

ANNEX C

ACTIVATION OF STATE EMERGENCY SUPPORT FUNCTIONS

Activation of state Emergency Support Functions (ESF) provide for the integration and expeditious activation of specific or multiple ESFs as defined by the National Response Framework (NRF) and the state Comprehensive Emergency Management Plan (CEMP). Activation of NRF or CEMP ESFs is usually associated with large-scale disasters and emergencies. However, certain unique local emergencies may require the activation of a particular ESF due to extraordinary resource requirements.

A. CONCEPT OF OPERATIONS

1. The state Emergency Operation Center (EOC) will be activated as necessary to coordinate emergency management and response activities during disasters and emergencies. In accordance with the CEMP, state agencies have been organized and assigned responsibilities under specific ESFs to facilitate coordination of mission requests through EMD. The first 15 functions mirror those contained in the NRF and include Transportation, Telecommunications, Public Works and Engineering, Firefighting, Emergency Management, Mass Care, Housing and Human Services, Resource Support, Public Health and Medical Services, Search and Rescue, Hazardous Materials Response, Agriculture and Natural Resources, Energy, Public Safety and Security, Long Term Community Recovery and Mitigation, and Public Affairs. One additional state specific ESF is Defense Support to Civil Authorities. Each ESF has designated primary agencies and support agencies. ESF responsibilities are shown in the ESF Matrix Chart. The chart identifies ESFs having joint primary responsibilities (JP), primary responsibilities (P) and support responsibilities (S).
2. Local jurisdictions have the primary responsibility for emergency operations and will use all available local resources including private sector and voluntary organizations. If necessary, the senior elected official of the local jurisdiction may declare a local state of emergency.
3. If an emergency exceeds local capabilities, and the affected jurisdiction has mutual aid agreements in place, then mutual aid may be requested from other local jurisdictions or county resources through the affected local EOC. ESF specific resources may be requested through the state EOC once county resources and local mutual aid are exhausted.
4. Based on information and requests from local and county jurisdictions, the Director of EMD will, when necessary, activate the state EOC and implement individual or multiple ESFs in accordance with the CEMP and this annex.
5. Local jurisdictions and state agencies will report the severity, magnitude and impact of damages to the state EOC.
6. The state EOC will take action to identify unmet requirements, mobilize, and deploy state and volunteer resources to affected areas to assist local jurisdictions in life-safety response efforts.
7. If Federal response assistance is required, it will be provided using specific or multiple Federal ESFs, as necessary. State agencies with primary ESF responsibilities will coordinate directly with their functional ESF support agency

counterparts. The FEMA Emergency Response Team (ERT-N) or their Advanced Element of the Emergency Response Team (ERT A) may provide assistance to the state.

B. RESPONSE ACTIONS

1. In addition to this document, in the event of activation of one or more ESFs, EOC staff will refer to the CEMP for definitive guidance on coordination and implementation of state agency roles and responsibilities for a particular emergency.
2. The determination to activate a single or multiple ESFs resides with the Director or his/her designated Disaster Manager (DM) and EOC Supervisor.
3. Once the Director or DM has approved activation of an ESF, the Response Section Manager or his designee (EOC Supervisor) will direct the State Emergency Operations Officer (SEOO) or the EOC Operations Section Chief to notify those state agency(s) having primary ESF responsibility, and those agencies with support responsibilities. The notification to the ESF responsible agencies should include instructions regarding the need for them to deploy a liaison(s) to the EOC and any requirement for 24-hour staffing.
4. The SEOO or Operations Section Chief will use the ESF notification process to update ESF agency POC 24-hour phone, fax and pager contact numbers.
5. Upon arrival at the EOC, ESF agency liaisons will be briefed by the DM and/or EOC Supervisor on current status of the event and ESF specific implementation instructions.

EMERGENCY SUPPORT FUNCTIONS PARTICIPATING AGENCY RESPONSIBILITIES MATRIX

STATE AGENCIES	1 TRANSPORTATION	2 COMMUNICATIONS & WARNING	3 PUBLIC WORKS & ENGINEERING	4 FIREFIGHTING	5 INFORMATION ANALYSIS & PLANNING (EMERGENCY MANAGEMENT)	6 MASS CARE, HOUSING & HUMAN SERVICES	7 RESOURCE SUPPORT	8 PUBLIC HEALTH & MEDICAL SERVICES	9 SEARCH & RESCUE	10 HAZARDOUS MATERIALS RESPONSE	11 AGRICULTURE & NATURAL RESOURCES	12 ENERGY	13 PUBLIC SAFETY AND SECURITY	14 LONG TERM COMMUNITY RECOVERY & MITIGATION	15 PUBLIC AFFAIRS	20 DEFENSE SUPPORT TO CIVIL AUTHORITIES
ALL AGENCIES		S	S		S		S						S	S	S	
American Red Cross					S	S	S	S	S		S			S		
Community, Trade and Economic Development	S				S					S	S	P		JP	S	
Department of Agriculture					S		S	S		S	JP		S	S	S	
Department of General Administration	S		P		S	S	P	S	S		S	S	S	S	S	
Department of Health		S			S	S	S	P	S	S	S		S	S	S	
Department of Information Services		JP					S				S		S	S		
Department of Labor & Industries			S				S	S		S			S	S	S	
Department of Licensing			S				S	S							S	
Department of Personnel																
Department of Retirement Systems																

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Department of Revenue														S		
Department of Social and Health Services						JP		S			S			S	S	
Department of Corrections				S			S						S		S	
Department of Ecology		S	S	S					S	JP	S	S	S	S	S	
Department of Fish & Wildlife		S	S	S					S	S	S	S	S	S	S	
Department of Natural Resources		S	S	JP			S		S	S	JP	S	S	S		
Department of Printing																
Department of Transportation	P	S	S	S	S		S	S	JP	S	S	S		S	S	
Department of Veterans' Affairs															S	
Emergency Management Council												S				
Employment Security Department														S	S	
Energy Facility Site Evaluation Council										S				S		
Governor's Office of Indian Affairs											S		S	S	S	

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Liquor Control Board		S													S	
Military Department, Emergency Management Division	S	JP	S	S	P	JP	S	S	JP	S	S	S	JP	JP	P	
Military Department, National Guard	S	S	S	S	S		S	S	S	S	S		S	S	S	P
Office of Financial Management	S		S	S				S				S		S		
Office of the Governor														S	S	
Office of the Insurance Commissioner														S	S	
Office of the Lieutenant Governor																
Office of the Secretary of State															S	
Office of the Attorney General										S			S	S	S	
Office of the State Auditor																
Parks & Recreation Commission	S	S	S	S	S		S		S	S	S		S	S	S	
State Board of Community & Technical Colleges															S	

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State Treasurer							S									
Superintendent of Public Instruction	S										S				S	
Utilities & Transportation Commission	S	S										S	S	S	S	
Washington State Patrol	S	S	S	JP	S		S		S	JP	S		JP	S	S	
Washington State Conservation Commission			S	S												

Legend: JP – Joint Primary Responsibilities

P – Primary Responsibilities

S – Supporting Responsibilities

ESF SCOPE DESCRIPTIONS

ESF	Scope
#1 Transportation	<ul style="list-style-type: none"> • State Transportation Support • Transportation Safety • Restoration & Recovery of Infrastructure • Movement Restrictions • Damage and Impact Assessment
#2 Communications and Warning	<ul style="list-style-type: none"> • Coordination with telecommunications industry • Restoration/repair of telecommunications infrastructure • Protection, restoration, and Sustainment of national cyber and information technology resources • Information Systems Protection • Warning Systems
#3 Public Works and Engineering	<ul style="list-style-type: none"> • Infrastructure protection and emergency repair • Infrastructure restoration • Engineering services, construction management • Critical infrastructure liaison
#4 Firefighting	<ul style="list-style-type: none"> • Firefighting activities on State lands • Resource support to rural and urban firefighting operations • Coordination with Federal agencies for firefighting on Federal property
#5 Information Analysis and Planning (Emergency Management)	<ul style="list-style-type: none"> • Coordination of incident management efforts • Issuance of mission assignments • Resource and human capital • Incident action planning • Financial management • Intelligence and Information gathering
#6 Mass Care, Housing, and Human Services	<ul style="list-style-type: none"> • Mass care • Disaster housing • Human services
#7 Resource Support	<ul style="list-style-type: none"> • Resource support (facility space, office equipment and supplies, contracting services, etc.) • Logistics
#8 Public Health	<ul style="list-style-type: none"> • Public health • Medical • Mental health services • Mortuary services • Mass Casualty

#9 Search and Rescue	<ul style="list-style-type: none"> • Life-saving assistance • Urban search and rescue • Search and Rescue
#10 Hazardous Materials Response	<ul style="list-style-type: none"> • Hazardous materials (chemical, biological, radiological, etc.) response • Environmental safety and short- and long-term cleanup • Oil spill and response
#11 Agriculture and Natural Resources	<ul style="list-style-type: none"> • Nutrition assistance • Animal and plant disease/pest response • Food safety and security • Natural and cultural resources and historic properties protection and restoration • State Animal Response Plan
#12 Energy	<ul style="list-style-type: none"> • Energy infrastructure assessment, repair, and restoration • Energy industry utilities coordination • Energy forecast
#13 Public Safety and Security	<ul style="list-style-type: none"> • Facility and resource security • Security planning and technical and resource assistance • Public safety/security support • Support to access, traffic, and crowd control • Law Enforcement • Evacuation and Movement
#14 Long Term Community Recovery and Mitigation	<ul style="list-style-type: none"> • Social and economic community impact assessment • Long-term community recovery assistance to local governments and the private sector • Mitigation analysis and program implementation • Recovery • Damage Assessment
#15 External Affairs	<ul style="list-style-type: none"> • Emergency public information and protective action guidance • Media, business, and community relations • Congressional, tribal and international affairs • Inter and Intra State affairs
#20 Defense Support to Civil Authorities	<ul style="list-style-type: none"> • National Guard to active State service • National Guard activities under Federal response guidance • Department of Defense coordination
Annex A - Terrorism	Restricted Distribution and Information