



WASHINGTON STATE EMERGENCY RESPONSE COMMISSION

Meeting Minutes

June 6, 10:00 a.m. – 12:00 p.m.

Little Creek Casino & Resort - Shelton, WA

MEMBERS

Chief Mike Harris, SERC Co-Chair

John Butler, Department of Ecology, Primary

John Ufford, Military Department, Primary

Dan Banks, Military Department, Alternate

Darren James, Department of Labor & Industries, Alternate

Greg McKnight, Department of Health, Alternate

Chandra Fox, Local Emergency Manager, Primary

Sean Davis, Local Emergency Planning Committee-Eastside, Primary (Call-in)

Sandi Duffey, Local Emergency Planning Committee-Eastside, Alternate

Willie Barrington, Local Emergency Planning Committee-Westside, Alternate

GUESTS

Randolph August, Colville Confederated Tribes

JoAnn Boggs, Pend Oreille County Emergency Management

Eric Brooks, Island County Department of Emergency Management

John Crooks, Jefferson County Department of Emergency Management

Vickie Fontaine, Skagit County Department of Emergency Management

Ty Gaub, U.S. Oil & Refining Co.

Case Hinkins, U.S. Oil & Refining Co.

Kelly Kiyohara, Pierce County Emergency Management

Brad Larson, Pend Oreille County Local Emergency Planning Committee

Del Ostenberg, Colville Confederated Tribes

Ernie Schnabler, Cowlitz County Sheriff Office Department of Emergency Management

Cindy Stanley, Clark County CRESA

Jay Weise, Adams County

Tammi Wright, Mason County Department of Emergency Management

SUPPORT STAFF

Diane Fowler, Department of Ecology

Kasia Pierzga, Department of Ecology

Shontieka Adeogun, Emergency Management Division

Lit Dudley, Emergency Management Division

Susan Forsythe, Emergency Management Division

Stephanie Hakala, Emergency Management Division

Pete Hartmann, Emergency Management Division

Tirzah Kincheloe, Emergency Management Division

Jordan Oden, Emergency Management Division

T.J. Rajcevich, Emergency Management Division

Patrick Wicklund, Emergency Management Division

CALL TO ORDER and INTRODUCTIONS

Chief Harris called the meeting to order at 10:00 a.m., starting with introductions.

AGENDA ADDITIONS

No added items to the agenda.

REVIEW & APPROVAL OF PREVIOUS MINUTES

Motion: Chandra Fox made a motion to approve the meeting minutes of February 2, 2018. John Ufford seconded the motion. The motion passed unanimously and the meeting minutes were approved as written.

WORKGROUPS AND STANDING REPORTS

Training Coordination (Hazmat Training) – Scott Lancaster; Stephanie Hakala

Scott reported that 500 responders were trained between October 2017-April 2018. This also includes hazmat training. There were 105 Participants at the HazMat Conference in April. During the conference, there were different training options, including the addition of Rail and Flammable Liquids course. Right now, they are in the process of figuring out the planning steps for next year’s conference.

Stephanie reported there were a few bumps along the way for the conference, 118 people registered and 105 attended with 66 hotel rooms totaling \$16,000. The evaluations and feedback were good with a 97.5% approval rating.

EPCRA Compliance & Outreach – Diane Fowler

Diane Fowler from the Department of Ecology was introduced and is now the lead for EPCRA data reporting and related questions.

- March 1st was the due date for Tier II reporting. In April, a report was given to the LEPCs.
- There is a EPA delinquent list with less than 100 Tier II on the list.
- Diane stated that she will be giving and updated presentation on Thursday at the LEPC Conference at 0915.

Budget Reports/HMEP Grant Status – T.J. Rajcevich and Tirzah Kincheloe

T.J. reported that there are 0 expenditures, and there is \$20,000 that must be spent in full within two years. T.J. stated they need to decide how to spend \$40,000 by June 2019. There is \$150,000 for the update of the CBRNE/Response Plan.

T.J. also suggested a conference call to discuss how the money will be spent.

SERC Budget Report

SERC Operating Budget	Projected Expenditures	Total: \$22,092
SERC Chair - Travel	(650)	(630)
Western States SERC Conference	(1,440)	~(1,440)
Total Remaining		\$20,022

HMEP Grant Status

- 16 HMEP Year 1 and Year 2 Status:
 - Award Date: 9/30/16-9/30/19
 - Federal Award Amount: \$325,379.00
 - Expended: \$281,747.00

- Balance: \$43,632.00
- Year 1 funds withheld \$80,000, released \$40,000 to local LEPC's
- State Patrol \$250,000 year 1, expended year 2

Federal Award Amount: \$325,379.00

Expended: \$281,747.00

Balance: \$43,632.00

Recipient/Subrecipient	Total Award	Expended	Balance
LEPCs	\$43,632	\$0	\$43,632
WSP	\$245,241	\$245,241	\$0
EMD	\$36,506	\$36,506	\$0

Agreements with LEPCs finalized early-April 2018

16HMEP - Year 2				
Award Date: 9/22/2017				
Federal Award Amount:		\$314,496.00		
Expended:		\$93,363.00		
Balance:		\$221,133.00		
Recipient/Subrecipient	Total Award	Expended	Balance	
WSP	\$236,863	\$76,074	\$160,789	
HazMat Workshop	\$30,672	\$1,000	\$29,672	
LEPC Conference	\$30,672	\$0	\$30,672	
EMD	\$16,289	\$16,289	\$0	
<i>HazMat Workshop conducted mid-April 2018</i>				

16HMEP - Year 3	
Award Date:	TBD (NLT 9/30/2018)
Federal Award Amount:	\$314,999.00
Expended:	\$0.00
Balance:	\$314,999.00
Recipient/Subrecipient	Total Award
WSP	\$236,249
HazMat Workshop	\$31,500
LEPC Conference	\$31,500
EMD	\$15,750
<i>Funding allocations determined by the SERC on 2/2/2018</i>	

LEPC Planning Status – Susan Forsythe

One plan has been turned in since the last meeting. Dan Banks is assisting in reviewing plans. The WAC 118-40 rewrite is still in progress and continues to move forward.

NEW BUSINESS

CBRNE Update – Dan Banks, EMD

Dan Banks reported there is a budget of \$150,000 to update the 2006 report. The original contractor is not operating any longer and EMD is going to reach out to previous workers to see if it will be possible to do the update with the current budget. There is a need for HazMat across the state and funding mechanisms change dramatically. They are hoping to have a report out to legislature by June 30, 2019. They are looking to resolve any logistical issues that may arise.

Military Department/ National Guard HazMat Funding – Dan Banks, EMD on behalf of the National Guard

The Washington National Guard was appropriated \$200,000 for fiscal year 2019 and anticipate receiving another \$200,000 for fiscal year 2020. The National Guard, in collaboration with EMD decided to use the funding for HazMat training. . The Guard has created a workgroup and will report to the SERC.

Drug IQ Course – Scott Lancaster, WSP

The Drug IQ course was offered at the HazMat Conference in April. The course is originally 8 hours long and was broken down into two 4-hour courses for the conference and is available to anyone. The course covers fentanyl, opiates, and required PPE for incidents. The target audience is law enforcement and emergency medical services because they are engaged in initial HazMat response. Scott mentioned he can put on a class if anyone wants and this training can be pushed

out the LEPCs, healthcare professionals and the Seattle Emergency Management Drug Response Task Force.

PRESENTATIONS

Western Regions SERC Meeting – Susan Forsythe, EMD

Susan, John Ufford, Chief Whealan and Kasia Pierzga attended. Susan asked for written feedback from stakeholders about how the SERC can optimize its support to the LEPCs.

Citizens Committee on Pipeline Safety – Ron Bowen, Citizens Committee on Pipeline Safety

Ron mentioned that it was great to be back and see old friends. The CCOPS is a governor-appointed committee that meets on a regular basis to discuss, identify, review and highlight pipeline safety issues on a local and national level. The committee is made up of nine voting members representing the public, including local government and elected officials. Four non-voting members represent owners and operators of hazardous liquid and gas pipelines. Ron shared the most recent pipeline safety report which describes construction to emergency planning in regard to pipeline safety. The report was recently completed. The report notes that 29 of the counties in Washington State have pipelines and 15 of those counties are rapidly growing.

SERC SharePoint Site Update – Susan Forsythe, EMD

Susan described the technical challenge of posting external data with EMD's current SharePoint configuration. She presented her efforts work with the Military Department to overcome these challenges. The Military Department in the process of hiring someone. One the person is on board, the SERC site will be a priority. The plan is to have an external facing site where documents can be shared and saved, a dashboard for plans, standard operating procedures and allow the team to collaborate better.

NASTTPO Brief Out – Patrick Wicklund

This year's conference was in Oklahoma City, OK. There was good discussion on how we can write plans to avoid liability by making sure they are compliant with new federal policies and guidelines, particularly the American with Disabilities Act and ensuring access to underserved communities. Tim Gablehouse will talk about the legislative updates later in the conference. The U.S. Chemical Safety Board and the Department of Homeland Security gave excellent presentations on dangerous chemicals. The agenda can be found online.

CLOSING REMARKS

Chief Harris requested East and Westside LEPCs hold an open forum on what they are seeing in their jurisdictions.

Sean Davis, representing the Eastside LEPCs, reported that over the last 3 years they have been trying to do semi-regional partnerships and a Joint LEPC (Benton, Franklin, and Walla Walla). They are also trying to bring in new partners to incorporate significant events by using lessons learned, and improvements.

Regional HazMat counties (Yakima, Benton, Franklin, Walla Walla) are working on the commodity flow studies. They are also looking into figuring out Mutual Aid agreements.

Westside LEPC reported that the Seattle training has been good. They have been training with other HazMat teams and found their biggest challenges are bandwidth and time. They also reported that King County is looking to hire a Program Manager.

In response to a question concerning changes in Tier II reporting, Diane Fowler from Ecology reported that some facilities in Washington and even nationwide are using an older form. There has also been a change in the reporting system.

On behalf of EMD, John Ufford thanked U.S. Oil and Refining Co. for attending the meeting. Mike Harris thanked the guests and members for attending the meeting.

Additional Agenda items for September-

- Presentation on Grant Priorities
- WMD Priorities on training people
- CBRNE update status.

2018 MEETING SCHEDULE

September 17, 2018
Northern Quest Resort, Spokane, WA
(In conjunction with WSEMA Conference)

October 31, 2018
Camp Murray, WA
(Depending on EMC meeting schedule)

ADJOURN

Mike Harris so moved to adjourn the meeting and seconded by Chandra Fox. The meeting ended at 11:30am.



WASHINGTON STATE EMERGENCY RESPONSE COMMISSION
Sign-In Roster
June 6, 2018
SERC Meeting Members

Representation	Primary/ Alternate	Name	Signature
EMC & Washington Fire Chiefs Association	Primary (Chair)	Chief William (Bill) Whealan	
	Alternate (Vice Chair)	Chief Mike Harris	<i>Mike Harris</i>
Washington State Patrol	Primary	Melissa Gannie	
	Alternate	Bill Slosson	<i>Bill Slosson</i>
Department of Ecology	Primary	John Butler	<i>John Butler</i>
	Alternate	John Ridgway	
Military Department	Primary	John Ufford	<i>John Ufford</i>
	Alternate	Dan Banks	<i>Dan Banks</i>
Department of Labor and Industries	Primary	John Geppert	
	Alternate	Darren James	<i>Darren James</i>
Department of Transportation	Primary	John Himmel	
	Alternate	Vacant	



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SERC Meeting Members

Department of Health	Primary	Kim Zabel	
	Alternate	Nathan Weed	
Local Emergency Manager	Primary	Chandra Fox	<i>Chandra Fox</i>
	Alternate	Vacant	
Local Emergency Planning Committee - Eastside	Primary	Sean Davis	<i>Sean Davis</i>
	Alternate	Sandi Duffey	<i>Sandi Duffey</i>
Local Emergency Planning Committee - Westside	Primary	J. M. Havner	
	Alternate	Joe Root	<i>Joe Root</i>
	Alternate	Willie Barrington	<i>Willie Barrington</i>
Private Industry	Primary	Vacant	
	Alternate	Vacant	
Transportation Industry	Primary	Vacant	
	Alternate	Vacant	
Department of Agriculture	Primary	Sonia Soelter	
	Alternate	Paige Beck	



WASHINGTON STATE EMERGENCY RESPONSE COMMISSION

Sign-In Roster
June 6, 2018

SERC Meeting Attendees (Tribal, Federal and other State Representatives)

Agency/Organization	Name (Please Print)	Signature
DHS		
EPA		
OPSI – Schools	Andy Wolf (WASA)	

SERC Meeting Attendees (Staff Support)

Agency/Organization	Name	Signature
WA Military Department-EMD	Susan Forsythe	
WA Department of Ecology-EPCRA	Kasia Pierzga	
WA Military Department-EMD	Kim Mask	
Washington State Patrol-Fire Marshal	Scott Lancaster	
WA Department of Ecology-EPCRA	Iris Aguilera	
WA Military Department-EMD	Pete Hartmann	
PortOrvilleCo EMT	Joann Boggs	
WA Department of Ecology-EPCRA EMD	TJ Rajsency	
WA EMTs	STEPHANIE HAKALA	



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Sign-In Roster
June 6, 2018

SERC Meeting Attendees (Guests)

Agency/Organization	Name (Please Print)	Signature
Jefferson County DEM	John Crooks	<i>John Crooks</i>
Pend Oreille Co. LEPC	BRAD LARSON	<i>Brad Larson</i>
Clark County CRESA	Cindy Stanley	<i>Cindy Stanley</i>
U.S. Oil & Refining Co.	Ty Gault	<i>Ty Gault</i>
u.s. oil & Refining Co.	Case Hinkins	<i>Case Hinkins</i>
WA ECV	Diage Fowler	<i>Diage Fowler</i>
Adams County	Jan LELKS	<i>Jan LELKS</i>
WA EMD	Tirzah Kincheloe	<i>Tirzah R. Kincheloe</i>
Srugit Co. DEM	Vickie Fontaine	<i>Vickie Fontaine</i>
Mason Co. DEM	Tammi Wright	<i>Tammi Wright</i>
Island County DEM	Eric Brooks	<i>Eric Brooks</i>
Cowlitz Co Sheriff's Office DEM	Ernie Schnabler	<i>Ernie Schnabler</i>
Pierce County EM	Kelly Kuyehara	<i>Kelly Kuyehara</i>
CCT FEM	R. L. AUGUST	<i>R. L. August</i>
CCT em	Del Ojsterman	<i>Del Ojsterman</i>
EMD	Liz Dunsley	<i>Liz Dunsley</i>
EMD	Shantrika Adwogun	<i>Shantrika Adwogun</i>
EMD	Jordan Oden	<i>Jordan Oden</i>