



Washington State Emergency Response Commission Meeting

Meeting Minutes

Monday, September 16, 2018

3:00 pm – 5:00 pm

Northern Quest Resort

Spokane, WA

MEMBERS PRESENT

Chief William “Bill” Whealan, SERC Chair
Melissa Gannie, Washington State Patrol, Primary
Rob Dengel, Department of Ecology, Primary
Alysha Kaplan, Military Department, Primary
John Geppert, Department of Labor and Industries, Primary
John Himmel, Department of Transportation, Primary
Gregory McKnight, Department of Health, Alternate
Chandra Fox, Local Emergency Manager, Primary
Sandi Duffey, Local Emergency Planning Committee-Eastside, Alternate
Joe Root, Local Emergency Planning Committee-Westside, Alternate

ATTENDING BY CONFERENCE BRIDGE

John Butler, Department of Ecology
Sean Davis, Local Emergency Planning Committee – Eastside

GUESTS PRESENT

Lee Shipman, Shoalwater Bay Tribe
Kevin McMahan, Washington National Guard
Cindy Stanley, CRESA
Jim Nanamkin, Colville Tribes
Randy August, Colville Tribes
Matthew Bernard, FEMA Region X
Mark Janowski, Asotin County
Amy Rooker, Ferry County
Jay Weise, Adams County
Jennifer Rosenberger, King County

SUPPORT STAFF PRESENT

Susan Forsythe, State Emergency Management Division
Scott Lancaster, State Fire Marshal’s Office
Kim Mask, State Emergency Management Division
T.J. Rajcevich, State Emergency Management Division
Tirzah Kincheloe, State Emergency Management Division
Sierra Wardell, State Emergency Management Division
Stephanie Hakala, State Emergency Management Division
Pete Hartmann, State Emergency Management Division
Kent R. Catlin, State Emergency Management Division
Gail Cram, State Emergency Management Division

CALL TO ORDER and INTRODUCTIONS

Chief Whealan, Chair of the SERC, called the meeting to order at 3:10 PM by starting off with introductions.

REVIEW AND APPROVAL OF JUNE 6, 2018 MEETING MINUTES

Chandra Fox motioned for the June 6, 2018 meeting minutes to be approved as written. Sandi Duffey seconded the motion. The motion stands to approve the minutes as written.

WORKGROUPS AND STANDING REPORTS

Training Coordination (Hazmat Training) – Scott Lancaster / Stephanie Hakala

Fall and winter training schedule has been sent out. The HazMat Conference will be held in Spokane and will be more hands-on training. Purchased air monitors and air detection equipment for training. Stephanie reminded anyone who would like training from EMD or the National Domestic Preparedness Consortium to email her at stephanie.hakala@mil.wa.gov.

EPCRA Compliance and Outreach – Kasia Pierzga (submitted by email)

- The EPCRA viewer continues to run smoothly. For password information, contact Diane Fowler: diane.fowler@ecy.wa.gov or 360-407-6171.
- Washington's 2017 Tier Two data was sent to E-Plan in July and the data is available for download to registered users as a pdf, excel file, or merge file (.mer file extension.) Once merge files are exported and unzipped, they can be opened and worked on in a standard database, spreadsheet, and text editing programs. Only authorized users can access E-Plan. For more information about E-Plan, please go to the E-Plan webpage <http://eplannews.utdallas.edu/>. For access, go to EPLAN and register.

EPA Update – Kasia Pierzga (submitted by email)

- Overall compliance was up this year compared to last, based off the delinquent list seemed shorter. EPA conducted at least 28 EPCRA compliance inspections in Washington State at facilities which were delinquent in submitted their Tier II for 2017. Based off FY2017 inspections and compliance work, EPA completed at least 9 enforcement actions – 3 traditional actions and 6 Expedited Settlement Agreements.
- EPA is always willing to work with facilities and/or LEPCs to help facilities understand EPCRA and achieve compliance. For example, EPA has coordinated a compliance audit with Trident Seafoods and the Seattle Fire Department for October. And EPA is available to come out to LEPC meetings and present or provide updates.

SERC Budget Report – T.J. Rajcevich

The SERC's remaining operational budget balance is \$35,000 and is available until June 30, 2019. The SERC needs to decide how to spend this funding before the June 30 deadline. We are projecting the SERC's next biennium operational budget to be \$40,000 (July 1, 2019 – June 30, 2021). TJ Rajcevich recommended that a portion of this year's funding go toward a SERC workshop to build a member's manual delineating each agencies' roles and responsibilities.

HMEP Grant Update – Tirzah Kincheloe

16HMEP

- Year 1 funds: Agreements with six LEPCs have all been executed; no reimbursements have been submitted

- Cowlitz County, Grays Harbor County, and Pend Oreille County are in various planning stages for their exercises
- Puget Sound RFA is working to schedule the two HazMat IQ courses
- Seattle FD has hired a consultant and is in the process of updating their HazMat Response Plan
- Snohomish County has purchased the AristaTek software and is in the process of updating and uploading data
- Year 2 Funds: EMD has fully expended M&A funds; WSP-FPB is still working to expend (agreement was extended through September 2019); HazMat Workshop and LEPC Conference costs came in under-budget. Hoping to push cost-savings forward into Year 3; however, a process has not yet been identified.
- Year 3 Funds: EMD was notified by PHMSA that the applications for the Continuing and Supplemental awards were accepted. The federal amount for the Continuing Award is \$314,999, and the federal amount for the Supplemental Award is \$155,431.
 - EMD is expecting to receive the award from PHMSA no later than 9/30/18
- FY19 HMEP Grant – Need vote from SERC during 10/31/18 meeting to approve the suggested funding levels:
 - M&A 9% (per the grant guidance, EMD is allowed to retain 25%. The current funding level is 5%, but more is needed due to heavier involvement with local subrecipients)
 - HazMat Workshop 6% (currently funded at 10%)
 - LEPC Conference 6% (currently funded at 10%)
 - WSP-FPB 70% (currently funded at 75%)
 - LEPCs 9% (currently, there is no set-aside % for LEPCs)
- Vote on HMEP Funding at next meeting (**will add to Oct 31 meeting agenda**)

LEPC Planning Status – Susan Forsythe

Fifteen plans currently complete. Five plans are in the review/approval stage with the most recent plan submitted by Thurston County.

OLD BUSINESS

CBRNE Study Update – Susan Forsythe

Continuing to be in the planning stages. Chief Whealan is planning to meet with Alysha Kaplan after the SERC meeting.

SERC SharePoint Site Update – Susan Forsythe

Susan provided a presentation on the update to the SERC External SharePoint. Please view the presentation here for more information (<https://www.mil.wa.gov/uploads/pdf/seismic/serc-sharepoint-site-september-17-2018.pdf>).

PRESENTATION

Introduction to Provision 13 of Engrossed Second Substitute Senate Bill No. 6269 – Col. Kevin McMahan

NEW BUSINESS

- LEPC Conference – Tentative dates and locations 2019 conference are being planned for April 30- May 2, 2019 at Northern Quest Resort in Spokane or Icicle Village Resort. Scott Lancaster and Gregory McKnight volunteered to assist with the Planning Committee. Susan is still looking for a LEPC representative to be a part of the committee.
- Oregon and Idaho would like to do a Tri-State LEPC Workshop. The dates of the workshop are scheduled for May 13-18, 2019 and will be held in Pendleton, Oregon.

- Public Information Requests – There was confusion about a request that came in to EMD. Some of the confusion was what could be released and why the information was needed.
 - Chandra Fox requested to see the request at the next meeting.
 - It is requested that the Department of Ecology and Emergency Management Division provide an update on the request and what processes are followed for such requests.

GOOD OF THE ORDER

2019 Meeting Schedule – The committee agreed to the proposed dates for the 2019:

February 6, 2019	Camp Murray	10:00 AM – 12:00 PM
In conjunction with 2019 LEPC Conference		TBD
In conjunction with 2019 WSEMA Conference		TBD
November 6, 2019	Camp Murray	10:00 AM – 12:00 PM

NEXT MEETING

October 31, 2018	Camp Murray	10:00 AM – 12:00 PM
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ADJOURN

Meeting was adjourned at 4:30 PM.