

EMERGENCY MANAGEMENT COUNCIL

MINUTES

Minutes of Meeting ~ March 3, 2016 ~ Building 91 ~ Camp Murray

Meeting called to order by Dick Walter, Vice Chair, 9:07 AM

In Attendance – Introduction of Attendees

Scanned sign in sheet following minutes

Approval of Minutes

- Review of previous meeting minutes
 - Motion to approve by: Ron Averill
 - Second by: Bill Gillespie
 - Discussion: None
 - Approval: All
-

Opening Comments / EMD Remarks:

Robert Ezelle, Director

- General Daugherty sent regrets due to competing priorities and obligations. . The competing priorities included a discussion with the US Secretary of Defense (SECDEF) about Washington National Guard (WNG) cyber initiatives.
- Calendar year 2015 holds the record for the most disasters for Washington State, including a tornado in a disaster declaration; and four disasters currently open in the Joint Field Office working through public assistance aspects
- Cascadia Rising is coming in three months (June) and will tie up major efforts of Military Department staff and agencies/jurisdictions statewide. The exercise will test planning assumptions and how improvements can be made to move planning efforts forward. EMD anticipates executing another large exercise in four years, with a goal of implementing a continuous process of enhanced preparedness across the whole community
- Washington’s disaster public awareness program for populations with Limited English Proficiency started four years ago with success in earthquake and tsunami hazards. Over the last couple of years, the focus has shifted to areas where fire has had a larger impact. The program has also worked on developing a partnership with the Independent Living Council
- HSGP Grant update: The President’s budget for 2017 may have significant impacts to grant programs, which will have impacts to state preparedness programs reliant on federal funding, as well as local sub recipients
- There is discussion of a possible 100 million dollar grant program to build regional capabilities - details to follow
- Legislation:
 - House Bill 2287 is still alive, which requires training first responders on how to properly respond to those with disabilities. The 911 program will partner with state agencies to look at implementation of a registry for people with disabilities to have calls to 911 have a “flag” posted on the calls. King County has implemented this program. State implementation will cost over a million dollars to implement, with 1.5 million annual maintenance costs. A fiscal note was developed. There is an omnibus bill going forward regarding National Guard firefighting capabilities. The Military Department is currently monitoring the situation. Charles Duffy anticipates \$6 million a year in costs. Local fire chiefs have the authority to declare a fire emergency, which may impact fire mobilization. Senate Bill 6657 addressing wildfire management has gone forward. The school COOP bill has died. Bills that die can be resurrected; however, reasons are usually not given when a bill does not go forward.

- The Military Department has filmed a public service announcement (PSA). More details on the PSA to follow.
- The capital budget is looking favorable. The Military Department uninterruptable power supply (UPS) funding has made it thought on both the house and senate budgets. EMD needs the UPS replacement after losing its UPS system during a power failure last summer in the midst of the wildfire response. In the operating budget, the catastrophic planner has moved forward
- Staff changes:
 - New:
 - TJ Rajcevich – Preparedness Grants Section Manager
 - Departures:
 - Shannon MacFarlane moving to head up a non-profit organization
 - John Schelling accepted an Emergency/Risk Management position for the Department of Commerce
- Daniel Gilbert was introduced as a special guest reporter from the Seattle Times

FEMA Remarks:

TJ Dargan for Ken Murphy, Administrator

- There are four ongoing recovery operations
- FEMA headquarters has realigned the Public Assistance programs to diminish overhead costs and bureaucracy
- FEMA is currently involved with Cascadia preparations, with an internal Regional Response Coordination Center (RRCC) drill scheduled in preparation for the June exercise

Whole of Community Subcommittee

John Ufford

- The Council discussed the concept of standing up a Whole of Community Subcommittee. During the January EMC, the idea was put forward and a request was made for a presentation on the concept. (The presentation slides, with additional detail, are attached at the end of the minutes.)
- Whole of Community addresses the needs of citizens disproportionately impacted by disasters, such as people with disabilities, language, or social and medical needs.
- Needed: Forum addressing Whole of Community Members; studies and addressing planning issues; and recommending solutions for Emergency Managers across the state
- Potential Solution: one place to access best practices and tools to assist in meeting the intent of the concept
- Gaps: lack of knowledge of legal requirements and consequences; insufficient staffing; for planning and related tasks; lack of knowledge of the current Whole of Community organizations and what they do; and lack of current training for emergency managers for this type of planning
- Recommendation: Implement a Whole of Community Subcommittee
- Objective: Development of a training package and tool kit with laws
- Introduction; consequences for non-compliance; learning about current programs; training schedule and trainer recommendations
- Mike Loehr to Chair and Emilio Vela, Jr. to Co-Chair with EMD staff support
- Focus: Minimizing the impacts of disasters and emergencies across the state
- After Charter development, membership will be identified which may include non-profits, councils, WA Voluntary Agencies Active in Disasters (VOAD), and other organizations who provide services to access and functional needs communities
- Motion made to accept the Whole of Community Subcommittee concept by Charles Duffy (WSP)
 - Bill Gillespie (SAR) second
 - Discussion – Robert Ezelle (EMD): Expressed appreciation for the Council hearing the arguments and for the services being provided to all citizens of Washington State, regardless of circumstances, to be as inclusive as possible, so that all citizens have a voice
 - Vote in favor – All
 - Motion carried

- The issue originated in 2011 after the Japanese Tsunami
- National Tsunami Hazard Mitigation Grant Funding was received in 2012
- Pilot efforts started in September 2013 with printing and erecting tsunami signs printed in Spanish in the Aberdeen area. The LEP focus group also started in 2013
- With the need to address cultural issues; forums have been held, but few showed up. Influential community members were invited, and program organizers attended events where locals congregated to obtain meaningful local input
- In late December 2015 and January 2016, work began with subject matter experts to gain support for a pilot in a five county area: Okanogan, Chelan, Douglas, Kittitas, and Yakima, based upon Spanish speaking population and school children
- Goals include training; preparedness outreach; ensuring local jurisdictions understand legal responsibilities; improving communications among first responders, emergency managers, local officials, and the LEP communities; and EMD Hiring coordinator Rafael Estevez, Jr., who is fluent in four languages
- Timeline: Situational awareness and assessment (January and February); implementation (February through June); Completed Tasks include LEP Work plan, translation of outreach materials, Kickoff meeting with five counties, and outreach meeting with Governor Inslee February 26th)
- Coordination has occurred with National Guard on how to use their bilingual members
- Refer to presentation handout provided at the end of the minutes for additional information

Committee – Task Force Reports

1. EMC Executive Committee

- No report

2. Emergency Management Advisory Group (EMAG)*Robert Ezelle*

- Work session from the last meeting's high priority item is the Resource Ordering System for a statewide process. EMD will provide training between now and Cascadia Rising in local jurisdictions, with the expectation that those trained will implement the process during the June exercise. King County Office of Emergency Management has been instrumental in supporting efforts. The Human Capital Workgroup continues to work on how to make emergency management assistance teams (EMAT) available. The goal is to stand up five EMAT teams in different areas of the state. EMAG continues to look at action items from last year's strategic plan and develop models for sustainment funding. These issues will be emphasized moving forward.

3. State Emergency Response Commission*Bill Whealan*

- Meeting held on March 2nd. The SERC Chair emphasized a mobile app available for phones to quickly help identify possible chemical risks during an incident. Several SERC members attended the recent Western States' SERC Conference.
- SERC continues to work on completing the strategic plan objectives and fill membership gaps, to include the LEPC West Side representative and East Side alternate representative.
- EMD staff is leading the SERC' to update WAC 118-40.
- The HAMMER Conference will be held April 1-3 in Richland. There are 52 registrants with room for 175, and participation is fully funded. The LEPC Tribal Conference will be held in Chelan May 17-19

4. Seismic Safety*Dave Norman*

- In February, members of the Seismic Safety Committee (SSC) participated in the White House Earthquake Early Warning Conference. The technology reviewed was dependent on earthquake, the P

wave. This wave arrives prior to the actual shaking, providing seconds to minutes of warning depending on a person's distance from the fault. The technology shows great promise; warnings could go to cell phones – and potentially provide for the shutdown of high speed trains, heavy equipment operators, and surgeries. This technology is being incorporated in San Francisco in the Bay Area Rapid Transit (BART) train system, and also in Japan.

- A meeting with Oregon is being rescheduled
- LIDAR missions will be executed as weather permits to collect data. Contracts for the missions are in place. Over 6000 square miles will be flown and covered over the next year in Washington State
- The decision package for the replacement of earthquake and tsunami positions for DNR is not looking good for the House and Senate budgets this year
- The Resilient Washington Subcommittee is forming but has not met. The Subcommittee hopes to move forward after the legislative session
- Tola Marts (AWC): Inquired about location of faults and where the earthquakes are originating because the more instrumentation, the more data is available. If "P" wave is available, the longer the wave, and the better the indicator of shallow versus subduction zone event. As time goes on, technology will improve
- Dick Walter (AWB): A number of years ago, there were educational efforts in schools, and currently, agencies are competing for funding, as well as the ongoing education funding issues
- Dave Norman (DNR): Current efforts are rolled into Resilient Washington, with grants assisting with education in 21 schools. There is not a dedicated program with personnel to continue efforts. One-time grants are not comprehensive enough for sustainment. There needs to be systematic analysis, including remediation of inferior structures

5. Senior Advisory Committee (SAC)

John Ufford

- Will define SAC operational needs at the next EMC meeting

6. Intrastate Mutual Aid (Washington Mutual Aid System-WAMAS)

Robert Ezelle

- Subcommittee meeting rescheduled for the near future
- A lot of work has gone into capturing lessons learned from last year's disaster for implementation into the Deployment Guide and Training to be put out into the spring and summer
- Mark Douglas (EMD): Prepared to launch the training

7. Infrastructure Protection Subcommittee (IPSC)

Dan Banks

- EMD's Planning Section is moving forward with resurrecting the Subcommittee, and Kathryn Howard has the lead
- The focus is being shifted to Infrastructure Resilience and concentrate on the lifeline sections which include the following four key areas: communication, energy, transportation, and water/wastewater
- The group will revisit the Charter, moving from a state agency focus to a private sector focus
- The private sector outreach position is in the process of being filled
- First IPSC meeting will be held by the first of July
- Working with Rob Lang using cybersecurity as a hook to help bring in private sector
- Dave Holcomb (DHS) will assist in identifying critical infrastructure and help bring together those that own the infrastructure to make the program more holistic
- The IP Gateway tool is available to provide oversight of infrastructure and how all pieces link together to help sell the new approach to infrastructure protection

EMC Action Requests

1. **Sustainable Funding** *Robert Ezelle*
 - Discussed in EMD Remarks

2. **Intrastate Mutual Aid Procedures** *Robert Ezelle*
 - Discussed in Task Force Reports

3. **Objectives of Homeland Security Regional Concept** *Robert Ezelle*
 - EMAG has discussed; putting together recommendation paper to present to the group at the next meeting for approval and dissemination

4. **Charter Development** *Ron Weaver*
 - Council requested to refer to copy of Charter provided
 - Bylaws and Charter merged into one document in January 2005
 - Proposed to take the Charter home to review prior to the next meeting and send comments to Jennifer Schaal for consolidation
 - Post review of recommendations on the agenda for the next meeting

Elections

- General information:
 - The election will be to fill the remaining term of Dave DeHaan's term, with a new election to be held in January of 2017 for a two year term
 - A new Vice-Chair will be elected in January of 2017, with an initial one year term to have staggered coverage between chair and co-chair, and the next Vice-Chair election will be held in January of 2018 for a two year term moving forward
 - The current Vice-Chair indicated he would like to be replaced as co-chair to give new perspective

- Motion to support plan as presented by Tola Marts, above, with Chair elected today for remainder of term
 - Second John Batiste
 - Discussion – None
 - Vote to approve – All

- Questions to present to nominees
 - Priorities
 - Main challenges the EMC needs to address
 - Bill Gillespie passed
 - John Batiste passed
 - Ron Weaver: Issues in the past have been around governance how to implement into business practices; update foundational work and organization structure, as well as membership (who should be on, etc.); roles of subcommittees and how are they staffed, how to report, and what to report; how to conduct day-to-day business practices; all comments are about time and resources and how do we measure success of this organization and the various committees; need to formalize a vision to take to next level
 - Tola Marts: More support to help new people ramp up, to include biographies; tools for cities (fire readiness, among others);

- Bob Bergquist passed
 - William Whelan: Would like more emphasis on bill tracking and would like to see more support in legislation for bills related to hazards materials response; helps to identify shortcomings and gaps that can support the state; support the work on the rewrite of 118-40; sustainable funding ideas to help support hazardous materials response
 - Ron Weaver: Studies are supported and HB 2575 is gaining traction
 - Dan Banks (EMD): Support in many communities in HazMat planning continues to shrink
 - TJ Dargan (FEMA) passed
 - Dave Norman: Would like seismic safety support as Resilient Washington moves forward and is implemented
 - Kurt Hardin: Sustainable funding for emergency management for state and local operations
 - Charles Duffy: Appreciates intellectual input and would like a broad sense of support
 - Ron Averill passed
 - Robert Ezelle: Appreciates efforts of past chairs over the years to guide the focus of this group; would like to see the next chair continue efforts and take the group to the next level; would like to see more collaboration on the Annual Report, with the entire EMC team engagement
 - Dick Walter: Increasing effectiveness communicating to the public (portal); provide clear reasons for financial support to the public; designate measurements of success; notes are on the website
- Nominees
 - Ron Averill
 - Motion to Nominate: John Batiste
 - Second Dave Norman
 - Ron Averill Floor Comments: Retired Colonel, United States Army; graduated from the University of Southern California; 20 of 30 years were overseas; after retirement was with civil defense as a planner in Hawaii; main field of study international relations; taught government; began work at South Puget Sound Community College teaching and eventually becoming Dean of Social Science; involved with legislative activities; elected as a County Commissioner for Lewis County; very active in Centralia/Chehalis flooding and other natural disaster incidents; since most counties, and cities within Washington are rural and need a lot of assistance, he would like to see improved communications, with products developed from guidance from this body used to notify members and maintain situational awareness; briefings need to be shared; EMC acts predominantly as an advisory council and each at the table has a role and a job outside of the Council; there is a lot of pressure on EMC leadership and EMC Leadership needs sufficient staff support from DEM to accomplish their responsibilities; The EMC needs to divide responsibilities among members and get information to TAG and the Governor; improve two way communication; Governor's response will be developed after submission when the legislative session is over; knows how to run a meeting, with 55 years in public service and would appreciate the support
 - Bill Gillespie
 - Motion to Nominate: Robert Ezelle
 - Second John Batiste
 - Bill Gillespie Floor Comments: Native Washingtonian; Central Washington University graduate; 45 years in business technology; change analysis specialist with AT&T; currently at Washington Department of Labor and Industries (L&I), but does not represent L&I; represents Search and Rescue; 45 year volunteer with Red Cross as trainer and instructor trainer-trainer; local chapter Red Cross chair; moved up through the ranks in Search and Rescue; will retire from the state in July after 25 years; would like the EMC to move forward on items being discussed. Tasks from Jim Hall's era have been set aside-would like to resume, More focus on communication and selling emergency

management to the public needs to be a focus, especially for a catastrophic event. There needs to be better utilization of the media to get the word out. The Revised Code of Washington (RCW) 38.52 needs a review and make sure the EMC has the legislative authority to move forward on designated tasks; many years of bill and legislative analysis; no single group will accomplish all; coalitions are needed for broader accomplishments with schools, property, equipment, etc.; need to develop partnerships inside and outside the emergency management community; two of his daughters work in emergency management; schools can be used as resources in emergency management and the EMC should reach out and capitalize on all resource opportunities and gain government support; would like support as Chair

- Nominations from the floor
 - None
- Ballots distributed
 - Only members can vote for the Chair
 - One vote per position – either Primary or Alternate
 - Position numbers to be placed on the ballot
 - Ballots distributed by Dan Banks
 - Call in members emailed Dan Banks with their designated votes
- 10 Minute Break: Tallying of Votes
- Votes counted by staff and validated by Dick Walter
 - Ron Averill – elected
- Very close election – New Chair is Ron Averill
 - Dick Walter would like members to consider Vice-Chair job and to contact him if there are any questions about the position; appreciates the support he has received
- Ron Averill (New Chair): Expressed appreciation of confidence in him; EMC has strong people operating under increasingly worse financial constraints; promises to keep in touch with the EMC and get messages out earlier regarding meetings and getting documentation out earlier after the meetings; would like to utilize the Executive Committee more

Good of the Order

Members

- Review of the EMC Meeting Schedule for 2016
 - Proposed within EMC and supporting staff that with the ramp up to Cascadia Rising, the EMC may wish to consider cancellation of the 5 May meeting as we move into exercise preparation
 - Discussion:
 - Dave Norman is always open to cancelling a meeting
 - Chief Batiste inquired what pending actions were on the May agenda
 - Currently only Charter review
 - John Ufford relayed no impact of the federal funding grant requirements with the cancellation
 - Robert Ezelle stated the cancellation of the May meeting would not hinder any subcommittee work forward, but the meeting can still take place if the group deems necessary

- Motion to cancel the May meeting due to Cascadia Rising preparation and participation
 - Motion by Ron Averill
 - Second by Bill Gillespie
 - Discussion: None
 - In favor of cancelling the May meeting: all but one
 - Nay: Bill Gillespie
 - Motion carried
- Homeland Security Grant Program (HSGP) Funding *John Ufford*
 - Grant requirements are on the provided presentation following the minutes
 - Funding priorities are on terrorism prevention, catastrophic events, and to prepare the nation for threats and hazards that pose the greatest risk to the security and resilience of the United States, as well as the greatest risks along the Nation's borders
 - April 22nd is the submission target date for HSGP application
 - Slight decrease in funding between 2015 and 2016
 - Funding for Federal Fiscal Year (FFY) 2017 is based on the President's budget potential funding cut of 50% of the 2016 amount of \$1,037,000
 - Next Steps: Finalize projects; route application for governor approval; submit state application; conduct project development workshops; and prepare grant agreements (contracts)
 - Presentations will be attached to the notes electronically
 - Personnel Cap Waiver: Personnel sustainment requests determine whether a cap waiver is needed.
- Ron Weaver invited the Seattle Times representative for comment: No additional observations while he processes the information; expressed appreciation for including him
- The Vice-Chair requested that minutes are distributed earlier
 - Praise was provided for private industry efforts, Matt Modarelli's program, and for the detailed minutes
- The Chair folder was handed off to Ron Averill and added there could not have been two finer candidates
- Dave Norman recommended any old reports to be scanned for the record and Kristin can scan and file upon request

Closing Remarks

- General Daugherty
 - Not present – excused
- Robert Ezelle
 - None

Adjournment

3/3/2016 11:57 PM,

- Motion to adjourn by: Bill Gillespie
- Second by: John Batiste
 - Discussion: None
- Approval: All at 1157

Due Outs from Discussion

- SAC Operational Needs List
- IPSC Meeting Date Set
- EMC Charter Feedback Review

2016 Meeting Schedule - Location

- ~~5 May 2016 – Building 91 Camp Murray (Cancelled)~~
- 7 July 2016 – Building 91 Camp Murray
- 1 September – Building 91 Camp Murray
- 3 November – Building 91 Camp Murray

**Emergency Management Council
Sign-In Sheet**
Please verify your information.

Pos #	Membership Category	Name	Organization	P-Primary A-Alternate	Phone	E-Mail	Signature
MEETING DATE: March 3, 2016							
7	Association of Building Officials	Powell, Doug	City of Spokane Valley	P	509-720-5305	djpowell@spokanevalley.org	
7	Association of Building Officials	Cockerman, Ray	City of Puyallup	A	253-841-5585	rayc2@ci.puyallup.wa.us	
14	Association of County Commissioners	Averill, Ron	Lewis County	P	360-269-2193	colrojanaverill@comcast.net	<i>RA</i>
14	Association of County Commissioners	Duncan, Jim	Walla-Walla County-Region 8	A	509-524-2505	jduncan@co.walla-walla.wa.us	
3	Association of Sheriffs and Police Chiefs	Wilson, Colleen	Port of Seattle Police	P	206-787-4010	wilson.c@portseattle.org	
3	Association of Sheriffs and Police Chiefs	Pierce, Don	WASPC	A	360-486-2380	dpierce@waspc.org	
13	Association of Washington Cities	Ockerlander, Amy	City of Duvall	P	206-300-4486	amy.ockerlander@duvallwa.gov	
13	Association of Washington Cities	Marts, Tota	City of Issaquah	A	425-503-5110	tolam@issaquahwa.gov	<i>TM</i>
8	County Sheriffs	Pastor, Paul	Pierce County Sheriff	P	253-798-7530	ppastor@co.pierce.wa.us	
8	County Sheriffs	Vacant		A			
5	Department of Ecology	Bergquist, Bob	ECY	P	360-407-7012	bob461@ecy.wa.gov	<i>BBQ</i>
5	Department of Ecology	Jensen, Dale	ECY	A	360-407-7450	djen461@ecy.wa.gov	
9	Washington Military Department	Ezelle, Robert	EMD	P	253-512-7001	robert.ezelle@mil.wa.gov	
9	Washington Military Department	Hardin, Kurt	EMD	A	253-512-7002	kurt.hardin@mil.wa.gov	<i>KA</i>
6	Department of Health	Loehr, Michael	DOH	P	360-236-4068	michael.loehr@doh.wa.gov	
6	Department of Health	Wilhelm-Oliver	DOH	A	360-236-4075	chris.wilhelm@doh.wa.gov	
10	Department of Natural Resources	Goldmark, Peter	DNR	P	360-902-1004	peter.goldmark@dnr.wa.gov	
10	Department of Natural Resources	Norman, Dave	DNR	A	360-902-1439	dave.norman@davntr.gov	
2	Fire Protection Bureau	Duffy, Charles	WSP	P	360-596-3901	chuck.duffy@wsp.wa.gov	<i>CD</i>
2	Fire Protection Bureau	LeBlanc, Chuck	WSP	A	360-596-3903	charles.leblanc@wsp.wa.gov	<i>ML</i>
15	Local EM Directors	Boggs, JoAnn	Pend Oreille County - Region 9	P	509-447-3731	jboggs@pendoreille.org	
15	Local EM Directors	Davis, Sean	Franklin County-Region 8	A	509-645-3546	sdavis@co.franklin.wa.us	
17	Local Fire Chiefs	Vacant		P			
17	Local Fire Chiefs	Vickery, A.D.	Seattle Fire Department	A	206-386-1474	alan.vickery@seattle.gov	
16	Member-at-Large (USHS)	Bush, Sue	DSHS	P	360-902-8159	suean.bush@dshs.wa.gov	
16	Member-at-Large	Vacant		A			
12	Private Industry	Walter, Dick - VICE-CHAIR	Association of Washington Business	P	360-956-8700	dickw@awb.org	<i>DW</i>
12	Private Industry	Vacant		A			
11	Search and Rescue	Gillespie, Bill	INI	P	360-902-5872	william_gillespie@ini.wa.gov	<i>WG</i>
11	Search and Rescue	Reddington, Steve	Cowlitz County SAR	A	503-556-4694	cowlitzsearcher@aol.com	
4	State EM Directors	Miller, Jody	King County-Region 6	P	206-205-4062	jody.miller@kingcounty.gov	
4	State EM Directors	Wallace, Charles	Grays Harbor County-Region 3	A	(360) 249-3911	CWWallace@graysgh.wa.us	
1	Washington State Patrol	Bastie, John	WSP	P	360-506-4101	john.bastie@wsp.wa.gov	<i>JB</i>
1	Washington State Patrol	Hattell, Curt	WSP	A		curt.hattell@wsp.wa.gov	

**Emergency Management Council
Sign-In Sheet**
Please verify your information.

Pos #	Membership Category	Name	Organization	P-Primary A-Alternate	Phone	E-Mail	Signature
MEETING DATE: March 3, 2016							
		JOHN UFFORD	WA EMD		253 512-7041		
		Ron Weaver	WSP DOH				
		Kathryn Howard	WA EMP		253-512-7465	Kathryn.Howard@mil.wa.gov	<i>KH</i>
		Caren Brown	WA EMD		702 90		
	Colville Conf Tribes	Larry Robinson	Colville Conf Tribes		509-624-2488	larry.robinson@colvilletribes.com	<i>LR</i>
		Jennifer Schae	WA EMD		253 512-7053	jennifer.schae@portseattle.org	<i>JS</i>
		Mark Douglas	EMD				
		Mark Douglas	EMD		253 353571	mark.douglas@mil.wa.gov	<i>MD</i>
		Rob Lane	EMD				
	Benton County Fire District #4	William Whealan	SEATTLE FIRE		509-930-3551	whealan@bdfd4.wa.gov	<i>W</i>
	FILE	J. W. HAVNER	SEATTLE FIRE		206-253-3118	J.HAVNER@seattlefire.org	<i>JWH</i>
	MZI	Math Moders	MIL		x7585		
		Steve Friedrichs	MIL			stev.friedrichs@mil.wa.gov	<i>SF</i>
	Shalwater Bay Tribe	Emilio Vela Jr	WA State Independent Council		360-269-5123	velaem@dshs.wa.gov	<i>EV</i>
		Lee Shipman			360-269-5123	lee.shipman@shalwaterbaytribe.com	<i>LS</i>
		Amy Meyers	WSP		360-704-2276	amy.meyers@wsp.wa.gov	<i>AM</i>
	Call-In	John Schelling	COM				
		Sean Davis	Franklin				
		Jody Miller	WSP				
		Walt Hubbard	KingCo				

AUDIO MEETING DETAILS:				
Caller Number	Name	Start Time	End Time	Total Minutes
3602596705	Unknown	03/03/2016 8:12 am	03/03/2016 8:14 am	2
2067247713	Unknown	03/03/2016 8:59 am	03/03/2016 9:02 am	3
2067247713	Unknown	03/03/2016 9:01 am	03/03/2016 9:03 am	2
2067247713	Unknown	03/03/2016 9:03 am	03/03/2016 9:31 am	28
3604263209	Unknown	03/03/2016 9:26 am	03/03/2016 10:06 am	40
3605860188	Unknown	03/03/2016 9:23 am	03/03/2016 10:27 am	64
2066840437	Unknown	03/03/2016 8:56 am	03/03/2016 10:48 am	112
5095439350	Unknown	03/03/2016 8:52 am	03/03/2016 11:47 am	175
5094921373	Unknown	03/03/2016 11:46 am	03/03/2016 11:55 am	9
2535127456	Unknown	03/03/2016 8:59 am	03/03/2016 11:57 am	178
3604263209	Unknown	03/03/2016 11:00 am	03/03/2016 11:57 am	57
2535128817	Unknown	03/03/2016 8:10 am	03/03/2016 12:00 pm	230
2067434071	Unknown	03/03/2016 9:01 am	03/03/2016 12:00 pm	179

The Whole Community

How can we facilitate inclusive planning

Whole Community Emergency Planning

Is not new

Federal Guidance

- Post Katrina Emergency Management Reform Act of 2006
- Americans with Disabilities Act of 1990
- 44 CFR 206.11 Nondiscrimination in disaster assistance
- Title VI, 42 U.S.C. (nondiscrimination on the basis of race, color, & national origin in programs & activities receiving federal financial assistance)
- Civil Rights Act
- Executive Orders 13166 (access to services for persons with (LEP) & 13347 (ADA in Emergency Preparedness)

Federal Laws (continued)

- Stafford Act of 1988
- Rehabilitation Act of 1973
- Fair Housing Act Amendments of 1988
- Architectural Barriers Act of 1968
- Individuals with Disabilities Education Act of 1975
- Telecommunications Act of 1996

Washington State Law

- Chapter 49.60.030 RCW Freedom from discrimination-Declaration of Civil Rights

Whole Community Members: Persons comprising Whole Community are individuals who are from diverse cultures, races and nations of origin; individuals who don't read, have limited English proficiency or are non-English speaking, individuals who have physical, sensory, behavioral and mental health, intellectual, developmental and cognitive disabilities, including individuals who live in the community and individuals who are institutionalized, older adults with and without disabilities, children with and without disabilities and their parents, individuals who are economically or transportation disadvantaged, women who are pregnant, individuals who have chronic medical conditions, those with pharmacological dependency, and the social, advocacy and service organizations that serve individuals and communities such as those listed above.

Needed

- Forum that addresses issues with Whole of Community members
- Studies and addresses planning issues
- Recommends solutions for Emergency Managers across the state

Much already exists in the form of Whole
Community planning guidance.

Potential Solution: one document containing the
best practices and tools to meet the intent of
related laws.

Contributing Circumstances & Gaps

- Not knowing or lack of awareness of legal requirements and the consequences of not complying with those laws.
- Insufficient staffing or capabilities for developing CEMPs as most are done now
- Insufficient staffing to coordinate and produce what is considered by many to be too big to tackle.
- Lack of knowing what Whole Community organizations are in the community and the services they provide
- No existing training for emergency managers, covering this type of planning, from beginning to end.
- WEMD CEMP reviews provides consistency recommendations.

Resolution

Establish a Whole
Community Sub-committee
of the Emergency
Management Council

First Objective: develop a
training package & tool kit
to aid Washington State
emergency managers and
programs obtain legal
compliance in their
Comprehensive Emergency
Management and other
related plans

- Formalized by charter
- EMC Co-leads
- Membership composed of local
leaders, advocates, & Whole
Community members
- Supported by EMD

TRAINING PACKAGE & TOOL KIT

WILL INCLUDE:

- An introduction review of the numerous laws associated with Whole Community planning;
- Impacts of not complying with the laws;
- Get acquainted session with location specific emergency managers and Whole Community representatives, and
- How To Guide that maps the step-by-step process of implementing the lessons learned from the training through sustainment of established relationships.
- Training schedule and instructor recommendations
- Sustainment & on-going support strategies
- Project evaluation criteria

The Whole Community

Questions & Discussion



**Military Department
Emergency Management Division**

Washington State Emergency Management Limited English Proficiency (LEP) Pilot Program

Casey Broom

Human Services Program Manager

Rafael Estevez

LEP Disaster Reservist



Military Department Emergency Management Division

Agenda

- **Tsunami Pilot**
- **Central Washington Pilot**
- **Goals and Objectives**
- **Timeline**
- **Questions**



Military Department Emergency Management Division

Tsunami Pilot

- ◆ Targeted pilot program involving Grays Harbor, Clallam and Pacific counties.
- ◆ Concept was identified after the March 2011 Japanese Tsunami.
- ◆ National Tsunami Hazard Mitigation Grant Program Application in July 2012.
- ◆ Project received funding in September 2012.
- ◆ September 2013 work starts on Pilot. Formed focus group.
- ◆ From June 30, 2014 to August 24, 2014 had a PSA run on LA Grande about the AHAB siren test.
- ◆ In October 2014, prepared packets of Spanish Tsunami material to be distributed amongst the community in Forks.
- ◆ November, December 2015 and January 2015 worked with subject matter experts to gain support for Pilot.



Central Washington LEP Pilot

- ◆ EMD's success in implementing the pilot with coastal communities created a larger scale model pilot program for central Washington counties applicable to all hazards.
- ◆ This pilot will focus in the areas of Okanogan, Chelan, Douglas, Kittitas, and Yakima counties
 - Highest impacted LEP communities during the 2014/2015 fires.
- ◆ Total Hispanic Population by County (OFM numbers)
 - Okanogan: 13.1%
 - Chelan: 23.8%
 - Douglas: 22%
 - Kittitas: 20.9%
 - Yakima: 39.3%



Military Department Emergency Management Division

Goals and Objectives

- ◆ **Develop and conduct training to state and local emergency managers, and LEP communities.**
- ◆ **Develop and conduct preparedness outreach to our LEP communities of focus using formal and informal networks.**
- ◆ **Improve and expand EMD / State Emergency Operations Center capacity and ability to communicate with LEP communities during disasters.**
- ◆ **Ensure that local jurisdictions understand their legal responsibilities regarding LEP.**
- ◆ **Develop and create a network of partners and platforms to find solutions for providing LEP service to affected communities.**
- ◆ **Intended outcome is to improve communications between first responders, emergency managers, local officials and the LEP Communities.**



Timeline

- ◆ **Phase 1 – Situational Awareness and Assessment**
 - January thru February
- ◆ **Phase 2 – Implementation**
 - February thru June
- ◆ **Phase 3 – Completed Tasks**
 - LEP work plan
 - Translated outreach materials
 - Kick-off meeting with five counties February 18th & 23rd
 - Hand in Hand outreach meeting with Governor Inslee February 26th



Military Department Emergency Management Division

Questions?

Federal Fiscal Year 2016

Homeland Security Preparedness Funding




EMC Presentation

May 3, 2016

John Ufford

Preparedness Unit Manager

WMD/EMD



Topics

- ❖ Purpose
 - ❖ Requirements
 - ❖ Funding
 - Past
 - Current
 - ❖ Next Steps
- 



Purpose

Provide the Emergency Management Council awareness of Federal Fiscal Year 2016 Homeland Security Grant Program (HSGP) funding allocations.

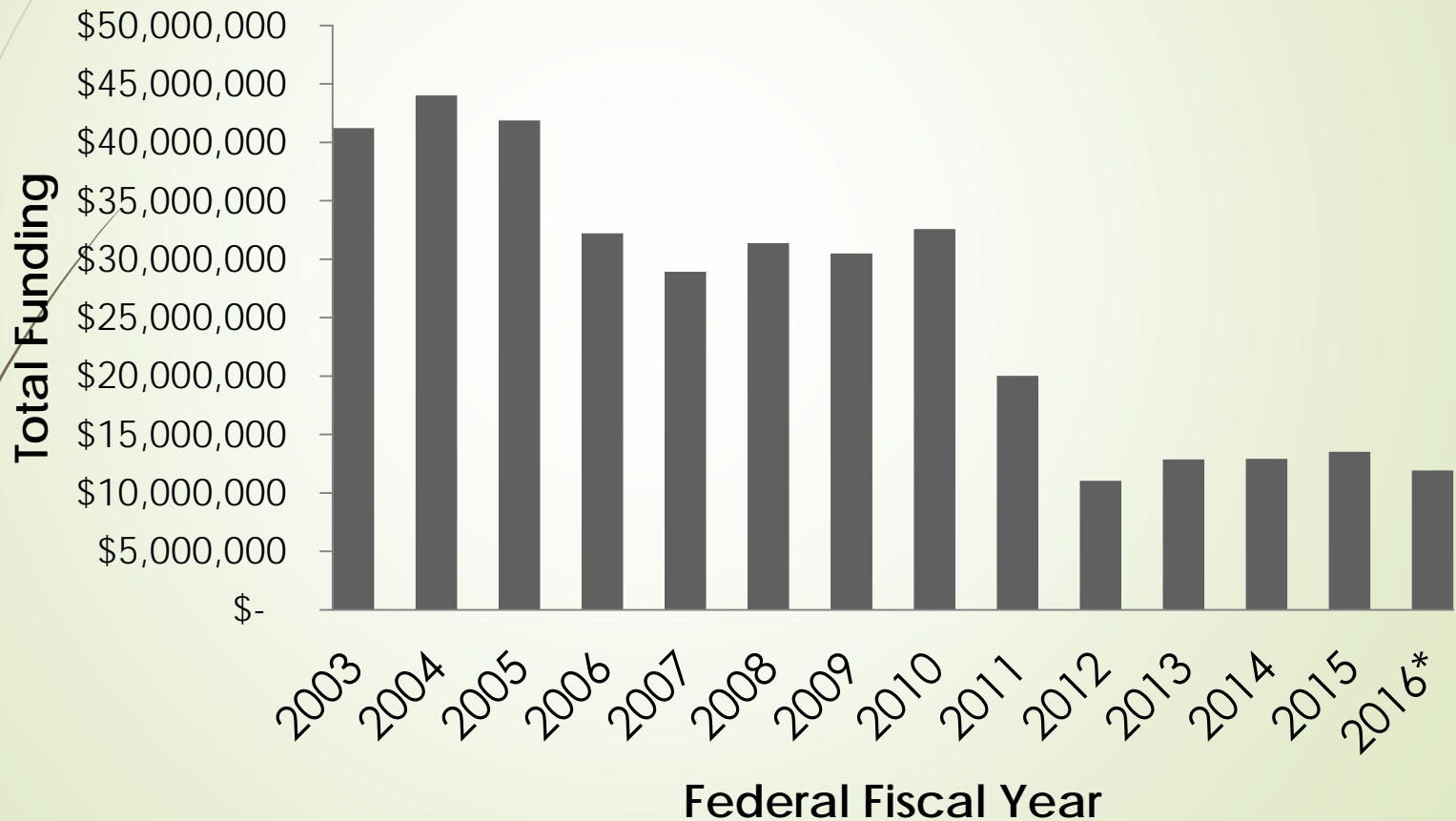


HSGP Grant Requirements

- ❖ 80% of funding dedicated to locals, 20% to state
- ❖ 5% management and administration cap
- ❖ 50% personnel cap
- ❖ 25% minimum for law enforcement terrorism prevention activities
- ❖ Key focus:
 - ❖ Prevent terrorism and other catastrophic events
 - ❖ Prepare the Nation for threats and hazards that pose the greatest risk to security and resilience of the United States and the greatest risks along the Nation's borders

HSGP Funding History

* 2016 funding level is only for SHSP and UASI grants. OPSG is a competitive grant and the amount is not yet determined



16HSGP Funding

	2012	2013	2014	2015	2016	Change	Percentage of change
Nationally	\$ 830,976,000	\$ 968,389,689	\$ 1,043,346,000	\$ 1,044,000,000	\$ 1,037,000,000	\$ (7,000,000)	-0.68%
SHSP	\$ 4,705,147	\$ 5,646,176	\$ 6,493,000	\$ 6,493,000	\$ 6,493,000	\$ -	0.00%
UASI	\$ 4,365,457	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 5,430,000	\$ (70,000)	-1.29%
OPSG	\$ 1,958,696	\$ 1,711,305	\$ 910,319	\$ 1,519,908	TBD	TBD	TBD
WA Total	\$ 11,029,300	\$ 12,857,481	\$ 12,903,319	\$ 13,512,908	TBD	TBD	TBD

16SHSP Funding

Agency	Investment	Amount
Region 1	All-hazard Preparedness	\$596,762
Region 2	All-hazard Preparedness	\$297,682
Region 3	All-hazard Preparedness	\$380,027
Region 4	All-hazard Preparedness	\$441,729
Region 5	All-hazard Preparedness	\$761,378
Region 6	All-hazard Preparedness	\$1,463,546
Region 7	All-hazard Preparedness	\$290,362
Region 8	All-hazard Preparedness	\$372,276
Region 9	All-hazard Preparedness	\$590,638
	Total Local Funding (80%)	\$5,194,400
WSP	Fusion Center	\$479,004*
WCNCS	Citizen Corps Program	\$ 92,400
WSDA	Agriculture Emergency Planning	\$ 75,000
WMD/EMD	Planning, Exercise and Training	\$327,546*
WMD/EMD	Management & Administration	\$324,650
	Total State Funding (20%)	\$1,298,600
	AWARD TOTAL	\$6,493,000

* Funding amounts will be finalized after further partner meetings

16UASI Funding*

Agency	Investment	Amount
All Locals	Management & Administration	\$130,320
Bellevue	Sustainment	\$165,000
King County	Sustainment	\$323,177
Pierce County	Sustainment	\$263,630
Seattle	Sustainment	\$255,000
Snohomish County	Sustainment	\$243,335
All Locals	Joint Projects	\$2,963,538
	Total Local Funding (80%)	\$4,344,000
WSP	WS Fusion Center	\$529,902
WCNCS	Citizen Corps Program	\$40,000
WMD/EMD	Planning	\$244,598
WMD/EMD	Management & Administration	\$271,500
	Total State Funding (20%)	\$1,086,000
	AWARD TOTAL	\$5,430,000

* Funding amounts and specific projects to be funded have not been finalized

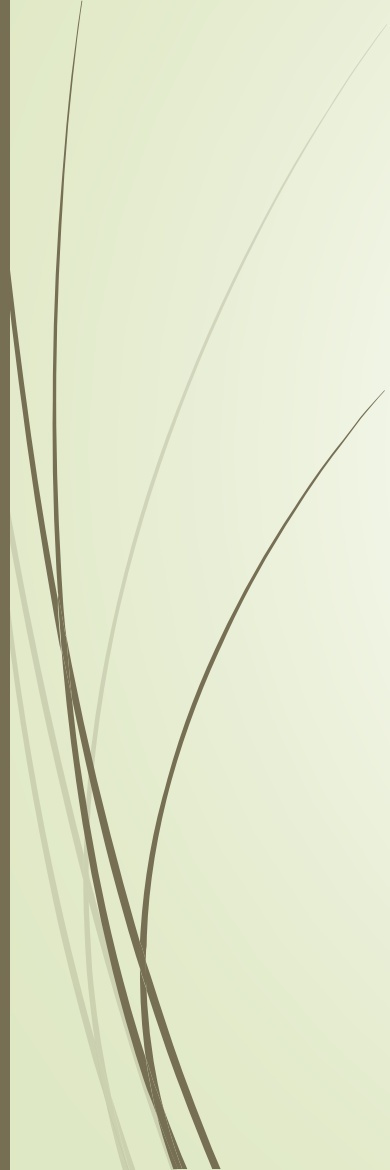


Next Steps

- ❖ Finalize Projects
- ❖ Route application for Governor's approval
- ❖ April 22: Submit state application
- ❖ June – July: Conduct project development workshops
- ❖ August – September: Prepare grant agreements



Questions?



CHARTER

Washington State Emergency Management Council (EMC)

I. Name

The name of the council shall be “Emergency Management Council”, hereafter referred to as the Council.

II. Authority

The Council is authorized and empowered by the laws contained in Chapter 38.52.040 of the Revised Code of Washington (RCW).

III. Purpose

The Charter outlines the Council’s responsibility with respect to emergency management readiness in Washington State. The Charter also specifies the Council’s Focus Areas, Mission, Vision, Guiding Principles and Operating Requirements and Practices, all critical in directing the Council on its path to success.

The Council:

- A. Shall advise the Governor and the Adjutant General on matters pertaining to state and local emergency management.
- B. May appoint such committees, ad hoc committees, subcommittees, and working groups as are required to develop specific recommendations for the improvement of emergency management practices, standards, policies, or procedures.
- C. Shall ensure that the Governor receives an annual assessment of state-wide emergency preparedness including, but not limited to specific progress on hazard mitigation and reduction efforts; implementation of seismic safety improvements; and hazards as identified by the state’s Threat and Hazard Identification and Risk Assessment (THIRA).
- D. Shall periodically convene in special session, or a subcommittee thereof, and serve during those sessions as the state emergency response commission (SERC) required by P.L. 99-499, The Emergency Planning and Community Right-to-Know Act. When sitting in session as the SERC, the Council shall confine its deliberation to those items specified in federal statutes and state administrative rules governing the coordination of hazardous materials policy.

- E. Shall review administrative rules governing state and local emergency management practices and recommend necessary revisions to the Adjutant General.
- F. Shall advise the Adjutant General on the communications and warning systems and facilities operated or controlled under the provisions of RCW 38.52.040.
- G. Shall appoint members from the council membership to serve on the intrastate mutual aid committee and ensure the committee meets at least annually.

IV. Mission

The Council advises the Governor and the Adjutant General on all matters pertaining to state and local emergency management by promoting, assessing, and reporting on statewide emergency readiness.

V. Vision

The vision of the Council is that Washington's citizens, public and private infrastructure, and the vitality of Washington's economy are safe and secure.

VI. Priorities

- A. The Council will provide a multi-disciplinary forum to address current and emerging issues.
- B. Council members should actively represent their respective agencies, disciplines and/or constituent group.
- C. To effectively accomplish its responsibility, Council members should maintain a working knowledge of core legal, policy, and operational documents. These include, but are not limited to, Homeland Security Presidential Directives (HSPD's), National Response Plan (NRP), National Incident Management Systems (NIMS), National Preparedness Goals, RCW Title 38, related WAC's, Washington Statewide All-Hazards Emergency Preparedness Strategic Plan and the Washington State Comprehensive Emergency Management Plan (CEMP).
- D. The Council charters committees and work groups, as appropriate, to enhance the ability of the Council to carry out its overall mission and to specifically respond to current and emerging issues.
- E. The Council shall assess the status of statewide all-hazards readiness, to include, but not limited to, mitigation, preparedness, response and recovery. For the

Council's purposes, readiness also includes non-traditional areas of emergency management such as deterrence, preemption, prevention, and protection.

- F. The Council will monitor, evaluate, assess, and identify readiness gaps and potential solutions to eliminate those gaps and will utilize strategic planning as a framework to measure state preparedness.
- G. The Council will recommend the development and/or improvement of statewide emergency management standards, practices, policies, and strategies.
- H. The Council will provide timely strategic policy advice to the Governor and the Adjutant General on emergency management matters.
- I. Committee assessments, upon approval by the Council, will form the basis for Council recommendations and advice for the improvement of emergency management in Washington State.
- J. Recommendations and advice will be included in the formal annual assessment. The Council will also provide additional recommendations and advice when the Council feels they are warranted and upon request from the Governor or the Adjutant General.
- K. The Council will provide recommendations and advice to the Adjutant General regarding all WAC's issued or being processed for issuance by the agency (EMD).
- L. The Council will seek guidance from the Governor and the Adjutant General on priorities for which they need advice.
- M. The Council multi-year plan of action and other operating documents will implement the provisions of this charter.

VII. Membership

- A. Per RCW 38.52.040, the Council is to consist of not more than seventeen members who shall be appointed by the Adjutant General.

The members of the council shall include, but not be limited to:

1. representatives of city and county governments,
2. sheriffs and police chiefs,
3. the Washington State Patrol,
4. the Military Department,
5. the Department of Ecology,
6. state and local fire chiefs,

7. seismic safety experts,
8. state and local emergency management directors,
9. search and rescue volunteers,
10. medical professions who have expertise in emergency medical care,
11. building officials, and
12. private industry.

The representative of private industry shall include persons knowledgeable in emergency and hazardous materials management.

- B. The Council members shall elect a chair from within the Council membership. The members of the Council shall serve without compensation, but may be reimbursed for their travel expenses incurred in the performance of their duties.
- C. Appointment, Term of Office, and Compensation: Council members will be appointed for a two-year term by the Adjutant General. Members serve voluntarily, and without compensation, but may be reimbursed for their travel expenses incurred in the performance of their duties in accordance with RCW 43.03.050 and RCW 43.03.060.
- D. Alternates: Appointed members or organizations shall designate one alternate to attend functions on the member's behalf when necessary. Only that person shall have the voting privileges of the member.
- E. Vacancies: Vacancies occurring on the Council shall be filled by appointment by the Adjutant General or designee. The Council may interview and recommend potential candidates to the Adjutant General.
- F. Attendance: If a member or their alternate misses two consecutive meetings or more than half the meetings in one year without good cause, the Council may recommend to the Adjutant General that the position be declared vacant. Prior to coordinating a replacement with the Adjutant General, the Chair shall send a letter to the member indicating such action.

VIII. Officers

- A. Chair and Vice Chair: The Chair and Vice Chair shall be elected or removed by members of the Council at a regular or special meeting by a simple majority vote.
- B. Duties of Officers:
 1. The Chair shall:
 - a. Advise the Adjutant General.

- b. Call Council meetings, preside at the meetings, and plan and formulate the agenda for the meetings.
- c. Make recommendations to the Council regarding establishment of Committees and Chairs.
- d. Perform other duties as may be necessary or prescribed by the Council for the effective operation of the Council and its responsibilities.

2. The Vice-Chair shall:

- a. In the absence of the Chair, perform and exercise the duties and functions of the Chair.
- b. Participate in committees.
- c. Perform such other duties as may be assigned by the Chair.

IX. Elections

Elections shall be the first meeting of the calendar year.

X. Meetings

- A. Schedule: The Chair shall publish an annual meeting schedule.
- B. Special Meetings: Special meetings may be called by the Chair, as deemed appropriate, or upon a special request of at least three Council members.
- C. Meeting Notice and Requirements: The Chair will provide notice of meetings at least twenty days prior to such meetings. All meetings shall comply with the Open Public Meetings Act.
- D. Quorum: A simple majority of the appointed Council members shall constitute a quorum at a regular or special meeting of the Council.

XI. Committees and Work Groups

- A. The Council will create committees and work groups as needed. Committees will be formed to address issues and projects that are on-going and spanning several years. Work groups will be formed for specific issues and projects that will be completed within a finite period of time. Formation of either group requires a vote.

- B. The committees and work groups will provide a written report to the Council Chair one week prior to a scheduled Council meeting. The Chair can assume a committee or work group is non-functional if it does not demonstrate meaningful progress and provide regular updates. Disbandment of either group requires a vote.
- C. All committees will adopt a Charter that shall include at a minimum: name, purpose, membership, meeting schedules, annual review, and adoption date.

XII. Voting

- A. Each member or designated alternate shall have one vote and must be present to cast his/her vote. Passage of motions shall require the simple majority of those present and voting. Informal polling for consensus shall not be considered voting.
- B. Proxy representation is allowed provided written authorization is provided to the Chair prior to the vote.

XIII. Parliamentary Procedure

Robert's Rules of Order, Newly Revised, shall be the parliamentary authority for procedures not covered by this charter.

XIV. Amendments

The Charter may be amended, repealed, altered, in whole or in part, or a new Charter adopted by a simple majority vote of the entire Council at any Council meeting provided that a copy of the proposed amendment be sent to each Council member at least thirty days prior to the meeting.

XV. Adoption Date and Annual Review

- A. Adoption Date: October 3, 2013
- B. An annual review is due each October.