

EMERGENCY MANAGEMENT ADVISORY GROUP (EMAG)

MINUTES

5/4/2017 ~ EMD, CAMP MURRAY ~ 1:00 AM – 4:00 PM

*Meeting called to order by Robert Ezelle, Director of Washington State Emergency Management
Division at 1:03pm*

In Attendance – Introduction of Attendees

Scanned sign in sheet following minutes. "*" = Phone participant

Members

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Randy August | <input checked="" type="checkbox"/> Jason Biermann | <input type="checkbox"/> JoAnn Boggs | <input checked="" type="checkbox"/> Eric Brooks* |
| <input type="checkbox"/> Deanna Davis | <input checked="" type="checkbox"/> Sandi Duffey | <input checked="" type="checkbox"/> Robert Ezelle | <input checked="" type="checkbox"/> Barb Graff |
| <input type="checkbox"/> Tory Green | <input checked="" type="checkbox"/> Scott Heinze | <input checked="" type="checkbox"/> Walt Hubbard | <input checked="" type="checkbox"/> Jay Weise* |
| <input checked="" type="checkbox"/> Gary Jenkins* | <input checked="" type="checkbox"/> Ed Lewis | <input checked="" type="checkbox"/> Jason Marquiss | <input type="checkbox"/> Ada McDaniel |
| <input checked="" type="checkbox"/> Scott McDougall | <input checked="" type="checkbox"/> Lee Shipman | <input checked="" type="checkbox"/> Kent Sisson* | <input checked="" type="checkbox"/> Chuck Wallace |
| <input type="checkbox"/> Ute Weber | | | |

Supporting Staff

- | | | | |
|--|--|---|---|
| <input checked="" type="checkbox"/> Dan Banks | <input type="checkbox"/> Carrie Benson | <input checked="" type="checkbox"/> Jennifer Schaal | <input checked="" type="checkbox"/> John Ufford |
| <input type="checkbox"/> Lit Dudley | <input type="checkbox"/> Alysha Kaplan | <input type="checkbox"/> Rob Lang | <input checked="" type="checkbox"/> Kim Mask |
| <input checked="" type="checkbox"/> T.J. Rajcevich | | | |

Guests/Other Attendees

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Scott Johnson, CRESA | <input checked="" type="checkbox"/> Chandra Fox, Spokane County | <input checked="" type="checkbox"/> Sandy Eccker, Thurston County |
| <input checked="" type="checkbox"/> PattiJean Hooper* | | |

Call to Order-Introductions-Opening Comments

Robert Ezelle

- Approval of February 2, 2017 minutes
 - Motion to Approve with corrected change to Tribal Pilot Guidance effective date (1/10/2017): Barb Graff
 - Second: Scott McDougall
 - Discussion: None
 - Vote for Approval: Unanimous

Action Request Report Outs

All

- EMAG-16-07: Regional Concept Purpose Statement Dan Banks
 - Development is being done through use of State Catastrophic Incident Planning Team (SCIPT). The challenge is the term “regions” is used loosely throughout state agencies and has no consistency. The team would like to come up with something everyone can agree on, including other state agencies. Would like to see a cohesiveness among state agencies and align how business is being done. If not done, there is the risk of delaying catastrophic planning up to 10 years. Agencies agree we need to do catastrophic regional planning.
 - Washington State Department of Transportation (WSDOT) is willing to let EMD “piggy-back” on its organizational structure. The SCIPT is pushing for the state to make a decision. The SCIPT group has not come out strongly in favor of either concept, and stated they will make it work whatever the decision made.
- EMAG-16-08: EMAG Task Tracking Process Dan Banks
 - This item will not be closed as an action item. A tracking sheet will be shared at each meeting.
- EMAG-16-13: EMAG Membership Status/Appointments Dan Banks
 - Worksheet was shared and will be used to track membership. Due to the vacancy created by Pattijean Hooper, only one nomination was submitted so no voting was necessary.

Status Updates

- Grants T.J. Rajcevich
 - TJ asked what would be reasonable a due date for grant applications. He suggested 60 days. In the event of activations, new commissioners, staff turnover, an extension of 30 days would be allowed. The tribal emergency management programs would be set to the same timelines as local jurisdictions. The 2017 timelines have been populated as much as possible. They should be sent out 3rd or 4th week in May. The Grants section is in the process of developing Application Assistance Workshops for those who are interested.
 - How have the changes hurt the formula that the objectives were set? This will be added to the agenda of the next meeting for discussion. It was suggested to create a survey to ask those who receive EMPG funding.
 - Scott McDougall suggested that he would like to see funds redistributed amongst other small counties. Not sure if this would be spread across the state or for individual projects.
 - Barb suggested that a conference call be hosted with small county representatives for more discussion.
 - John Ufford would like to see a consortium created for small counties that cannot meet the match to partner together to meet the match in projects larger than \$50, 000.
- SCIPT Dan Banks
 - The committee continues to work on defining the emergency response sections. The work on the Catastrophic Framework continues but was stalled due to the discussion on sector issues. It should be finalized after a work session scheduled in June.
 - Workgroups are meeting timelines to complete outstanding issues.
 - Everyone will contribute to the Framework. It will state the roles, responsibilities, and expectations of all. The goal is to complete it county by county even though the guard’s preference is to conduct by regions.
- Resource Management Robert Ezelle
 - Nothing significant to report
- LEP (Limited English Proficiency) Update Casey Broom

- Casey and team have met with Pacific, Grays Harbor and King counties since the passage of Senate Bill 5046. The team is meeting with other counties around the state to have a clear expectation. The LEP team is developing input into the Strategic Plan to accomplish what the bill states. Working with FEMA for translation of communication plans within local CEMPs and strategizing on how to accomplish what the bill is asking for. Not sure how this would affect emergency medical services.
- Human Capital (EMAT, IMAT, etc.) Jason Biermann
 - Met to discuss how EOCs support each other. The plan is to submit a recommendation to WSEMA. Jason sent a spreadsheet to Kim and she will forward out with the minutes. The goal is to try to establish something useful.

Sustainable Funding

- EMD Budget Requirements and Impacts Robert Ezelle
 - EMD budget requires at least \$10M to keep the lights on. This is made up of approximately 9 separate fund sources. The breakdown of the use of funds is as follows: 75% FTE cost; 14% Indirect; rest is goods and services, travel, training. Approximately 39% comes in the form of state funds and 61% federal. If not including the dedicated funds sources (Oil Train and E911), the funding would be more like 21% from state dollars and 79% federal dollars. Approximately half of EMD's funding is flexible (General Fund State, EMPG, Community Right to Know). Remaining funds (E911, program grants) are very restrictive in how funding can be spent.
- Impacts on Presidential FFY18 Budget TJ Rajcevich
 - Impacts of Presidential FFY18 Budget: Senate passed resolution budget for rest of 2017 budget. Same distribution as last year for the coming year. States are being held more accountable for spending. Project an increase in the metrics for 2018. TJ is feeling confident there will not be significant changes. The Preparedness section is focusing on Homeland Security funding. Looking at ways to reduce grant dependency in the state. Alignment of the fund source to the duty of the person is being updated.
- Sustainable Funding Plan Pattijean Hooper
 - Pattijean presented a white paper for ideas on sustainable funding. The committee would like more items on the agenda. Agenda item to next meeting: Brainstorm Elements.
 - Public Health recently awarded \$42 million. Need to consider the process used. WSEMA will provide New Zealand and state of Florida models to the group. Director from Florida has shown interest in sharing the model they developed. Suggestion made to invite Governor's Office Policy Advisors.
 - WSEMA will take the lead on this but do not want to do it alone.
- Sustainable Workgroup Funding Update Scott Heinze
 - Pattijean outlined transition to make more sense for WSEMA to move forward. Going to have to piecemeal the requests over the years. Seattle considering income tax to assist with funding.

Consortium Discussion

Robert Ezelle

The discussion started by defining: What is a consortium? When comparing CRESA and ESCA, input was that CRESA was not consortium (current members of CRESA disagree), incorporated under WAC interlocal governmental agreements. The biggest difference CRESA was not considered a consortium because they do not partner with other counties. However, they provide assistance to Skamania, through an interlocal agreement. Definition: Multiple agencies who have legally bound themselves in emergency management. Joint local

organization by RCW. Originally looked at it as multiple county organization. (RCW38-52). Provide dispatch services for three counties.

Motion: To recognize CRESA as consortium

2nd by: Barb Graff

Discussion: None

Approved: Unanimous

August 3rd Agenda

Dan Banks

Will be hosted in Grant County. Sandi Duffey will confirm with Kim Mask of exact location.

Agenda Items (4 hours maximum meeting time):

- COOP/COP plans for support
- Work Plan Discussion
- Continued Discussion of Sustainable Funding – Experimental EMAP gap analysis on funding (quantifiable justification for each program). Invite Ed Taylor, EMD and experts from Seattle, King and Pierce counties.
- EMD Strategic Plan
- Redistribution Talking Points

Closing Remarks

Robert Ezelle

Barb Graff – A proviso submitted to do statewide inventory of URM building. She is asking everyone to contact their Legislator for support.

Adjournment

5/4/2017 4:00 PM

1. Motion to adjourn by: Robert Ezelle
2. Second by: Barb Graff
 - a) Discussion: None
3. Approval: All

Emergency Management Advisory Group (EMAG)

Thursday, May 4, 2017

Representation	Last Name	First Name	Organization	Email	
Tribes	August	Randy	Confederated Tribes of the Colville Reservation	Randy.August2@colvilletribes.com	
Westside Large County	Biermann	Jason	Snohomish County	jason.biermann@co.snohomish.wa.us	attended
Eastside Small County Tier 1	Boggs	JoAnn	Pend Oreille County	jboggs@pendoreille.org	
Westside Medium County	Brooks	Eric	Island County	E.Brooks@co.island.wa.us	
Eastside Medium County	Davis	Deanna	Benton County	ddavis@bces.wa.gov	
Eastside Medium County	Duffey	Sandi	Grant County	sduffey@grantcountywa.gov	
State	Ezelle	Robert	EMD	robert.ezelle@mil.wa.gov	
Large Cities	Graff	Barb	City of Seattle	barb.graff@seattle.gov	
Medium Cities	Green	Tory	City of Tacoma	tgreen@cityoftacoma.org	
State	Marquiss	Jason	EMD	jason.marquiss@mil.wa.gov	attended
Westside Large County	Heinze	Scott	Pierce County	sheinze@co.pierce.wa.us	attended
Medium Cities	VACANT				
Westside Very Large County	Hubbard	Walt	King County	walt.hubbard@kingcounty.gov	
Small Cities	Jenkins	Gary	City of Pullman	gary.jenkins@pullman-wa.gov	
Eastside Large County	Lewis	Ed	Spokane County	elewis@spokanecounty.org	
Tribes	McDaniel	Ada	Muckleshoot Indian Tribe	ada.mcdaniel@muckleshoot.nsn.us	
Westside Small County Tier 1	McDougall	Scott	Pacific County	smcdougall@co.pacific.wa.us	
Tribes	Shipman	Lee	Shoalwater Bay Tribe	leshipman@shoalwaterbay-nsn.gov	
Eastside Small County Tier 3	Sisson	Kent	Chelan County	kent.sisson@co.chelan.wa.us	
Westside Small County Tier 2	Wallace	Chuck	Grays Harbor County	cwallace@co.grays-harbor.wa.us	
Medium Cities	Weber	Ute	City of Tacoma	uweber@cityoftacoma.org	
				uweber@ci.tacoma.wa.us	
Eastside Small County Tier 2	Weise	Jay	Adams County	jayw@co.adams.wa.us	
State	Banks	Dan	EMD	dan.banks@mil.wa.gov	
State	Dudley	Lit	EMD	lit.dudley@mil.wa.gov	
State	Hollingsworth	John	EMD	john.hollingsworth@mil.wa.gov	
State	Kaplan	Alysha	EMD	alysha.kaplan@mil.wa.gov	
State	Lang	Rob	EMD	robert.lang@mil.wa.gov	
State	Mask	Kim	EMD	kim.mask@mil.wa.gov	
State	Rajcevic	T.J.	EMD	timothy.rajcevic@mil.wa.gov	
State	Schaal	Jennifer	EMD	jennifer.schaal@mil.wa.gov	
State	Ufford	John	EMD	john.ufford@mil.wa.gov	

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Thursday, May 4, 2017

Guests	Hooper	PattJean	City of Kirkland	pjhooper@kirklandwa.gov	
Guests	Johnson	Scott	CRESA	Scott.Johnson@ci.creska.wa.gov	
Guests	Fox	Chandra	Spokane County	cef@spokane.gov	
Guests	Escher	Sandra	Thurston County	escher@thurstoncounty.org	
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