - Adams County and Columbia County did not accept the additional funds
  - The "small counties" decided to use the funds for a "shovel ready" project
  - Though multiple counties expressed interest in receiving the "shovel ready" funding, PGS only received two applications and, based on votes from the group, the funds were awarded to Lincoln County to help complete their radio project
- Approximately \$95K was available to the tribes, but PGS only received 4 applications, totaling \$79K
  - It is yet to be determined what will happen with the remaining \$16K
- Agreements were delayed due to a hard deadline for the SHSP/UASI agreements to be sent out and short staffing in the Contracts Office

#### Things to consider:

- What does the EMAG want to use the "county" turnback funds for?
  - Under 17EMPG, used the 16EMPG turnback funds to purchase and distribute bariatric cots to multiple agencies
  - Need to think about what's allowable under EMPG and is listed on the AEL
  - If an Allowability Request is needed, PGS needs to send it to FEMA RX in advance of the purchase
  - Need to consider logistics/distribution before items are purchased
- If funds are returned from a "home group," how far "down" does the redistribution process need to go? (For example, a small county returns funds, it's distributed to the remaining small counties, and a

couple other small counties don't accept the funds...what then? It takes a lot of time for PGS staff to review revised applications and complete amendments.)

- Sandi mentioned having logistics track condition, location, etc. of supplies that are housed in other locations

### **REGIONAL CATASTROPHIC PLANNING GRANT**

**Barb Graff**

- Regional Catastrophic Planning Grant Program is still in the budget being negotiated between the House and Senate. Please call your representatives to support the reconstitution of this program. The plans developed in the Puget Sound 2008 through 2014 can be found on State EMD's website.
- There is a coalition that will be introducing legislation to enable Property Assessed Clean Energy and Resiliency financing mechanism. It already is state-enabled in 30 other states and has been used for making buildings more energy efficient, compliant with ADA standards, and hazard-protected (flood, earthquake, wildfire).
- We look forward to the Department of Commerce finishing their state-wide survey of unreinforced masonry buildings.

### **WAC 118.30 AND LPR REPORT**

**Alysha Kaplan**

- Alysha recommended that we review WAC 118.30 to see if we should take out LPR portion
- Concern was raised about what locals were willing to take on.
- Locals are currently required to provide SPR to demonstrate eligibility for EMPG money, but nothing is specifically stated about LPR
- Should we shelve the project and roll into smaller group?
- What about programs that don't receive EMPG?

### **CREDENTIALING EOC STAFF**

**Jason Biermann**

Jason gave a compelling presentation on credentialing and the importance of Training and Exercise in improvement and planning. During his presentation, Jason noted that Training and Exercise are always a "work in progress," and having a credentialing system in place would help to better track employee qualifications.

Jason also spoke about the following key points:

- This is to ensure that individuals or teams that respond to assist a jurisdiction with staffing their EOC, are properly suited for the position(s) they will fulfill.
- IPW not a test, not a data mining effort
- Hazard analysis in jurisdictions drive gap identification in training and education
- Enhancement of Public Education

Furthermore, Jason also talked about the credentialing process in detail and gave a brief explanation on how California, Colorado and Georgia have already implemented a credentialing system.

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### **February Agenda Suggestions**

- Small Group Presenting
- Workplan
- Update on Credentialing discussion
- Jennifer Local Data Points

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## 2019 Meeting Schedule

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|                  |                   |             |
|------------------|-------------------|-------------|
| February 7, 2019 | 1:00 – 4:00 PM    | Camp Murray |
| May 2, 2019      | 9:00 AM – 4:00 PM | KCRCECC     |
| September 2019   | Time- TBD         | WSEMA       |
| November 7, 2019 | 1:00 – 4:00 PM    | Camp Murray |

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## Good of the Order

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Look at combining Director meeting and EMAG together at the beginning of WSEMA

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## Adjourn

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Meeting adjourned approximately at 4:00 PM

Emergency Management Advisory Group (EMAG)

Thursday, ~~September 27, 2018~~ **NOVEMBER 1, 2019**

| Last Name | First Name | Representation               | Organization             | Email                            | Signature   |
|-----------|------------|------------------------------|--------------------------|----------------------------------|---|
| Alexander | Chris      | Small Cities                 | Mulliteo Fire Department | calexander@mulliteo.wa.gov       |  |
| Bierman   | Jason      | Westside Large County        | Snohomish County         | jason.bierman@co.snohomish.wa.us |  |
| Boggs     | Jocyn      | Eastside Small County Tier 1 | Pend Oreille County      | jogbgs@pendoreille.org           |  |
| Brooks    | Eric       | Westside Medium County       | Island County            | e.brooks@co.island.wa.us         |  |
| Davis     | Deanna     | Eastside Medium County       | Benton County            | ddavis@bcos.wa.gov               |  |
| Duffey    | Snell      | Eastside Medium County       | Grant County             | sduffey@grantcountywa.gov        |  |
| Ezelle    | Robert     | State                        | EMD                      | robert.ezelle@ml.wa.gov          |  |
| Fox       | Chandra    | Eastside Large County        | Spookane County          | cefou@spokanecounty.org          |  |
| Graff     | Barb       | Large Cities                 | City of Seattle          | barb.graff@seattle.gov           |  |
| Green     | Tory       | Medium Cities                | City of Tacoma           | tgreen@cityoftacoma.org          |  |
| Marquis   | Jason      | State                        | EMD                      | jason.marquis@ml.wa.gov          |  |
| Helme     | Scott      | Westside Large County        | Pierce County            | shelme@co.pierce.wa.us           |  |
| Miller    | Jody       | Westside Very Large County   | King County              | jody.miller@kingcounty.gov       |  |
| Hooper    | Patricia   | Medium Cities                | City of Redmond          | phooper@redmond.gov              |  |
| Jenkins   | Gary       | Small Cities                 | City of Pullman          | gary.jenkins@pullman-wa.gov      |  |
| Johnson   | Scott      | Consortium                   | ORESA                    | scott.johnson@clerk.wa.gov       |  |
| McDougal  | Scott      | Westside Small County Tier 1 | Pacific County           | smcdougal@co.pacific.wa.us       |  |
| Shepman   | Lee        | Tribes                       | Shoalwater Bay Tribe     | lshpman@shoalwaterbay-nsn.gov    |  |
| Sisson    | Kent       | Eastside Small County Tier 3 | Chehalis County          | kent.sisson@co.chehalis.wa.us    |  |
| Wallace   | Chuck      | Westside Small County Tier 2 | Grays Harbor County      | cwallace@co.grays-harbor.wa.us   |  |
| Weber     | Ute        | Medium Cities                | City of Tacoma           | uweber@cityoftacoma.org          |  |
| Weite     | Jay        | Eastside Small County Tier 2 | Adams County             | jayw@co.adams.wa.us              |  |
| Kaplan    | Allysa     | State                        | EMD                      | allysa.kaplan@ml.wa.gov          |  |
| Kinchloe  | Tirzah     | State                        | EMD                      | tirzah.kinchloe@ml.wa.gov        |  |
| Mask      | Kim        | State                        | EMD                      | kim.mask@ml.wa.gov               |  |
| Rajcewicz | T.I.       | State                        | EMD                      | timothy.rajcewicz@ml.wa.gov      |  |

Tden Jordan State EMD

