Washington State Business Re-Entry Registration Guide

This document provides some guidance for submitting a registration request with the Washington State Business Re-Entry system. Below are the three different sections required during registration with guidance provided in *red italics*. For greater detail about the program, please carefully read the submission website (www.mil.wa.gov/bre) and review the BRE Registration Program Document.

Organization Information

Business or Trade Name: [   ]

UBI #: [   ] *[9 digits, no dashes or spaces]*

Headquarters Address: [Street Address] [City] [State ▼] [ZIP]

Point of Contact

PRIMARY CONTACT

Name: [First and Last]

Phone: [   ]
(format: xxx-xxx-xxxx)

Email: [   ]

[The primary contact will be responsible being responsive to communication with state and local emergency management agencies. If you maintain a 24hr emergency center or dispatch, it is recommended you use these for your primary contact.]

SECONDARY CONTACTS

Add Secondary Points of Contact *Limit 2*

[You may add up to 2 secondary contacts. These contacts will be copied on emergency correspondence]

BRE Information

 # Cards Requested [_____]

[It is recommended that you limit your card request to the number of response personnel with access needs. Please consider that the registered organization will be responsible for tracking the whereabouts of all its cards. The cards are transferrable and may be used as print outs or digitally displayed on a smart device]

WA counties in which your organization operates [**+ COUNTIES**]

[You may select multiple or all counties that your organization operates in]

Describe statewide presence and justification for BRE Registration [Enter text]

Type of Organization [Select type ▾]

[You may select from 1 of 3 different eligibility categories. If you select "critical infrastructure" you will be required to indicate which sector(s) you are part of]

Continuity of Operations Plan

☐ My organization has trained response personnel.

☐ My organization maintains a written plan that will direct response/recovery efforts (Business Continuity Plan, Emergency Action Plan, Crisis Response Plan, or other relevant plan).