

# EMERGENCY MANAGEMENT ADVISORY GROUP (EMAG)

# MINUTES

8/4/2016 ~ KCECC ~ RENTON ~ 8:00 AM – 4:00 PM

*Meeting called to order by Robert Ezelle, EMD Director, 8:00 AM*

## **In Attendance – Introduction of Attendees**

Scanned sign in sheet following minutes. “\*” = Phone participant

1-877-820-7831

Host: 7282990

Participant: 125896

### **Members**

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Randy August               | <input checked="" type="checkbox"/> Jason Biermann | <input checked="" type="checkbox"/> JoAnn Boggs*  | <input checked="" type="checkbox"/> Eric Brooks*  |
| <input type="checkbox"/> Deanna Davis               | <input checked="" type="checkbox"/> Sandi Duffey   | <input checked="" type="checkbox"/> Robert Ezelle | <input checked="" type="checkbox"/> Barb Graff    |
| <input checked="" type="checkbox"/> Tory Green*     | <input type="checkbox"/> Kurt Hardin               | <input checked="" type="checkbox"/> Scott Heinze* | <input type="checkbox"/> PattiJean Hooper         |
| <input checked="" type="checkbox"/> Walt Hubbard    | <input checked="" type="checkbox"/> Gary Jenkins   | <input checked="" type="checkbox"/> Ed Lewis      | <input type="checkbox"/> Ada McDaniel             |
| <input checked="" type="checkbox"/> Scott McDougall | <input type="checkbox"/> Larry Robinette           | <input checked="" type="checkbox"/> Lee Shipman   | <input checked="" type="checkbox"/> Chuck Wallace |
| <input type="checkbox"/> Ute Weber                  | <input checked="" type="checkbox"/> Jay Weise      |   |   |

### **Supporting Staff**

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|---|---|---|---|
| <input checked="" type="checkbox"/> Dan Banks   | <input type="checkbox"/> Lit Dudley               | <input type="checkbox"/> J. Hollingsworth         | <input checked="" type="checkbox"/> Alysha Kaplan   |
| <input type="checkbox"/> Rob Lang               | <input checked="" type="checkbox"/> T.J.Rajcevich | <input checked="" type="checkbox"/> Kristin Ramos | <input checked="" type="checkbox"/> Jennifer Schaal |
| <input checked="" type="checkbox"/> John Ufford |   |   |   |

### **Guests/Other Attendees**

- |                                      |                                       |   |                                       |
|--------------------------------------|---------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Butch Aiken | <input type="checkbox"/> MG Daugherty | <input checked="" type="checkbox"/> Barnaby Dow | <input type="checkbox"/> Wanda Tsosie |
|--------------------------------------|---------------------------------------|---|---------------------------------------|

## **Call to Order-Introductions-Opening Comments**

***Robert Ezelle***

1. Comments
  - Robert Ezelle opened the meeting with introductions by on-site and phone participants
2. Approval of July Minutes
  - Motion to Approve: Barb Graff
  - Second: Scott McDougall
  - Discussion: None
  - Vote for Approval: Unanimous

### 3. Minutes Format and Desired Specific Content/Level of Detail Discussion

- Barb Graff approved the newly implemented process. Tory Green approves the level of detail. Scott McDougall and Jay Weiss approved as well.
- Robert Ezelle requested the following addition: If a decision or specific tasking is made, the task and to whom the task is assigned are captured and cited at the end of the minutes. All tasks from this meeting are end the end of this document.
- Dan Banks added that EMAG Minutes, Agendas and other approved and related documents are posted on the website once approved. (The July meeting minutes went live on August 5<sup>th</sup> at <http://mil.wa.gov/emergency-management-division/emergency-management-advisory-group>.)
- Robert Ezelle stated the focus of the EMAG will emphasize sustainable funding for emergency management, and where to go moving forward from this point. The Working Group report-outs will “book end” some outstanding tasks. With the end of Cascadia Rising, the EMAG will determine what actions the exercise findings will have for specific EMAG Working Groups.

### 4. Agenda Review, Agenda Additions, and Working Lunch Vendor Discussion

- The group decided to take a lunch break at the appropriate time to bring food back to the meeting.
  - Robert proposed working through lunch to avoid afternoon traffic and the participants were in agreement.
- Tribal representation (Agenda Addition):
  - Lee Shipman sent notices to tribes to invite additional participants to the meetings, and will request additional participation from the tribes. She would not like to be the only one dissemination information to the tribes.
  - Ada McDaniel would also like to see more tribal representation.
  - Robert Ezelle inquired if Lee Shipman could use her elder status to encourage additional participation, and she has.
  - The tribes are heavily reliant on Lee Shipman for information, but she is getting ready to retire and needs transition assistance.
- The current Charter identifies two tribal representatives and two alternates.
  - There are 39 counties and 29 tribes. Scott McDougall suggested looking at representation at a per capita basis. Lee reiterated the large geographical areas that tribes represent. Walt Hubbard suggested is there was an indication of additional tribal seats, then tribal interest and participation in the EMAG may increase.
  - Lee confirmed there are some tribal representatives (Randy August, as an example) who are passionate about emergency management.
  - The Charter can be changed to have non-tribal members represent tribes.
  - Barb Graff suggested inviting all tribes to a future meeting so they will be able to see what the EMAG does and use that as a selling point, either by teleconference or in person.
  - The positions need to be Director’s appointments, so that the membership is official.
  - EMAG needs to be “marketed” to the tribes. Lee does not want there to be an election issue among the tribes and prefers the “appointment” approach. Jay Weise added that the appointee should be someone who is active in emergency management to be able to accomplish objectives. There are emergency managers such as John Taylor, who are respected in the tribal community, but who are not actual tribal members. Lee Shipman

would like to add that the member needs to be an employee of the tribe, and not necessarily a tribal member. EMAG members are from the emergency management community.

- Lee Shipman indicated there used to be a lack of trust between the tribes and the state, but the relationship has improved due to increased outreach, with credit to Robert Ezelle for the increased trust. Lee Shipman indicated more tribal declarations come through the state than not.
- Robert Ezelle inquired if one tribe was selected to host a meeting, if the other tribes would be willing to attend, and Lee confirmed that was an acceptable practice
- Robert Ezelle suggested changing the charter from tribal members to tribal representative, but Lee was concerned about tribes being “representatives”. Barb Graff suggested waiting on this discussion until after the session with the tribes. Lee Shipman likes the “liaison” term.
- Robert Ezelle suggested changing the verbiage to “tribes to provide a member to EMAG to provide tribal perspective”.
- The EMAG determined the consortium seat vacated ESCA will remain vacant at this time.

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## Working Group Reports

**Robert Ezelle**

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### 1. EMPG Implementation

*T.J. Rajcevich*

- The FY15 EMPG sub-recipient grant agreement performance period ends 8/31/16 but a few contracts have been extended to 9/30/16. If additional time is needed to spend down funding, an extension request needs to be made as soon as possible in order to amend the corresponding contract.
- FEMA X is currently processing the FY16 EMPG application.
- The Preparedness Grants Section (PGS) is working on tribal dates for EMPG workshops. Workshops are designed to provide grant application assistance to local jurisdictions with the added benefits of face-to-face customer service and relationship building.
- Walt Hubbard inquired about funding under 118-09. Barb Graff indicated that unspent funds and unallocated funds were outlined in previous minutes. Unallocated funds go to the county. Decisions regarding remaining or unspent funds will be determined on a case by case basis among eligible emergency management organizations, with the EMD Director involved in the decision making process.
  - Robert Ezelle stated EMAG is the advisory group providing assistance with determining how turned back funds will be utilized, whether rolling into the next year or distributing among “pocket-ready” projects.
  - Barb Graff reiterated that transparency is the best indicator of integrity. If a city within a county with an emergency management program chooses not to apply for EMPG funds, where should the funding go? Example: is Sammamish chooses not to apply, where should the funding be allocated? Barb Graff is supportive of the funding going to the county.
  - Robert Ezelle would like consensus among the group. If a city chooses to take the money but is unable to spend it, where does the money go? Do the remaining funds go to the county, or are the funds relocated to other projects? Jason Biermann uses funds in support of local jurisdictions within Snohomish County. Do the city funds to the EMAG for decisions or to the county, or do county funds go to the EMAG for decision? City awards come out of the county share. The more cities that apply for funding (and awarded, assuming programmatic requirements are met), the less funding the county receives. Every

citizen in the state is required to have access to emergency management programs funded by EMPG.

- In summation, remaining city funds go to the county, and remaining county funds go the EMAG. Tribal returned funds go back to the tribes for redistribution.
- Lee Shipman relayed that 2016 was transition year, and that she received notice last Thursday that the tribes will receive \$95,000.
  - There was some confusion regarding the definition of “transition year” and new requirement implementation. The tribes thought there was another year for transition.
  - Robert Ezelle expressed commitment to providing additional clarity and information.

## 2. 118-09 WAC

*T.J. Rajceovich*

- PGS is chronologically consolidating the 118-09 revision process, implementation strategy, and feedback into one document. The goal is to have one source that provides the historical context to 118-09 and captures current strengths and areas of improvement associated with the code.

## 3. 118-30 WAC

*John Ufford and Dan Banks*

- PAL is working with Pierce County Emergency Management staff, with primary focus on the Local Preparedness Report. The underlying document is the revision of 118-30.
- John Ufford relayed the major areas were planning requirements in CEMPs and what is a defined emergency management program within the state.
- EMAP accreditation activities were reviewed and accountability programs reviewed. There were about 20 specific items for evaluation on whether an emergency management program had the appropriate levels of administration functions to support basis emergency management services among cities and counties, with the ability to be adjusted for scope. Accredited emergency management programs already have the required components. Local Preparedness Reports will help with determining if enough components exist for the emergency management programmatic requirements. Challenges can be identified within each program for improvement. A template is being developed for a Local Preparedness Report to show how the information can be presented, while still being flexible within individual emergency management structure. Pierce County is going to pilot this program.
- In the CEMP pieces, CPG guidance is being referenced to align with grant requirements to be consistent nationally with CEMPs. A shift to a five-year planning cycle is being recommended to be consistent with other planning efforts. Adapting the changing planning requirements will help all planning efforts remain current. Threat profiles can change within jurisdictions, such as decreased with CSEPP and increased with oil and coal trains.
- John Ufford expressed appreciation for the support from Pierce County, and hopes to present the draft 118-30 in a public forum, with finalization within the next two years. Barb Graff asked when the draft will be ready, and John Ufford indicated a draft may be ready for viewing approximately in the October timeframe.
- Dan Banks would like to see each ESF reaching out to their private sector entities, in response to Barb Graff’s inquiry. Barb Graff inquired about how to address the retail industry. Dan Banks introduced Tristan Allen’s position and efforts moving forward in developing relationships with the private sector. Robert Ezelle and Barb Graff talked about the business re-entry planning efforts and would like to see similar philosophy and phasing implemented, but the transportation infrastructure needs to be in place, first. Chuck Wallace indicated plans need to be in place so that when transportation infrastructure is running, the businesses will be able to get up and running. He

also indicated there needs to be a separate ESF for the private/retail sector. Dan Banks relayed with the update of the CEMP, lessons learned from Cascadia Rising will be part of the next revision. Alysha Kaplan and Jason Biermann indicated lessons learned impact the transition phase from response to recovery.

#### 4. Human Capital

*Jason Biermann*

- WAMAS Training Update: Lee Shipman would like to see the Resource Request training and WAMAS training brought to tribes.
- Robert Ezelle announced that Maryland is looking to request an EMAT through EMAC. John Ufford read the actual EMAC request, by position, to the EMAG.
  - The current action at the state level is to push the request to local emergency managers to see if the request can be filled. Once there are enough specifics, Section II of the REQ-A can be completed in response to the Maryland flooding.
  - Jason Biermann asked how credentialing will be determined. John Ufford clarified that the sourcing agent validates the resource being provided has the required position credentials and training. The state matches up the skills to the request. Communication regarding what is being requested and which resources are being provided will help with clarification.
  - Barb Graff inquired why closer communities are not providing assistance, as they are more familiar with the geographic area.
- EMAT Update: Jason Biermann emailed out a position paper in May and scheduled a one-day workshop of September 29<sup>th</sup> in Ellensburg at the Kittitas Armory to bring emergency management staff together to discuss how emergency management is supported across the state. EMD representation from MRR and PGS was requested by Jason Biermann.
  - In Snohomish County, efforts are being made toward a holistic approach. Barb Graff says Seattle is moving forward with team planning and positions. She also reiterated that teams can be “cherry picked” to build specific desired skill sets. PIOs, liaisons, and other staff are frequently requested positions.
  - From the 2015 wildfires, Alysha Kaplan illustrated the administrative challenges faced by small counties to meet documentation and billing requirements. Smaller jurisdictions do not have the staff capacity and need training on what forms to use. The current process overwhelms many local jurisdictions. Chuck Wallace stated, if specific forms and procedures are needed, then local jurisdictions need help with the processes, or the end result will be a hodge-podge of paperwork requiring additional personnel to clean-up and finalize financial documentation.
  - Clarification is needed for the different processes among WAMAS, EMAC, FEMA, FMAG, PA, and Fire Mobilization. With multiple declarations under different programs, paper work tends to get overwhelming very quickly. Jason Biermann asked how EMAT assistance for this situation could deploy and under which program? Clarification is needed, especially on the east side. Alysha Kaplan reiterated that the mix of programs on the east side has unique and different challenges. Jason Biermann requested a clear set of guidelines for future incidents.

**5. SCRIPT***Jason Biermann & Dan Banks*

- A meeting was held last week in Ellensburg, with a focus on developing tools to standardize catastrophic plans across the state, beginning with a framework outlining what the plans should cover. The next meeting will take place later in the fall to continue efforts of the framework. Catastrophic elements are also scalable and applicable to smaller incidents and events. The team membership has increased, with an EMAG-type representation.
- Barb Graff asked if the previous Puget Sound regional efforts were referenced. Jason Biermann stated the group will be assessing, with Sandy Johnson (Thurston County) to see which region plans can be applicable to statewide planning.
  - The regional construct topic has again emerged to discuss the reality of effectiveness with span and control across the state. Planning and policy efforts are needed to refine the path. Robert Ezelle inquired how Cascadia lessons learned will be implemented. Dan Banks stated that issues that already needed attention became even more evident after the exercise. Lessons learned are being used to reinforce and validate issues to be addressed.
  - Jason Biermann referenced King County efforts regarding a few functional areas working toward statewide catastrophic planning. John Ufford indicated there is a statewide need for more detailed planning at all levels of government.
  - Identified common areas for detailed level planning are a takeaway from Cascadia, such as mass care task forces, Community Points of Distribution, staging areas, and push versus pull resource distribution. The framework will assist in producing usable results.
- Robert Ezelle asked Barb Graff how Seattle would exercise command and control in a catastrophic incident.
  - Barb Graff responded that there is unity of effort among government and other agencies. Fires need to be under control, first. Catastrophic incidents will overwhelm fire resources.
  - Seattle's relationship with the county is to obtain situational awareness. Continued delivery of required services are main objectives. There are three zones in King County to represent voices in 39 cities.
  - There are policy level decisions regarding evacuation. There is still work to be done regarding how resources are obtained and deployed.
- Robert Ezelle inquired if there are regionalized operations, can IMTs be brought in to assist with resource flow?
  - Walt Hubbard stated that discussion kept focusing on three main areas. There is no regional decision making process. Situational awareness continues to pose challenges. There needs to be situational awareness beyond the immediate areas. Leveraging situational reports and pulling out pertinent information is challenging. Robert Ezelle reiterated that situational awareness conference calls are overwhelming. State conference call participation can be based on a concentric circle, with the focus on the most impacted area first, rather than an alphabetical call down.
- Can the Homeland Security Region structure be used for resource requests?
  - Barb Graff reminded the group that a logical regional construct is needed, and would like to see divisions by hazards and work out from there.

- Ed Lewis stated with clarity of vision, organizations can accomplish more. Jason Biermann added that Homeland Security Regions were administrative, but the current focus should be on terms of need.
- Dan Banks' planning focus is on like economic activities within the region, looking at the flow of goods and services within the regions.

## 6. Standardization

*Walt Hubbard*

### ○ Resource Management Lessons Learned from Cascadia Rising

- Dan Banks reviewed the Statewide Resource Request and WAMAS training slide handout with the EMAG participants.
- WAMAS training is more challenging to deliver, but if invited to a regional meeting, the training can be done at that time as part of that meeting and to the right audience.
- Training volunteers is a short time fix; the leadership needs to be trained on WAMAS so that they could train volunteers as they change.
- The goal is to have WAMAS training complete by the end of October. The WAMAS slides are on the EMD Logistics web page. <http://mil.wa.gov/other-links/logistics-resources>
- Walt Hubbard stated that issues have been identified from Cascadia Rising, and although progress has been made, more efforts are needed regarding decisions in resource prioritization and delivery locations. Robert suggested that from a project perspective, the Resource Ordering piece of this project can be closed. Jay Weise suggested a quarterly drill can help keep skills fresh and identify fail points. Sandi Duffey recommended the use of job aids to assist with drills and resource ordering processes. Walt Hubbard would like to know how EMAG can implement solutions within the group to impact change.
- Dan Banks stated the ordering processes worked during Cascadia Rising. Actual delivery of resources are different issues.
- Lee Shipman requested clarification about ordering versus accuracy in received resources or where the requests went. Squaxin was unable to determine or confirm what was ordered, or the accuracy of the order. Dan Banks reiterated issues lie with communications, but the test was on the use of the form and ordering.
- Barb Graff did not think the system was overwhelmed like the system would be in an actual event. An example was that a request for National Guard law enforcement support was not being filled as asked and wondered how requests can be visible and confirmed. The National Guard piece of the exercise was a challenge, and is an internal Military Department issue. Resource status pages on WebEOC needs to be updated more frequently so that local jurisdictions can determine the status of the requests.
- Dan Banks stated more communication and electronic system access are needed. Requests to ESFs need to have follow-up so the ESFs know there have been assignments.
- Barb Graff recommended that in a catastrophic incident, teams of "everything" should be requested right away and then determine where to deploy the resources as they arrive.
- Determining the mass care needs of the coast and I-5 corridor was difficult. All needs and resources need to be put into a "regional bucket".
- Lee Shipman stated there is a push to get funding guidance changes into effect before the new administration is in place. According to pilot guidance, tribal requirements are similar to state government. Local populations are not federally recognized tribes.
- Lee Shipman added regarding resource requests, FEMA wants tribes to go to the state for resource ordering. The state will address tribes the same as county for requests for

assistance. Lee Shipman has sent guidance to the tribes regarding going to the state for resource requests. In small events, the tribes rely on local partnerships, nearby tribes, and counties.

- Chuck Wallace encouraged communication among all counties and tribes within the region for consistency in resource ordering. Also, ensure the forms are the same, especially on the radio side. Smaller jurisdictions in Grays Harbor County have challenges with completing a declaration. Jurisdictions react to the information they have.
- Jurisdictions participate at the level to which they have planned or trained. Alysha Kaplan added the exercise helped identify the gaps in processes and procedures.
- Robert Ezelle spoke to the relationship between the state and FEMA, with positives and negatives. The DoD integration did not work well. Chuck Wallace said DoD was not aware how they should be operating. There were gaps between the perception of what the military can provide and how the locals can utilize the current resources available. The Grays Harbor County amateur radio operators impressed the military participants, as did the search dog capability. Robert Ezelle added that there needs to be several smaller exercises conducted before the next big one.

## 7. Sustainable Funding

*Barnaby Dow*

- Efforts to acquire sustainable funding from the legislature through WSEMA fell short, but WSEMA is going to further attempt to influence legislation. Sustainable funding strategies will continue. The state is one major disaster short of a legislative funding change.
- Barb Graff believes that is a tangible case can be made, then everyone wins. There is a push for independent grant funds to support an economic case. Scott Heinze says there is more to come soon from the WSEMA on a strategy. Tying back to the Local Preparedness Report based on EMAP standards is a good way to quantify and qualify needs. Scott Heinze is a proponent to have legislation fully support EMD financially, and would like to see a spreadsheet to outline how many staff would be needed to plan for a catastrophic incident, and Dan Banks replied 35 FTEs, with a cost of 2.5 million in operating costs per year for just planning efforts.
- Robert Ezelle does not want to be reliant on grant funding, and if operating utilizing grant funding, not to be solely reliant on EMPG, but to include UASI and SHSP.
- The legislature funded a pay raise for state funded personnel but not grant funded personnel. When considering what is sustainable funding for emergency management, capacity needs to be built in all organizations to deal with all aspects of the hazards spectrum. Infrastructure, schools, transportation, utilities, and lifeline structure needs to be more resilient. Sustainable funding can “move the needle forward” so that there is a vastly different picture in the future than there is today.
- Barb Graff stated that the current funding structure is not robust. The Florida plan and funding was referenced with their use of EMAP to justify funding. Barb Graff would like to know who the key legislators would be to bring to the table to meet with Florida and California successful funding programs. Robert Ezelle wanted to know who could find and build legislative champions. Alysha Kaplan said the EAS forum provided a listing of funding per capita for emergency management funding. Washington is \$0.33 and Florida is about \$2.24.
- Sandi Duffey said that emergency managers need to contact their legislators with the same “Ted Talk” so that there is a consistent message given. Chuck Wallace suggested a WSEMA topic on how to talk to legislators. Emergency Managers need to be more proactive on supporting legislation for sustainable funding. Barnaby Dow suggested developing and sharing a physical card with the



talking points and who their legislators are. Champions need to sit on the finance committee because “power is as power does”. Robert Ezelle referenced EMAP as seeing the value in implementing at the state level and to follow Florida’s model. There is value and credibility in being EMAP certified. The challenge is where to put this into the list of priorities. Seattle is EMAP certified. Pierce County reaccredited the same time Seattle was accredited.

- Robert would like EMAG to achieve specific objectives, produce deliverables, and not simply take time out of busy schedules for talking. Decisions related to work need to be made regarding sustainable funding and next steps addressing lessons learned from Cascadia Rising.

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## Break

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## Action Requests (Next Steps and Assignments)

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**Robert Ezelle**

### 1. Regional Coordinator Concept

- Robert Ezelle stated EMAG was tasked by the EMC to determine if the regional construct was still viable. Each region uses regional coordinators differently. There is little commonality or standardization.
- EMAG is going to recommend that the current structure remains as it is and that the coordinators function well within the current configuration and capacity to address grant funding issues.
- EMAG is in agreement with the findings, and recommends closing this tasking.

### 2. Regional Construct Concept for Jurisdiction Support

- Does EMAG want to maintain the current structure or find another way to find support for a large scale event? Through what structure do we provide support?
  - Jason Biermann said the SCRIPT is working this issue as well. Barb Graff said King County used the zone approach for resource coordination. Should other geographic areas be broken down into zones as well? Jason Biermann stated planners need a bigger role in addressing the regional concept in effectiveness.
  - John Ufford stated after the SCRIPT framework is built, then direction and control regarding support can be developed. The Operational Support Subcommittee has already begun to address this concept. Dan Banks would like to address the whole issue and develop a construct that supports the entire state. Jason Biermann stated the Homeland Security Regions were set up to address administrative issues only.
  - T.J. Rajcevich added that funding formulas will potentially need to change if there are adjustments to the current Homeland Security Regional organization.
  - Robert Ezelle would like an effective problem statement. Operational Coordination, instead of Command and Control is a better starting point. Removing the tether to the Homeland Security Region concept will help with developing alternative approaches.
  - Barb Graff expressed concern that counties may not understand where to go for support with the Homeland Security Regional structure removed. Dan Banks stated EMAG needs to relook how to address emergency management in Washington State. The state needs to take another look at how to best utilize the current resources and how to allocate appropriately. Robert Ezelle wants to look at the most effective methods to provide support with the resources available.

- Barb Graff reminded EMAG that counties are independent, and Scott McDougall stated that without regionalization, Pacific County would not survive. Chuck Wallace said that the concept needs to be packaged and sold.
- Robert Ezelle asked Lee Shipman about tribal opinion on regional construct. Lee Shipman stated there is interest in regionalization, but participation in regional exercises are challenging due to financial limitations. Jay Weise added if there is a catastrophic state framework that trickles down, a natural geographic region division in the state will occur. Jason Biermann concurred. Jay Weise reiterated Adams County is unique and works with multiple regions in different capacities. Dan Banks added that Hanford is one of Adams County's threats.

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## **Working Group Work Session**

***All***

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### 1. Sustainable funding work group

- Walt Hubbard wanted to reiterate how to influence policy level issues. Jay Weise would like to get out of the weeds. EMAG needs to focus on how all efforts come together and stay out of the weeds. EMAG packages the work and sends it out.
- Robert Ezelle said that PattiJean Hooper and Walt Hubbard put a lot of work into their group, but expressed concern about EMAG becoming a deliberative group and needs to be more proactive in moving emergency management forward. Jay Weise said we need to identify who needs to tackle the problems. Barb Graff suggested partnering with WSEMA as a type of subworking group, allowing WSEMA to do the work and EMAG providing support.
- Jay Weise stated EMAG needs to enhance, but not necessarily lead, efforts. Ed Lewis reviewed EMAG's initial intent. A subset to address funding is needed, rather than EMAG as a whole discussing the issue. EMAG takes the decisions "to the street". EMAG needs to maintain focus.
- Walt Hubbard inquired, with SCRIPT taking the regional construct, how does EMAG support in regard to market, sustainment, etc.?
- Robert Ezelle would like Scott Heinze and Barnaby Dow to come back at the next meeting with how the EMAG can support the sustainable funding efforts. Scott Heinze needs everyone to be on the same page with how to communicate with legislators. What is sustainable funding going to do for emergency management? He would like to "Galvanize the momentum".
- WSEMA is currently not very influential with legislators. An investment in emergency management on the front end will save money at the back end. A consistent message from cities and counties has different implications than just WSEMA pushing the idea forward. Chuck Wallace added that he has heard in the past the WSEMA doesn't have the influence needed to impact change. As the incoming WSEMA president, he likes to "rattle the cage".

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## **Old Business (Due Outs) from Today's Work Session**

***All***

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### 1. Working Group Briefings - Sustainable Funding – see above

### 2. East Side Representation Recommendations (Small County Tier 3)

- Discussion to recall any previous decisions on this subject. Sandi Duffey relayed that Kent Sisson is too busy to attend meetings, and Sandi Duffey relays information back to him for dissemination among his stakeholders. Kristin Ramos to add Kent Sisson back on the EMAG distribution list so that he receives all meeting information and related documents.

**1. Next Steps Cascadia Rising (Continuing discussion from July)*****Robert Ezelle***

- Barb Graff would like to know what plans are to improve issues identified from Cascadia.
- Robert Ezelle said we need to focus on Continuity of Operations (COOP). How does emergency management address the topic of staff bringing families in to EMD in response to a disaster? How do emergency management agencies get their staff to work? Policy changes may need to be changed. Scott McDougall said in unique circumstances, policy is suspended. Barb Graff added “work now, agree later”, and would like ongoing planning discussion how resources get to points of distribution.
- Robert Ezelle identified fundamental issues in need of immediate response. Transportation infrastructure needs to be operational before any resources can be distributed. Who is going to do what and when to get the roads, rails, and other lifelines open? A comprehensive local-state-federal infrastructure plan is needed. Private industry needs to be included as well. Walt Hubbard added debris management and road services need to be addressed. Comparing to Maslow’s Hierarchy of Needs, the basic life survival needs infrastructure for survival. A movement plan can only be implemented if the lifelines are open. Healthcare is also rolled into this plan, as evacuation cannot occur without transportation infrastructure.
- Resilient communications infrastructure is required for situational awareness and enhanced response. A public safety communications network is needed for voice communication and data. There needs to be a robust and redundant communications system.
- Public Preparedness Messaging: Help will not arrive immediately. Chuck Wallace stated when there is a change in public messaging, people will listen a little differently when the message is not the same. The more information that is provided, the more people will listen. People want to know and they want the information. People are smart and they understand.
- Power and Fuel: Restoration of power infrastructure is needed for basic services for fire and law enforcement. Priorities need to be set as part of the planning. Barb Graff wants to know what the planning construct will look like. She added that “transportation is the lynchpin to everything.” Task Forces will be needed for each major subject area and set up so that each group is talking to each other for consistency in planning efforts in mass care, transportation, communication, etc.
- Dan Banks said he does not yet have a timeline when the task forces will be established. Robert Ezelle prioritized lifesaving, life sustaining, and essential services. This planning effort will be multi-year, with testing of the planning when complete. Barb Graff would like to keep the legislators informed regarding the task forces identified and their functions and purposes.
- Robert Ezelle would like to know how to utilize Dan Banks’ planning staff to be able to focus on the identified key areas, such as critical infrastructure, private sector, logistics, and mass care. Dan Banks added that other agencies will need to take the lead on some of the subjects, but Robert Ezelle stated the Governor will need to lean on the agencies to gain support.
- Walt Hubbard would like to know if steps moving forward will be addressed at the September 8<sup>th</sup> After Action Review, or to identify additional findings and recommendations. John Ufford clarified the recommendations piece will be provided and at which level and how the identified actions will be accomplished. John Ufford stated the regional aspect will be led by FEMA Region X and will focus on observations and findings to translate into the state level corrective action program. The federal and state findings are in alignment. The regional AAR should be published about the middle of October. Cascadia is a national issue. Robert Ezelle said there is a Cascadia Rising panel at NEMA.

- Robert Ezelle believes that there will be more power after the election. Barb Graff concurred. Ed Lewis inquired what actions would be executed if Cascadia occurred tomorrow. A single sheet checklist would help get efforts started. Dan Banks added that progress is already being made in areas that have been identified as “low hanging fruit” and are relatively easy fixes. Ed Lewis reiterated that the major issues are still major issues.
- Robert Ezelle requested EMAG members to communicate additional thoughts and suggestions to the group so the thoughts can be captured.
- Sandi Duffey asked Robert Ezelle to send a letter out to the local jurisdictions containing the recommendation of preparing for two weeks instead of the previous three days’ preparation.

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## Closing Remarks

**Robert Ezelle**

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1. The next EMAG is September 1 after the EMC. Proposed meeting actions include:
  - Barb Graff would like the task forces identified.
    - Robert Ezelle believes the scope can be identified and the rest can be flushed out
  - EMPG update
  - Lee Shipman would like a letter or email to herself from Robert Ezelle describing the task forces and asking for tribal participation

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## Adjournment

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8/4/2016 12:25 PM

3. Motion to adjourn by: Walt Hubbard
4. Second by: Jay Weise
  - a) Discussion: Appreciation to Walt Hubbard for hosting
5. Approval: All

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## Due Outs from Working Group Session

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1. Robert Ezelle to call Kent Sisson to inquire if Kent would like to remain on EMAG, with call in as available, and be provided with information to disseminate to his stakeholders.
2. Robert to send email out to invite participants to EMAG meetings, reiterating these are public meetings, with call-in capability.
3. Gary Jenkins to send Kristin a distribution list for dissemination of the website link for agendas and past minutes.
4. All EMAG members to review the Charter and provide suggestions to [kristin.ramos@mil.wa.gov](mailto:kristin.ramos@mil.wa.gov) for consolidation by the end of August. The updated draft will be on the September agenda for comment and approval.
5. Kristin to add a tribal session to a future EMAG meeting agenda, with two months’ notice, coordinating with a tribe to host, possibly in the November timeframe, and will coordinate planning with Casey Broom
  - Cascadia Rising lessons learned
  - Broader emergency management concerns and the state can partner with the tribes for efficient response
  - Have the two hour tribal sessions twice per year on an ongoing basis
  - Consider an afternoon EMAG session for the tribal session

6. T.J. to develop a hypothetical EMPG funding spreadsheet to reflect the impacts of sustainable funding in emergency management.
7. Barnaby Dow and Scott Heinze to develop a brief "Ted Talk" to have a message ready for legislators.
8. Dan Banks will investigate the Regional Concept approach for disaster response through the SCIPT.
9. Scott Heinze and Barnaby Dow tasked to come back at the next meeting with specifics regarding how the EMAG can support the sustainable funding efforts.
10. Robert Ezelle to send a letter out to the local jurisdictions containing the recommendation of preparing for two weeks instead of the previous three days.
11. Lee Shipman would like Robert Ezelle to draft a letter or email to her describing the identified task forces and asking for tribal participation
12. Each EMAG member prepares a statement for the next meeting to contribute to a discussion regarding in what activities the EMAG currently is engaged, what the EMAG deliverables are, and if the EMAG needs to continue all day work sessions.

Emergency Management Council Sign-In Sheet <small>Please verify your information</small>					
Emergency Management Advisory Group (EMAG)					
4-Aug-16					
Representation	Last Name	First Name	Organization	Email	Signature
					absent - excused
Tribes	August	Randy	Confederated Tribes of the Colville Reservation	Randy.August2@colvilletribes.com	
Westside Large County	Biermann	Jason	Snohomish County	jason.biermann@co.snohomish.wa.us	
Eastside Small County Tier 1	Boggs	JoAnn	Pend Oreille County	jboggs@pendoreille.org	
Westside Medium County	Brooks	Eric	Island County	E.Brooks@co.island.wa.us	
Eastside Medium County	Davis	Deanna	Benton County	ddavis@bces.wa.gov	
Eastside Medium County	Duffey	Sandi	Grant County	sduffey@grantcountywa.gov	absent - excused
State	Ezelle	Robert	EMD	robert.ezelle@mil.wa.gov	
Large Cities	Graff	Barb	City of Seattle	barb.graff@seattle.gov	
Medium Cities	Green	Tory	City of Tacoma	tgreen@cityoftacoma.org	
State	Hardin	Kurt	EMD	kurt.hardin@mil.wa.gov	
Westside Large County	Heinze	Scott	Pierce County	sheinze@co.pierce.wa.us	
Medium Cities	Hooper	PattJean	City of Kirkland	pjhooper@kirklandwa.gov	
Westside Very Large County	Hubbard	Walt	King County	walt.hubbard@kingcounty.gov	
Small Cities	Jenkins	Gary	City of Pullman	gary.jenkins@pullman-wa.gov	
Eastside Large County	Lewis	Ed	Spokane County	elewis@spokanecounty.org	
Tribes	McDaniel	Ada	Muckleshoot Indian Tribe	ada.mcdaniel@muckleshoot.nsn.us	
Westside Small County Tier 1	McDougall	Scott	Pacific County	smcdougall@co.pacific.wa.us	
Tribes	Robinette	Larry	Confederated Tribes of the Colville Reservation	larry.robinette@colvilletribes.com	
Tribes	Shipman	Lee	Shoalwater Bay Tribe	leshipman@shoalwaterbay-nsn.gov	
Eastside Small County Tier 3					
Westside Small County Tier 2	Wallace	Chuck	Grays Harbor County	cwallace@co.grays-harbor.wa.us	
Medium Cities	Weber	Ute	City of Tacoma	uweber@cityoftacoma.org	out of country
				uweber@ci.tacoma.wa.us	
Eastside Small County Tier 2	Weise	Jay	Adams County	jayw@co.adams.wa.us	
<b>Supporting Staff</b>	<b>Call In: 1-877-820-7831</b>	<b>Passcode: 125896</b>	<b>Moderator: 7282990</b>		
State	Banks	Dan	EMD	dan.banks@mil.wa.gov	
State	Dudley	Lit	EMD	lit.dudley@mil.wa.gov	
State	Hollingsworth	John	EMD	john.hollingsworth@mil.wa.gov	
State	Kaplan	Alysha	EMD	alysha.kaplan@mil.wa.gov	
State	Lang	Rob	EMD	robert.lang@mil.wa.gov	
State	Rajcevic	T.J.	EMD	timothy.rajcevic@mil.wa.gov	
State	Ramos	Kristin	EMD	kristin.ramos@mil.wa.gov	
State	Schaal	Jennifer	EMD	jennifer.schaal@mil.wa.gov	
State	Ufford	John	EMD	john.ufford@mil.wa.gov	
<b>Guests</b>					
Asotin County	Aiken	Butch	Asotin County	butchadem@clarkston.com	
State	Daugherty	MG Bret	MIL	Bret.Daugherty@mil.wa.gov	
State	Tsosie	Wanda	EMD	wanda.tsosie@mil.wa.gov	

Barnaby Dow ICEM  
barnaby.dow@kingcounty.gov