Chapter 118-30-070 WAC Local Preparedness Report

Every Emergency Management Organization (EMO) within Washington is required to complete this form no later than July 31 of each year, for the time period of July 1 (previous year) to June 30 (current year), and electronically submit it to the Washington Emergency Management Division.

Emergency Management Program Elements:

Please use this electronic form to report the jurisdictional emergency management program Local Preparedness Report (LPR) annual self-assessment.

Each of the twenty emergency management program elements has three informational components and will be explained in the order seen with each element.

1) A section with specific information required to demonstrate the EMOs capabilities in each program element. This section includes an area to further describe that EMOs level of performance in meeting the intent of the Program Element.

2) Tables list the 32 core capabilities. Each core capability has five categories (planning, organization, equipment, training and exercise or POETE) requiring a rating of one through five. Use the chart below as guidance in determining the ratings.

3) The last section is a dialogue box to insert the training and exercise topics that would help the EMO improve its core capability ratings. The dialogue box lists trainings usually provided by WEMD with an area to describe training beyond that which is usually offered. Training may be tailored to the needs of the EMO. The training offerings do not include those on the Emergency Management Institute website.

POETE Rating Chart

Rating Level	Planning
1	No plans/annexes exist
2	Some plans exist, but lack some annexes or other required elements
3	Plans/annexes are complete and up to date
4	Plans/annexes are complete, up to date, and have been validated by exercises or real-world operations within the last two years
5	Plans/annexes are complete, up to date and have been validated by exercises or real-world operations within the last two years; plans include coordination with higher levels of government and resource needs for catastrophic incidents
Rating Level	**Organization**
1	Very little (0-20%) of the required organizational structure exists
2	Little (21-40%) of the required organizational structure exists
3	Much (41-60%) of the required organizational structure exists
4	Most (61-80%) of the required organizational structure exists
5	All or nearly all (81-100%) of the required organizational structure exists
Rating Level	**Equipment**
1	Very little (0-20%) of the required equipment exists

2	Little (21-40%) of the required equipment exists
3	Much (41-60%) of the required equipment exists
4	Most (61-80%) of the required equipment exists
5	All or nearly all (81-100%) of the required equipment structure exists; sustainment needs only
<mark>**Rating Level**</mark>	*Training*
1	Very few (0-20%) relevant persons have completed all relevant courses
2	Few (21-40%) relevant persons have completed all relevant courses
3	Many (41-60%) relevant persons have completed all relevant courses
4	Most (61-80%) relevant persons have completed all relevant courses
5	All or nearly all (81-100%) relevant persons have completed all relevant courses
<mark>**Rating Level**</mark>	*Exercise*
1	No exercises or real-world operations have been conducted within the last two years
2	Limited exercises or real-world operations have been conducted within the last two years; little documentation exists
3	Exercises or real-world operations have been conducted within the last two years; AAR/IP documented
4	Exercises or real-world operations have been conducted within the last two years; AAR/IP documented; most corrective actions have been implemented
5	Exercises or real-world operations have been conducted within the last two years; including coordination with higher levels of government; AAR/IP documented; all corrective actions have been implemented

1. **Ordinances, resolutions, and agreements establishing the legal authority for development and maintenance of the program.**

Ordinance name or number, effective date:

Updates planned:

Gaps in authorities (description):

Actions taken to fill gaps (description):

Other authorizing legislation (resolution, identifier, implementation date):

Changes in legislation:

Implemented MOUs, ILAs, etc. (effective/expiration date, participating agencies):

Proclamation of Emergency guidance and templates:

Additional rationale supporting the responses above:

Core Capabilities:

Planning	Cybersecurity	Critical Transportation
P O E T E	P O E T E	P O E T E
Public Information & Warning	Public Health, Healthcare, & Emergency Medical Service	Fatality Management
P O E T E	P O E T E	P O E T E
Health & Social Services	Mass Care Services	Operational Communications
P O E T E	P O E T E	P O E T E
Housing	Economic Recovery	Natural & Cultural Resources
P O E T E	P O E T E	P O E T E
Situational Assessment	Community Resilience	Mass Search & Rescue Operations
P O E T E	P O E T E	P O E T E
Operational Coordination	Infrastructure Systems	Public & Private Services & Resources
P O E T E	P O E T E	P O E T E
Supply Chain Integrity & Security	Threats & Hazard Identification	Logistics & Supply Chain Management
P O E T E	P O E T E	P O E T E
Long-Term Vulnerability Reduction	Environmental Response, Health & Safety	Risk Management for Protection Programs & Activities
P O E T E	P O E T E	P O E T E
Interdiction & Disruption	Screening, Search & Detection	Intelligence & Information Sharing
P O E T E	P O E T E	P O E T E
Forensics & Attribution	Physical Protective Measures	On-Scene Security & Protection
P O E T E	P O E T E	P O E T E
Access Control & Identity Verification	Fire Management & Suppression	
P O E T E	P O E T E	

Training:

2. **The ability to implement state and federal emergency management grant administration and reporting requirements.**

Describe the EMOs directions/instructions for accepting grant funding:

What jurisdictional office is responsible for managing grants?

Jurisdictional office responsible for reporting:

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning	Cybersecurity	Critical Transportation
P O E T E	P O E T E	P O E T E
Public Information & Warning	Public Health, Healthcare, & Emergency Medical Service	Fatality Management
P O E T E	P O E T E	P O E T E
Health & Social Services	Mass Care Services	Operational Communications
P O E T E	P O E T E	P O E T E
Housing	Economic Recovery	Natural & Cultural Resources
P O E T E	P O E T E	P O E T E
Situational Assessment	Community Resilience	Mass Search & Rescue Operations
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Operational Coordination	Infrastructure Systems	Public & Private Services & Resources
P O E T E	P O E T E	P O E T E
Supply Chain Integrity & Security	Threats & Hazard Identification	Logistics & Supply Chain Management
P O E T E	P O E T E	P O E T E
Long-Term Vulnerability Reduction	Environmental Response, Health & Safety	Risk Management for Protection Programs & Activities
P O E T E	P O E T E	P O E T E
Interdiction & Disruption	Screening, Search & Detection	Intelligence & Information Sharing
P O E T E	P O E T E	P O E T E
Forensics & Attribution	Physical Protective Measures	On-Scene Security & Protection
P O E T E	P O E T E	P O E T E
Access Control & Identity Verification	Fire Management & Suppression	
P O E T E	P O E T E	

Training:

3. **Access to a pre- and post-disaster mitigation program that regularly uses resources to mitigate the effects of emergencies and disasters associated with the risks or hazards identified in the hazard identification and vulnerability analysis.**

Describe your hazard mitigation program:

Does the EMO have a FEMA approved hazard mitigation plan?   Yes   No   Date of plan:

What other documents/plans are used to identify hazards and mitigation actions?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
Public Information & Warning P O E T E	Public Health, Healthcare, & Emergency Medical Service P O E T E	Fatality Management P O E T E
Health & Social Services P O E T E	Mass Care Services P O E T E	Operational Communications P O E T E
Housing P O E T E	Economic Recovery P O E T E	Natural & Cultural Resources P O E T E
Situational Assessment P O E T E	Community Resilience P O E T E	Mass Search & Rescue Operations P O E T E
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Access Control & Identity Verification P O E T E	Fire Management & Suppression P O E T E	

Training:

4. **The process for development, promulgation and maintenance of a current written hazard identification and vulnerability analysis and comprehensive emergency management plan consistent with this chapter.**

Date of the most recent hazard identification and risk analysis document:

Date of the most recent CEMP: COOP/COG:

Update schedule for these plans and documents:

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning	Cybersecurity	Critical Transportation
P O E T E	P O E T E	P O E T E
Public Information & Warning	Public Health, Healthcare, & Emergency Medical Service	Fatality Management
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Housing	Economic Recovery	Natural & Cultural Resources
P O E T E	P O E T E	P O E T E
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P O E T E	P O E T E	P O E T E
Operational Coordination	Infrastructure Systems	Public & Private Services & Resources
P O E T E	P O E T E	P O E T E
Supply Chain Integrity & Security	Threats & Hazard Identification	Logistics & Supply Chain Management
P O E T E	P O E T E	P O E T E
Long-Term Vulnerability Reduction	Environmental Response, Health & Safety	Risk Management for Protection Programs & Activities
P O E T E	P O E T E	P O E T E
Interdiction & Disruption	Screening, Search & Detection	Intelligence & Information Sharing
P O E T E	P O E T E	P O E T E
Forensics & Attribution	Physical Protective Measures	On-Scene Security & Protection
P O E T E	P O E T E	P O E T E
Access Control & Identity Verification	Fire Management & Suppression	
P O E T E	P O E T E	

Training:

5. **A resource management system that includes objectives and implementing procedures that address the identification, location, acquisition, storage, equipment maintenance and testing timely distribution and accounting for services, materials, supplies and equipment that may be needed to address the hazards identified in the hazard identification and vulnerability analysis.**

Process for requesting resources from internal and external sources:

Emergency resources within community:

Access to emergency spending authority:

Established mutual aid procedures:

Do you know how to request assistance from the state using WebEOC?   Yes   No   How many personnel are familiar with the process?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
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Access Control & Identity Verification P O E T E	Fire Management & Suppression P O E T E	

Training:

6. **A process for documenting the registration, mobilization, engagement and use of emergency workers consistent with Chapter 118-04 WAC and to mobilize community support in the event of an emergency or disaster.**

How does the EMO incorporate organized volunteers into the EMO?

What agency/department performs volunteer recruiting and administration?

Chapter 118-40 WAC compliant?   Yes   No

Other organized volunteer groups supporting the EMO:

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
Public Information & Warning P O E T E	Public Health, Healthcare, & Emergency Medical Service P O E T E	Fatality Management P O E T E
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Access Control & Identity Verification P O E T E	Fire Management & Suppression P O E T E	

Training:

7. A process to manage spontaneous volunteers and donations in the event of an emergency or disaster.

Does the EMO have a plan to manage spontaneous volunteers and donations?

Who performs this function during actual incidents?
    Do MOUs, MOAs, etc. formalize this arrangement?

If no plan, what is the process and timeline for developing one?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning					Cybersecurity					Critical Transportation				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Public Information & Warning					Public Health, Healthcare, & Emergency Medical Service					Fatality Management				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Health & Social Services					Mass Care Services					Operational Communications				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Housing					Economic Recovery					Natural & Cultural Resources				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Situational Assessment					Community Resilience					Mass Search & Rescue Operations				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Operational Coordination					Infrastructure Systems					Public & Private Services & Resources				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Supply Chain Integrity & Security					Threats & Hazard Identification					Logistics & Supply Chain Management				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Long-Term Vulnerability Reduction					Environmental Response, Health & Safety					Risk Management for Protection Programs & Activities				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Interdiction & Disruption					Screening, Search & Detection					Intelligence & Information Sharing				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Forensics & Attribution					Physical Protective Measures					On-Scene Security & Protection				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Access Control & Identity Verification					Fire Management & Suppression									
P	O	E	T	E	P	O	E	T	E					

Training:

8. **The establishment of protocols for sharing resources with other political subdivisions in response to a request under the Intrastate Mutual Aid System established by Chapter 38.56 RCW or mutual aid agreements**

Is your jurisdiction a member of the Intrastate Mutual Aid System?

By what mechanism does the EMO share resources across, and within, political boundaries?

Are there written procedures?　　　Are the procedures consistent with the Intrastate Mutual Aid System established by Chapter 38.56 RCW or other mutual aid system?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P　　O　　E　　T　　E	Cybersecurity P　　O　　E　　T　　E	Critical Transportation P　　O　　E　　T　　E
Public Information & Warning P　　O　　E　　T　　E	Public Health, Healthcare, & Emergency Medical Service P　　O　　E　　T　　E	Fatality Management P　　O　　E　　T　　E
Health & Social Services P　　O　　E　　T　　E	Mass Care Services P　　O　　E　　T　　E	Operational Communications P　　O　　E　　T　　E
Housing P　　O　　E　　T　　E	Economic Recovery P　　O　　E　　T　　E	Natural & Cultural Resources P　　O　　E　　T　　E
Situational Assessment P　　O　　E　　T　　E	Community Resilience P　　O　　E　　T　　E	Mass Search & Rescue Operations P　　O　　E　　T　　E
Operational Coordination P　　O　　E　　T　　E	Infrastructure Systems P　　O　　E　　T　　E	Public & Private Services & Resources P　　O　　E　　T　　E
Supply Chain Integrity & Security P　　O　　E　　T　　E	Threats & Hazard Identification P　　O　　E　　T　　E	Logistics & Supply Chain Management P　　O　　E　　T　　E
Long-Term Vulnerability Reduction P　　O　　E　　T　　E	Environmental Response, Health & Safety P　　O　　E　　T　　E	Risk Management for Protection Programs & Activities P　　O　　E　　T　　E
Interdiction & Disruption P　　O　　E　　T　　E	Screening, Search & Detection P　　O　　E　　T　　E	Intelligence & Information Sharing P　　O　　E　　T　　E
Forensics & Attribution P　　O　　E　　T　　E	Physical Protective Measures P　　O　　E　　T　　E	On-Scene Security & Protection P　　O　　E　　T　　E
Access Control & Identity Verification P　　O　　E　　T　　E	Fire Management & Suppression P　　O　　E　　T　　E	

Training:

9. **A communications plan addressing the ability to conduct communications, both internally and externally with emergency management program stakeholders, emergency personnel, and the public; that provides for using, maintaining and augmenting appropriate communications equipment necessary for efficient preparation for (including prevention and protection measures), response to, and recovery from emergencies or disasters.**

What federal and state-supplied communications equipment (NAWAS, CEMNET, and SAGE Digital Endec) is installed and operational in your EMO or other public safety facility?

Does the EMO participate in the weekly tests conducted by WEMD and NWS?

Does the EMO have a plan or formal written procedures on communicating with internal and external stakeholders, first responders, and the public during emergency incidents; and maintenance and upkeep?

Does the plan have emergency call-out procedures for critical staff?

Does the EMO have a "reverse 9-1-1 system"?

Are EMO personnel adequately trained, when and how, to operate these systems?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
Public Information & Warning P O E T E	Public Health, Healthcare, & Emergency Medical Service P O E T E	Fatality Management P O E T E
Health & Social Services P O E T E	Mass Care Services P O E T E	Operational Communications P O E T E
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Access Control & Identity Verification P O E T E	Fire Management & Suppression P O E T E	

Training:

10. **Identification of primary and alternate emergency operations centers with resources to adequately support emergency response and recovery activities. This shall include the process for activating the primary emergency operations center within two hours.**

Does the EMO have a primary EOC?   Is it dedicated or multi-purpose?

What staffing capacity does it have and is it equipped to support the staff in an ICS configuration?

If the EOC is multi-purpose, how long does it take to make it operational?

Is there internet connectivity?

Does the EMO have an alternate EOC?

Is it similar in capacity and equipment?

How long does it take to make it operational?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
Public Information & Warning P O E T E	Public Health, Healthcare, & Emergency Medical Service P O E T E	Fatality Management P O E T E
Health & Social Services P O E T E	Mass Care Services P O E T E	Operational Communications P O E T E
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Access Control & Identity Verification P O E T E	Fire Management & Suppression P O E T E	

Training:

11. **Incident management system tools and structure to be used in emergency operations centers for analyzing emergencies or disasters and providing the process for clear and effective decision making for response and recovery.**

Does the EMO use WebEOC or another web-based application to manage emergencies and document emergency actions?

HAZUS, Google Earth, CAMEO, or other applications used for situational awareness for decision-making?

Process for collecting, verifying, analyzing, and elevating information/issues for senior or policy-level considerations or decisions:

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
Public Information & Warning P O E T E	Public Health, Healthcare, & Emergency Medical Service P O E T E	Fatality Management P O E T E
Health & Social Services P O E T E	Mass Care Services P O E T E	Operational Communications P O E T E
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Training:

12. **A training program that includes the assessment, development, and implementation of appropriate training for organization staff, emergency management and response personnel, key public officials, decision makers, and the public in accordance with the National Incident Management System (NIMS). Training shall include the recommended Federal Emergency Management Agency professional development series training and NIMS courses for emergency management staff.**

Has the EMO institutionalized NIMS with either a resolution or ordinance?

Level of NIMS training required of EOC staff, office personnel, elected officials, and supplemental volunteer staff:

Records maintenance and compliance accountability:

Completion of the Professional Development Series (FEMA training offered online):

What is the timeline for meeting and/or maintaining these training standards?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning	Cybersecurity	Critical Transportation
P O E T E	P O E T E	P O E T E
Public Information & Warning	Public Health, Healthcare, & Emergency Medical Service	Fatality Management
P O E T E	P O E T E	P O E T E
Health & Social Services	Mass Care Services	Operational Communications
P O E T E	P O E T E	P O E T E
Housing	Economic Recovery	Natural & Cultural Resources
P O E T E	P O E T E	P O E T E
Situational Assessment	Community Resilience	Mass Search & Rescue Operations
P O E T E	P O E T E	P O E T E
Operational Coordination	Infrastructure Systems	Public & Private Services & Resources
P O E T E	P O E T E	P O E T E
Supply Chain Integrity & Security	Threats & Hazard Identification	Logistics & Supply Chain Management
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Forensics & Attribution	Physical Protective Measures	On-Scene Security & Protection
P O E T E	P O E T E	P O E T E
Access Control & Identity Verification	Fire Management & Suppression	
P O E T E	P O E T E	

Training:

13. **Access to and participation in an emergency management exercise program that includes evaluation of emergency management capabilities and a corrective action process designed to improve and/or validate emergency management plans, processes, systems, and procedures.**

Exercise program description:
       Is it HSEEP compliant?

Conducted exercises, platform (tabletop, functional, full-scale) primary participants:

Annual exercise of CEMP:

Plan revisions resulting from annual exercise:

Other plans, processes, systems, and procedures that are exercised, the platform, how often, and with whom?

When and by whom are the recommendations from those exercises incorporated into the plans, process, systems, and procedures?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
Public Information & Warning P O E T E	Public Health, Healthcare, & Emergency Medical Service P O E T E	Fatality Management P O E T E
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Supply Chain Integrity & Security P O E T E	Threats & Hazard Identification P O E T E	Logistics & Supply Chain Management P O E T E
Long-Term Vulnerability Reduction P O E T E	Environmental Response, Health & Safety P O E T E	Risk Management for Protection Programs & Activities P O E T E
Interdiction & Disruption P O E T E	Screening, Search & Detection P O E T E	Intelligence & Information Sharing P O E T E
Forensics & Attribution P O E T E	Physical Protective Measures P O E T E	On-Scene Security & Protection P O E T E
Access Control & Identity Verification P O E T E	Fire Management & Suppression P O E T E	

Training:

14. **A public information plan that includes the capability of participation in a joint information system during an emergency or disaster.**

Does the EMO have a public information plan?

Does it address communications infrastructure and redundancy?

Has a crisis communications methodology been established that includes emergency messaging to the public, and by what means?

Does it include procedures to communicate across political boundaries and internal/external stakeholders?

Does it include JIC/JIS establishment, staffing and operations?

Does it include sharing JIC/JIS resources across political boundaries?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning	Cybersecurity	Critical Transportation
P O E T E	P O E T E	P O E T E
Public Information & Warning	Public Health, Healthcare, & Emergency Medical Service	Fatality Management
P O E T E	P O E T E	P O E T E
Health & Social Services	Mass Care Services	Operational Communications
P O E T E	P O E T E	P O E T E
Housing	Economic Recovery	Natural & Cultural Resources
P O E T E	P O E T E	P O E T E
Situational Assessment	Community Resilience	Mass Search & Rescue Operations
P O E T E	P O E T E	P O E T E
Operational Coordination	Infrastructure Systems	Public & Private Services & Resources
P O E T E	P O E T E	P O E T E
Supply Chain Integrity & Security	Threats & Hazard Identification	Logistics & Supply Chain Management
P O E T E	P O E T E	P O E T E
Long-Term Vulnerability Reduction	Environmental Response, Health & Safety	Risk Management for Protection Programs & Activities
P O E T E	P O E T E	P O E T E
Interdiction & Disruption	Screening, Search & Detection	Intelligence & Information Sharing
P O E T E	P O E T E	P O E T E
Forensics & Attribution	Physical Protective Measures	On-Scene Security & Protection
P O E T E	P O E T E	P O E T E
Access Control & Identity Verification	Fire Management & Suppression	
P O E T E	P O E T E	

Training:

15. Procedures for documenting critical information received and decisions made during emergency operations center activations.

Does the EMO use WebEOC during EOC operations?   Describe the extent of its use:

If no, describe the platform or process used to document critical information received and decisions made during emergency operations activations:

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning	Cybersecurity	Critical Transportation
P O E T E	P O E T E	P O E T E
Public Information & Warning	Public Health, Healthcare, & Emergency Medical Service	Fatality Management
P O E T E	P O E T E	P O E T E
Health & Social Services	Mass Care Services	Operational Communications
P O E T E	P O E T E	P O E T E
Housing	Economic Recovery	Natural & Cultural Resources
P O E T E	P O E T E	P O E T E
Situational Assessment	Community Resilience	Mass Search & Rescue Operations
P O E T E	P O E T E	P O E T E
Operational Coordination	Infrastructure Systems	Public & Private Services & Resources
P O E T E	P O E T E	P O E T E
Supply Chain Integrity & Security	Threats & Hazard Identification	Logistics & Supply Chain Management
P O E T E	P O E T E	P O E T E
Long-Term Vulnerability Reduction	Environmental Response, Health & Safety	Risk Management for Protection Programs & Activities
P O E T E	P O E T E	P O E T E
Interdiction & Disruption	Screening, Search & Detection	Intelligence & Information Sharing
P O E T E	P O E T E	P O E T E
Forensics & Attribution	Physical Protective Measures	On-Scene Security & Protection
P O E T E	P O E T E	P O E T E
Access Control & Identity Verification	Fire Management & Suppression	
P O E T E	P O E T E	

Training:

16. **A public education capability or participation in a public education program addressing emergency management.**

Does the EMO have a public education program?

If no, does the EMO participate in another public education program, such as the fire departments?

Describe the schedule and types of education offered by either program:

Does the EMO conduct CERT training?   How often?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning	Cybersecurity	Critical Transportation
P O E T E	P O E T E	P O E T E
Public Information & Warning	Public Health, Healthcare, & Emergency Medical Service	Fatality Management
P O E T E	P O E T E	P O E T E
Health & Social Services	Mass Care Services	Operational Communications
P O E T E	P O E T E	P O E T E
Housing	Economic Recovery	Natural & Cultural Resources
P O E T E	P O E T E	P O E T E
Situational Assessment	Community Resilience	Mass Search & Rescue Operations
P O E T E	P O E T E	P O E T E
Operational Coordination	Infrastructure Systems	Public & Private Services & Resources
P O E T E	P O E T E	P O E T E
Supply Chain Integrity & Security	Threats & Hazard Identification	Logistics & Supply Chain Management
P O E T E	P O E T E	P O E T E
Long-Term Vulnerability Reduction	Environmental Response, Health & Safety	Risk Management for Protection Programs & Activities
P O E T E	P O E T E	P O E T E
Interdiction & Disruption	Screening, Search & Detection	Intelligence & Information Sharing
P O E T E	P O E T E	P O E T E
Forensics & Attribution	Physical Protective Measures	On-Scene Security & Protection
P O E T E	P O E T E	P O E T E
Access Control & Identity Verification	Fire Management & Suppression	
P O E T E	P O E T E	

Training:

17. **The establishment of fiscal and administrative procedures that will be used to support and accurately document normal and disaster operations of the organization.**

Is there a designated office to administer the emergency management program to ensure the assignment of responsibilities is conducted and to which accountability is assigned?

Explain the fiscal and administrative procedures used to meet the expectations of the other 19 elements:

Does the EMO successfully meet the reporting and billing requirements of grant funds received?

How does the EMO account for routine and emergency expenditures?

Explain how the EMO met federal fiscal and administrative requirements, resulting from a Presidential Declaration of Emergency or other situations that required billing for reimbursement:

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning					Cybersecurity					Critical Transportation				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Public Information & Warning					Public Health, Healthcare, & Emergency Medical Service					Fatality Management				
P	O	E	T	E						P	O	E	T	E
					P	O	E	T	E					
Health & Social Services					Mass Care Services					Operational Communications				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Housing					Economic Recovery					Natural & Cultural Resources				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Situational Assessment					Community Resilience					Mass Search & Rescue Operations				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Operational Coordination					Infrastructure Systems					Public & Private Services & Resources				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Supply Chain Integrity & Security					Threats & Hazard Identification					Logistics & Supply Chain Management				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Long-Term Vulnerability Reduction					Environmental Response, Health & Safety					Risk Management for Protection Programs & Activities				
P	O	E	T	E										
					P	O	E	T	E	P	O	E	T	E
Interdiction & Disruption					Screening, Search & Detection					Intelligence & Information Sharing				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Forensics & Attribution					Physical Protective Measures					On-Scene Security & Protection				
P	O	E	T	E	P	O	E	T	E	P	O	E	T	E
Access Control & Identity Verification					Fire Management & Suppression									
P	O	E	T	E	P	O	E	T	E					

Training:

18. **A dedicated emergency management budget.**

Does the budget meet the basic requirements of the program?

Does the budget support the resources required of these 20 elements?

If no, what obstacles prevent the EMO from dedicating a budget?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
Public Information & Warning P O E T E	Public Health, Healthcare, & Emergency Medical Service P O E T E	Fatality Management P O E T E
Health & Social Services P O E T E	Mass Care Services P O E T E	Operational Communications P O E T E
Housing P O E T E	Economic Recovery P O E T E	Natural & Cultural Resources P O E T E
Situational Assessment P O E T E	Community Resilience P O E T E	Mass Search & Rescue Operations P O E T E
Operational Coordination P O E T E	Infrastructure Systems P O E T E	Public & Private Services & Resources P O E T E
Supply Chain Integrity & Security P O E T E	Threats & Hazard Identification P O E T E	Logistics & Supply Chain Management P O E T E
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Interdiction & Disruption P O E T E	Screening, Search & Detection P O E T E	Intelligence & Information Sharing P O E T E
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Access Control & Identity Verification P O E T E	Fire Management & Suppression P O E T E	

Training:

19. A process to regularly engage the whole of community of the local or joint local organization to seek and obtain continued and coordinated stakeholder involvement and input regarding the emergency program, including but not limited to policies, plans, ordinances, training, exercises, budget, public education, strategies, and other emergency management issues.

Does the EMO have an organized, dedicated group of individuals that represents a cross-section, including access and functional needs, and cultural and language diversity populations, of the community?

What role does this group plan have regarding the program?

If no organized group, how does the EMO coordinate outreach to the whole of community?

What products or outcomes are produced by this group?

Does this group participate in training, including NIMS, and exercises delivered by the EMO?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning P O E T E	Cybersecurity P O E T E	Critical Transportation P O E T E
Public Information & Warning P O E T E	Public Health, Healthcare, & Emergency Medical Service P O E T E	Fatality Management P O E T E
Health & Social Services P O E T E	Mass Care Services P O E T E	Operational Communications P O E T E
Housing P O E T E	Economic Recovery P O E T E	Natural & Cultural Resources P O E T E
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Forensics & Attribution P O E T E	Physical Protective Measures P O E T E	On-Scene Security & Protection P O E T E
Access Control & Identity Verification P O E T E	Fire Management & Suppression P O E T E	

Training:

20. **Engage prevention and protection partners to assess and improve capabilities for the hazards identified in the hazard identification and vulnerability analysis document.**

Does the EMO have a fusion center?   Is there a mechanism to share information?

If no fusion center, how does the EMO seek information and guidance from law enforcement on their actions to prevent crime and protect the community?

Is law enforcement represented in the EMOs?

Gaps in meeting the intent of this element:

Progress made since the last LPR:

Additional rationale supporting the responses above:

Core Capabilities:

Planning	Cybersecurity	Critical Transportation
P O E T E	P O E T E	P O E T E
Public Information & Warning	Public Health, Healthcare, & Emergency Medical Service	Fatality Management
P O E T E	P O E T E	P O E T E
Health & Social Services	Mass Care Services	Operational Communications
P O E T E	P O E T E	P O E T E
Housing	Economic Recovery	Natural & Cultural Resources
P O E T E	P O E T E	P O E T E
Situational Assessment	Community Resilience	Mass Search & Rescue Operations
P O E T E	P O E T E	P O E T E
Operational Coordination	Infrastructure Systems	Public & Private Services & Resources
P O E T E	P O E T E	P O E T E
Supply Chain Integrity & Security	Threats & Hazard Identification	Logistics & Supply Chain Management
P O E T E	P O E T E	P O E T E
Long-Term Vulnerability Reduction	Environmental Response, Health & Safety	Risk Management for Protection Programs & Activities
P O E T E	P O E T E	P O E T E
Interdiction & Disruption	Screening, Search & Detection	Intelligence & Information Sharing
P O E T E	P O E T E	P O E T E
Forensics & Attribution	Physical Protective Measures	On-Scene Security & Protection
P O E T E	P O E T E	P O E T E
Access Control & Identity Verification	Fire Management & Suppression	
P O E T E	P O E T E	

Training: