

## WASHINGTON MUTUAL AID SYSTEM – WAMAS

### **Notes**

1 Apr 2016 / 0830 – 1000

- Attendees – on site:
  - Robert Ezelle, John Ufford, Dan Banks, Mark Douglas, Kim Mask
- Attendees – Phone:
  - Bill Gillespie, Amy Ockerlander
  
- Welcome and Introductions Robert Ezelle / All
  - Robert Ezelle thanked everyone for meeting and started the meeting at 0832.
  - We waiting for more people to join on the phone line and Robert began the discussion approximately 0840.
  
- Operations and Deployment Guide Mark Douglas / All
  - A brief discussion concerning updates made to the manual was conducted.
  - Bill Gillespie expressed concerns about financial responsibility not being clearly identified.
  - All present agreed a clarifying statement will be inserted to state financial responsibility is solely that of the Requesting Member.
  - Bill Gillespie put forth a motion to endorse the Operations and Deployment Guide with the recommended change.
  - Robert Ezelle did second the motion, with none opposed, the Operations and Deployment Guide was endorsed.
  
- Review proposed training content Mark Douglas / All
  - A consensus was reached that the training had been reviewed individually prior to the meeting and it would be acceptable with the update from the Operations and Deployment Guide added.
  - Bill Gillespie put forth a motion to endorse the training content with the recommended change.
  - Robert Ezelle did second the motion, with none opposed, the training was endorsed.
  
- Training outreach proposals Mark Douglas / All
  - Mark Douglas reported WAMAS training was conducted for HLS Region 8 in Klickitat during February 2016 and it was further planned to continue the outreach to other regions.
  - Bill Gillespie asked if WAMAS was going to be briefed during Partners in Preparedness and Mark Douglas stated no, as he could not get on the agenda.
  - Robert Ezelle advised that time could be used from his allocated time and WAMAS could be presented during Partners in Preparedness.
  - All agreed the proposed training was a good course of action.

- Next meeting time All
  - It was discussed the next meeting be sometime late June or early July; a follow-up for the meeting invite would be checked against current scheduling and sent out in the near term.
  - All agreed that scheduling strategy was acceptable.
  - Amy Ockerlander joined on the phone at this and Robert Ezelle informed her of the events that took place during the meeting; she was in agreement with all decisions made.
  
- Closing Remarks Robert Ezelle / All
  - John Ufford stated the Logistics Section could now place the training slides and the Operations and Deployment Guide on the EMD Website with a Draft watermark on the document.
  - It was discussed the EMC would see the document during their next meeting or their endorsement.
  - Robert Ezelle thanked everyone for his or her contributions and work.
  - The meeting was adjourned at 0845.