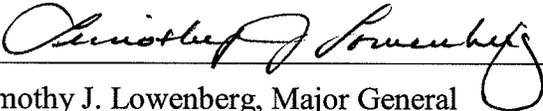


**Unified Washington Military Department and National Guard Policy
No. 10-04**

Title	Spill Reporting
References	WAC 173-303-145(2)
Cross-Reference Number	Military Department Policy EMS-500-1-05-10
Information Contact	Washington Military Department Environmental Office Building #36, Camp Murray (253) 512-8717
Effective Date	January 1, 2011
Revised	New
Approved By	 Timothy J. Lowenberg, Major General The Adjutant General WMD Director

Purpose

The purpose of this policy is to provide a consistent and unified reporting structure for Washington Military Department (WMD) communications with local, state and federal regulators in the event of a spill emergency. A spill emergency is an accidental release or discharge of a known or unknown substance, that by its release poses potential harm to the environment (human, ground, water or air).

Scope

This policy applies to all state and federal civilian employees of the WMD and all members of the Washington National Guard.

Policy

This policy outlines the reporting requirements for any hazardous material spill on Military Department property:

- Life threatening spill emergencies should be reported to emergency services through the 911 system. After a spill-related call is reported to 911, a follow up call must be made to the Joint Operations Center (JOC).
- Non-life threatening spill emergencies must be reported to the JOC upon discovery even as the unit containment and cleanup plans are initiated. The JOC will assure the report is

forwarded to the Environmental Section within the Joint Facilities and Environmental Services as soon as possible. The Environmental Section will assure response efforts and reporting requirements are met.

- Spills that occur on WMD properties located on federal facilities, (e.g. Joint Base Lewis McCord, Yakima Training Center and Fairchild Air Force Base) must also be reported according to that federal facility's spill prevention plan or the base/tenant support agreement. Additional reporting requirements may be specified by the managing WMD division, and may be outlined in a Spill Prevention Countermeasure and Control Plan (SPCCP).

The JOC is located in Building 17 and can be reached at:
On Camp Murray: (253) 512-8773
Externally: (888) 276-4362

The Environmental Program Section of the Joint Facilities and Environmental Services is the point of contact for agency environmental hazardous-materials spill reporting activities to the Department of Ecology. The Environmental Section's phone number: (253) 512-8717.

Responsibilities

The Environmental Program Manager of Joint Facilities and Environmental Services is designated as the agency point of contact for communications with other agencies regarding spill reports.

The JOC is designated as the twenty-four hour-a-day; seven-day-a-week (24/7) response dispatcher for spill incidents and will initiate the WMD procedures for spill response by contacting the Environmental Program Manager or designated spill coordinator within the Environmental Program section. The JOC initiates the primary notification procedure; however there may be secondary notification procedures within different divisions of the WMD.