



# WebEOC on the Move

## Implementation Plan & Orientation Basics

2/25/2014



## WebEOC What is it?

- WebEOC is designed to make crisis information universally available to authorized users everywhere.
  - Customized based on Local Requirements
  - Affording Agencies to link to Different Systems



## WebEOC Vision

- Through leadership from EMD, establish statewide use of WebEOC
  - State Agencies
  - Counties
  - Cities
  - Federal
  - Tribal level
  - Higher Education
  - Hospitals / Health Care



## WebEOC Mission

- Continuous improvement of WA State response and recovery capabilities by
- Facilitate coordination of
  - Decision-making
  - Planning
  - Training
  - **Coordination of Request for Assistance**



## WebEOC and WebFusion

- Develop and promote statewide infrastructures by linking:
    - State Agencies
    - Counties
    - Cities
    - Federal
    - Tribal level
  - Offer no cost hosting
- Higher Education  
Hospitals / Health Care  
Public Sector EM



## Action

- ◆ WebEOC User Advisory Board
  - Share information
- ◆ NW Region WebEOC Users Group
  - Educational purpose
- ◆ Leverage Relationships with Experience Liaisons
  - From around the world



# Why WebEOC

- ◆ Incidents and Special Events
  - Eastern WA Fires (15 Wildfires)
  - Ferry County and Colville Tribe Wind Storm
  - The Winter Ice Storm
  - Evergreen Quake (2012)
  - Elwha River Restoration
  - People of the Water event (Canoe Journey)
  - Police & Fire / 2010 Olympics
  - Howard Hanson Dam



## State Wide Projects

- ◆ RFA & Mission Tracker
- ◆ WISE / Virtual USA (is back)
- ◆ WSDOT Road Conditions & Closures
- ◆ National Shelter Status Integration
- ◆ Staffing Board with Views
  - Org Chart                      Finance Report
  - Seating Chart
- ◆ Automated Situation Report



## County Participation

- ◆ Most Counties are using WebEOC as of today.
- ◆ FEMA is rolling WebEOC / WebFusion Nationally



# WA State WebEOC Subscribers page 1

◆ **Counties**

- Adams
- Benton
- Chelan
- Clallam
- Columbia
- Douglas
- Ferry
- Franklin
- Grant
- Grays Harbor
- Island
- Jefferson
- King
- Kitsap
- Kittitas
- Klickitat
- Lincoln
- Mason
- Okanogan
- Pacific
- San Juan
- Skagit
- Snohomish

◆ **Cities**

- Spokane
- Stevens
- Walla Walla
- Whatcom
- Yakima Valley

**Region 9**

- Asotin
- Columbia
- Garfield
- Pend Oreille
- Whitman

**County EM Directors**

◆ **Cities**

- Anacortes
- Bellevue
- Bellingham
- Federal Way
- Gig Harbor
- Kent
- Lacey
- Renton
- Richland
- SeaTac
- Seattle
- Seattle Police
- Tacoma
- Tumwater
- Tukwila
- Vashon Island
- Wenatchee
- UMCD
- US Environmental Protection
- Kennewick Police Department
- Richland County Police

**City EM Directors**

◆ **Agencies**

- AFO
  - DES
  - DFW
  - DOC
  - DOE
  - DOR
  - DSHS
  - ECY
  - EMD
  - GA
  - HLS
  - L&I
  - OFM
  - PRC
  - RACES
  - WSDA
  - WSDOH
  - WSDOT
  - WSP
  - UTC
- WA State Agencies 50 (SEOC)**



## WA State WebEOC Subscribers page 2

- ◆ Tribal
  - Chehalis
  - Quinault
  - Squaxin Island
  - Yakama
  - Port Gamble S'kellen
  - Colville Nation
  - Cowlitz
  - Makah Tribe
  - Nisqually
  - Shoalwater Bay Tribe
  - Skokomish Tribe
  - Snoqualmie Tribe
- ◆ Public Sector
  - Grant County PUD
  - CTUIR
  - Energy NW
  - Sprint
  - Red Cross
- ◆ Federal
  - FBI
  - FEMA Region X
  - JOC
  - Navy
  - Navy Hospital
  - Civil Air Patrol
- ◆ State Assets
  - Air Guard
  - National Guard
  - State Guard
- ◆ Higher Education
  - Evergreen
  - UW
  - UWIT
  - WCC
  - WSU
  - BTC
  - WWU
  - RTC
- ◆ Hospitals / Health Care
  - Region 8 PHEPR
  - Kadlec Regional Medical Center
  - Kennewick General Hospital
  - Lourdes Medical Center
  - PMH Medical Center
  - Tri-Cities Community Health Center
  - Columbia Basin Health Association ◆
  - Benton/Franklin Health
  - Klickitat County Health
  - Prosser Hospital
  - Skyline Hospital
  - WDH Office of Radiation
  - Providence St. Mary Medical Center ◆
  - Walla Walla General Hospital
  - Walla Walla Health District
  - Yakima Regional Medical Center
- Yakima Valley Memorial Hospital
- Sunnyside Community Hospital
- Toppenish Community Hospital
- Yakima Valley Farm Workers Clinic
- Community Health of Central Washington
- Yakima Health District
- ◆ Organizations
  - R3 E911
  - RCPGP
  - RACES
  - Region 9
  - PNEMA
  - Thurston Co CART
- ◆ Other States / Providences
  - Oregon
  - Alaska
  - Canada
  - Hawaii



## WebEOC Licenses

- ◆ WebEOC Licensees
  - ◆ American Airlines
  - ◆ Benton County
  - ◆ Boeing
  - ◆ City of Everett
  - ◆ City of Seattle
  - ◆ City of SeaTac
  - ◆ Clark County
  - ◆ Delta Airlines
  - ◆ DHS/ICE
  - ◆ DHS Center for Domestic Preparedness
  - ◆ DOE Richland
  - ◆ Fort Lewis
  - ◆ Port of Seattle
  - ◆ South King County
  - ◆ Pierce County
  - ◆ Tacoma Fire Department
  - ◆ Thurston County
  - ◆ TSA
  - ◆ Umatilla Nation
  - ◆ USCG District 13
- ◆ Yakama Nation
- ◆ Yakima OEM
- ◆ FEMA Nation Wide
- ◆ Oregon State
- ◆ City of Portland



## WebEOC Licenses and Hosting

### ◆ Hosted by Pierce County

- AMC
- APM Terminals
- Associated Ministries
- Boeing
- Central Pierce Fire
- Dupont, City of
- Puyallup, City of
- Steilacoom, City of
- Buckley, City of
- Fife, City of
- Fircrest, City of
- Gigharbor, City of
- Lakewood, City of
- Tacoma, City of
- Pierce County
- DSHS
- East Pierce Fire
- Eatonville, City of

- EMD
- FHS Health
- Lakewood Fire
- Lakewood Water District
- LESA Net Mcchord AF
- Multicare
- ovfr.org
- Penlight
- Pierce Fire 13
- Pierce Transit
- Port of Tacoma
- Puyallup Tribal Police
- Puyallup Tribe
- Rainier Redcross
- Steilacom K12
- Tacoma K12
- Ruston, Town of
- TPCHD
- **US Army Mil**
- USACE
- USGS
- UWPC
- WSDOT

### ◆ Hosted by S King County

- City of Federal Way
- Federal Way Police Department
- Federal Way schools
- Lakehaven Utility District (Federal Way's local water and sewer district)

### ◆ Hosted by Clark County

- Clark County
- Cowlitz County
- Skamania
- Wahkiakum



# Logging into WebEOC

The direct URL is: <https://fortress.wa.gov/mil/webeoc7/eoc7/>

Another path is [www.emd.wa.gov](http://www.emd.wa.gov)

Washington Military Department  
Emergency Management Division

Search...

Topics A-Z | Publications | Contact Us

Home | Hazards | Preparedness | Disaster Assistance | E911 | Grants | Training & Exercises

### Quick Links

<a href="#">EMD Business Portal</a>	<a href="#">Disaster News</a>
<a href="#">Search and Rescue</a>	<a href="#">Washington Responder</a>
<a href="#">Telecommunications</a>	<a href="#">WebEOC</a>
<a href="#">Logistics &amp; Resources</a>	<a href="#">NIMS Information</a>
<a href="#">Plans</a>	<a href="#">WA Military Department</a>
<a href="#">Publications</a>	

### Alerts & Announcements

**WA State EOC Status:** Normal Operations

The Emergency Management Division's Alert and Warning Center handled 466 requests for emergency support and coordination in August 2011. The year-to-date total is

**OCTOBER SPOTLIGHT**  
*Storm Preparedness*

2/25/2014



## 7.4 Changes / Improvements

- Attach documents
- Auto name / position stamp & date/time stamps
- Select Position from dropdown list
- Click to see or click to not see
- Request for Assistance & Mission Tracker
- Improved Staffing & Seating Chart Board
- Fully Automated Situation Report, Mobile device friendly.



# Screen: 1

Login with your username account and password: Training with a capital T

WebEOC 7.5 Login **intermedix**

Jurisdiction: All Jurisdictions **Select Jurisdiction** ▼

User: WA-EOC-Training x

Password: Training\*12

OK

If you select a Jurisdiction you will only see a few incidents in the drop down



## Screen: 2

**WebEOC 7.5 Login**

Position:   Select Position

Incident:   Choose an incident



## Screen: 3

Additional Login Information

Name:  Required field

Location:

Phone Number:

Email:

Comments:

Fill in Name: Last\_First (MIL) e.g., EMD, BCEM,  
Only required field



# WebEOC Control Panel Overview

WebEOC 7.5 <span style="float: right;">intermedix™</span>	
WA-EOC-Training as WA-EOC-Training <span style="float: right;">Log Off</span>	
<a href="#">Training (Do Not Delete 2012)</a>	
<b>Boards</b>	
<b>Chat Board</b>	+ x
<b>ISNAP Board</b>	+ x
Weblinks Board	+ x
<b>Boards WA-State</b>	
<b>01 WA-EOC Significant Events</b>	+ x
02 WA-EOC Situation Report	+ x
<b>03 WA-EOC Action Plan</b>	+ x
<b>04 WA-EOC RFA and Mission Tracker</b>	+ x
<b>05 WA-EOC Staffing and Seating Charts</b>	+ x
07 WA-EOC News Release	+ x
<b>08 WA-EOC After Action Review</b>	+ x
<b>08 WA-EOC Contacts</b>	+ x
10 WA-EOC Activations Dependant	+ x
12 WA-EOC Shelter Status_Dependent	+ x
<b>14 WA-EOC Facility Notification Forms</b>	+ x
<b>Menus</b>	
01 City Menu »	x
02 County Menus - Washington »	x
03 County Menus - Oregon »	x
04 State Agency Menus - Washington »	x
05 Federal / Tribal Menus »	x
06 Universities - Colleges Private Industries - »	x
07 Weather Reports & Websites »	x
<b>Tools</b>	
Chat	x
Messages	x
<b>Links</b>	
Report: After Action Review Report	x

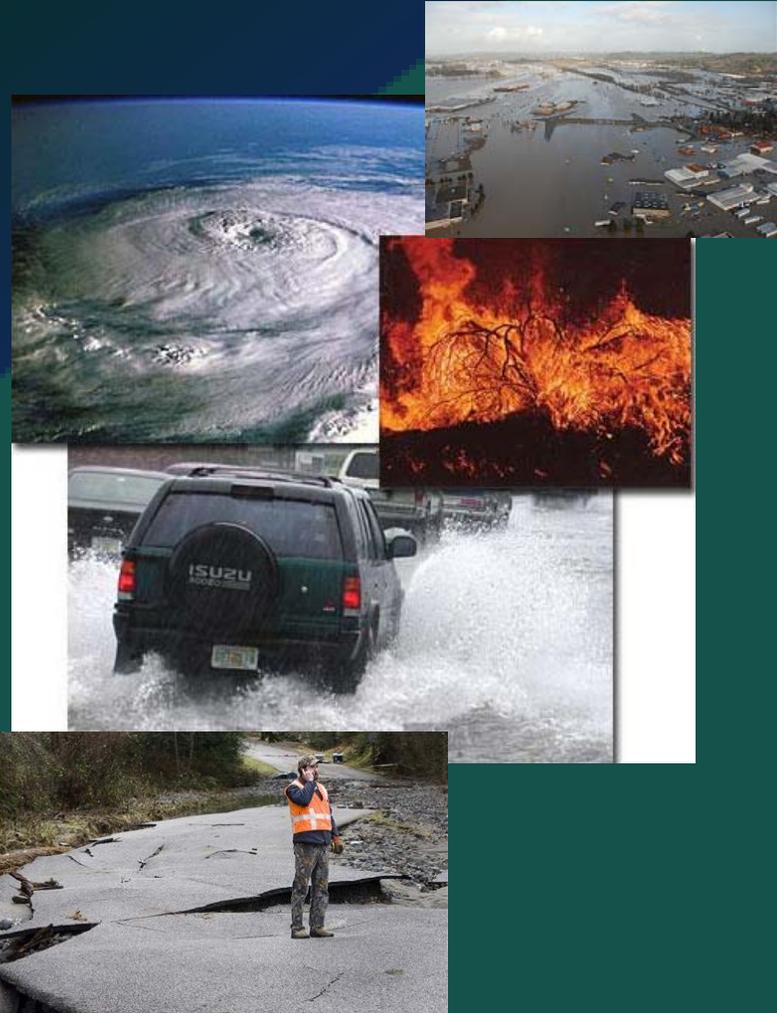
Specialty Boards

Boards

Menus

Tools

Links





# WebEOC Control Panel Overview

WebEOC 7.5 intermedix™

WA-EOC-Training as WA-EOC-Training Log Off

Training (Do Not Delete 2012)

**Boards**

Chat Board	+	x
ISNAP Board	+	x
Weblinks Board	+	x
<b>Boards WA-State</b>		
01 WA-EOC Significant Events	+	x
02 WA-EOC Situation Report	+	x
03 WA-EOC Action Plan	+	x
04 WA-EOC RFA and Mission Tracker	+	x
05 WA-EOC Staffing and Seating Charts	+	x
07 WA-EOC News Release	+	x
08 WA-EOC After Action Review	+	x
08 WA-EOC Contacts	+	x



WebEOC 7.5 **intermedix™**

[WA-EOC-Training](#) as [WA-EOC-Training](#) Log Off  
[Training \(Do Not Delete 2012\)](#)

**Boards**

- Chat Board** + x
- ISNAP Board** + x
- Weblinks Board + x

**Boards WA-State**

**Menus**

- 01 City Menu » x
- 02 County Menus - Washington » x
- 03 County Menus - Oregon » x
- 04 State Agency Menus - Washington » x
- 05 Federal / Tribal Menus » x
- 06 Universities - Colleges Private Industries - » x
- 07 Weather Reports & Websites » x

**Tools**

- Chat x
- Messages x

**Links**

Report: After Action Review Report

Each section may be collapsed or expanded by clicking the section's heading.

Section Heading



1.

WebEOC 7.5 **intermedix™**

debbie as WA-PLNG-SitL Log Off

[12-3986 Hurricane Sandy EMAC Deployments 10/28/12](#)

Boards - 12-3986 Hurricane Sandy ...

- 01 WA-EOC Significant Events
- 02 WA-EOC Situation Reports
- 03 WA-EOC Action Plan
- 04 WA-EOC Mission Tracker
- 04 WA-EOC RFA and Mission Tracker
- 05 WA-EOC Staffing and Seating Charts
- 06 WA-EOC Planning Activity Log
- 07 WA-EOC Internal Coordination

Two methods to open the input to make an entry

Close Input View

Select Input View

Entry Sort Filter

Report As: debbie

### WA-EOC Planning Activity Log

[Return to list](#)

Name: Bostwick\_Debbie (MIL)

Position: WA-PLNG-SitL

Date/Time: 11/19/2012 13:40:44

Subject:

Description:

[Spell Check](#) [Save](#)

[Add Another File](#) [Cancel Add File](#)

File 1:  [Browse...](#)

**Optional WA EOC Internal Coordination**

[Post Internal Coordination](#)

**Optional Mapping Information**

[Optional Mapping Information Fields](#) [Hide Optional Mapping Information Fields](#)

[Save](#) [Cancel](#) [Spell Check](#)

<http://webeoc/eoc7/boards/boardpost.aspx?displayviewid=&viewid=4463>



2.

**WebEOC 7.5** intermedix™

debbie as WA-PLNG-SitL Log Off

[12-3986 Hurricane Sandy EMAC Deployments 10/28/12](#)

**Boards -** 12-3986 Hurricane Sandy ...

- 01 **WA-EOC Significant Events** + x
- 02 WA-EOC Situation Reports + x
- 03 WA-EOC Action Plan + x
- 04 WA-EOC Mission Tracker + x
- 04 WA-EOC RFA and Mission Tracker + x
- 05 **WA-EOC Staffing and Seating Charts** + x
- 06 WA-EOC Planning Activity Log + x
- 07

Display View

Current as of: 11/19/2012 at 13:31:00

**WA-EOC Staffing and Seating Charts**  
12-3986 Hurricane Sandy EMAC Deployments 10/28/12

Duty Status: All

Filter by Agency: All Agencies

Location: All Locations

Duty Status	Shift	Last Name	First Name	Agency	Position	Phone/Email	Location	Contact Details	Change Status
On Duty	Day Shift	Compton	Jaye	Emergency Management Division_EMD	WA-EOC-Sup	253-912-4915 / eoc18@mil.wa.gov	In EOC	<input type="button" value="Contact Details"/>	<input type="button" value="Check Out"/>
Off Duty	Day Shift	Gamboa	Dalton	Emergency Management Division_EMD	WA-F/A-ABC	253-912-4921 / eoc16@mil.wa.gov	,	<input type="button" value="Contact Details"/>	<input type="button" value="Check In"/>
Off Duty	Day Shift	Hollowwa	Olivia	Emergency Management Division_EMD	WA-EOC-Sup	253-912-4915 / eoc18@mil.wa.gov	,	<input type="button" value="Contact Details"/>	<input type="button" value="Check In"/>
Off Duty	Day Shift	Ramos	Kristin	Emergency Management Division_EMD	WA-EOC-Sup	253-912-4916 / eoc32@mil.wa.gov	,	<input type="button" value="Contact Details"/>	<input type="button" value="Check In"/>
	Day Shift	Tomala	Charles	Emergency Management Division_EMD	WA-LOG-ALSC	253-912-4916 / EOC32@mil.wa.gov	In EOC	<input type="button" value="Contact Details"/>	<input type="button" value="Check In"/>
Off Duty	Day Shift	Utzinger	Chris	Emergency Management Division_EMD	WA-EOC-Sup	253-512-7033 / chris.utzinger@mil.wa.gov	,	<input type="button" value="Contact Details"/>	<input type="button" value="Check In"/>



Washington State  
**Emergency Operations Center**

**WA-EOC ESF2 Communications Activity Log**

Incident: Training (Do Not Delete 2010)

[Add Record](#)

Record No.	Originator Name	Date/Time	Subject	Description	View
<a href="#">.233</a>	Kevin Overby *WebEOC Admin	08/23/2011 08:54:15	Test Entry 1	There is a fire w/partial stru	
<a href="#">.3</a>	Freitas, Mark (Races)	03/26/2010 11:19:35	Check In SKFR	South King F From their St	

From the Display you can click on Add Record to make a new entry

Report As: debbie

Publish to WA-EOC Significant Events

**WA-EOC ESF2 Communications Activity Log**

[Return to list](#)

Name:

Position:

Date/Time:

Subject:

Description:

File 1:

**Optional WA EOC Internal Coordination**

**Optional Mapping Information**



## Objectives

- Familiarization with improved WebEOC board layout and products
- Review, attaching, and describing a document in section activity log, leads or section chief publish to Significant Events
- Understand how to get the Latitude / Longitude of the location being reported.
- Understand the importance of checking in and out of Staffing Board



## Complete Activities for Basic WebEOC use

- Log into WebEOC using the Quick Reference Guide
- Review Control Panel
  - Boards
  - State Agency & County Menus
  - File Library
- Review 01 Significant Events
- Open 02 Situation Reports and read ICS 209 attachment
  - Attach a document
- Review 03 Action Plan and Learn Process
  - Publish New Plan



# 01 Significant Events Display



**Washington State**  
**Emergency Management Division**

**Emergency Operations Center**

**WA-EOC Significant Events**  
Incident:09-2821 Howard Hanson Dam

[Print](#)

Record No.	Originator Name	Date/Time	Subject	Description	View Detail
<a href="#">207</a>	Jon Holmes	06/28/2010 13:23:48	USACE briefing at King Co. RCECC July 1, 2010	Sent by Chris Polit, Sr. Recovery Coordinator- At the request of King County OEM the Recovery Section has	<a href="#">Full Info</a>
<a href="#">204</a>	James Yates	06/24/2010 07:18:05			

Click Full Info to see more detail



**Washington State**  
**Emergency Management Division**

**Emergency Operations Center**

**WA-EOC Significant Events**  
Incident:09-2821 Howard Hanson Dam

[Print](#)

<b>Record NO.</b>	<a href="#">207</a>	<b>Date / Time</b>	06/28/2010 13:23:48
<b>Name:</b>	Jon Holmes	<b>Report From</b>	
<b>Event Location:</b>			
<b>Attachments:</b>			
<b>Subject:</b>	USACE briefing at King Co. RCECC July 1, 2010		
<b>Description:</b>	Sent by Chris Polit, Sr. Recovery Coordinator- At the request of King County OEM, the Recovery Section has coordinated with Mamie Brouwer, USACE, to present the briefing that she gave on Tuesday, June 15th to the SAL's via WebEX. The presentation will occur on 1 July at 1100 at the King County RCECC. It is anticipated that emergency managers from the participant cities will attend.		

[Return To List](#)



## 02 Situation Reports Display

Washington State  
Emergency Management Division

### WA-EOC Situation Report

Incident:09-2821 Howard Hanson Dam

Print

Record No.	Date/Time	Subject	Description	Situation Reports	Details
<a href="#">.100</a>	09/30/2010 17:11:30	HHD SitRep#48	Attached is the approved HHD SitRep#48. SEOOs distributed the SitRep by email at 16:39....	HHD SitRep#48 	<a href="#">Full Info</a>
<a href="#">.99</a>	09/16/2010 11:24:08	SitRep #47	Attached is the approved HHD SitRep#47. This has been posted to the Planning Section Activity Log, Significant Events Log.	SitRep47 	<a href="#">Full Info</a>

Click on paperclip to open the situation report



		<b>Washington State Emergency Operations Center</b>	
<b>SITUATION REPORT 17</b>			
1. As of Date//Time 11/17/09 // 1200 PDT	2. Initial Update Final	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	3. Incident Name Howard Hanson Dam
		4. Incident Number 09-2821	
5. Affected Jurisdictions King County		6. Type Incident Potential Flooding	7. State EOC Activation Level Phase II
8. <b>General Situation:</b> As of 1200 on November 17, 2009, the reservoir level at the Howard Hanson Dam was 1076.14 feet elevation, with Auburn Gage reporting at 1936 cubic feet per second.			
9. <b>Current Priorities</b>			
<ul style="list-style-type: none"> <li>• Support Life Safety Planning</li> <li>• Identify and Implement Potential Incident Preparedness Activities</li> <li>• Identify and Protect Property from Potential Flood Damage</li> <li>• Expand Public Awareness of Potential Flooding</li> </ul>			
10. Confirmed Event Related Injuries N/A		11. Confirmed Event Related Deaths N/A	
12. <b>Weather Forecast:</b>			
<p>Today: Showers. High near 51. Southwest wind between 13 and 15 mph. Chance of precipitation is 80%.</p> <p>Tonight: Occasional showers. Low around 39. Southwest wind between 10 and 16 mph. Chance of precipitation is 80%.</p> <p>Wednesday: Rain likely. Cloudy, with a high near 49. South wind between 11 and 16 mph. Chance of precipitation is 70%.</p> <p>Wednesday Night: Rain. Low around 41. South wind between 9 and 17 mph. Chance of precipitation is 90%.</p> <p>Thursday: Rain. High near 51. Breezy, with a south southwest wind between 14 and 22 mph. Chance of precipitation is 90%.</p> <p>Thursday Night: Rain. Low around 42. Chance of precipitation is 80%.</p> <p>The National Weather Service Seattle reports this pattern is not a flood producer for the Green River.</p> <p>For a complete forecast see the NOAA NWS Web site: <a href="http://forecast.weather.gov/MapClick.php?site=sew&amp;textField1=47_2990&amp;textField2=-122.2118&amp;smap=1">http://forecast.weather.gov/MapClick.php?site=sew&amp;textField1=47_2990&amp;textField2=-122.2118&amp;smap=1</a></p> <p>The Office of the Washington State Climatologist released the October 2009 statistics for the state. The newsletter, which includes information on Howard Hanson Dam, is at: <a href="http://climate.washington.edu/">http://climate.washington.edu/</a></p>			
13. <b>General Staff and ESF Key Issues and Actions</b>			
<p><b>ESF 2 – Telecommunications:</b> The first Sub-Group working meeting was completed in King County. A Land Mobile Radio Sub-Working Group was established to provide an Integrated Federal, State and Local Radio Communications Plan. The FEMA MERS, EMD, RACES and MED communications plans have been drafted and will be shared with all local governments at the Nov 18th communications planning workshop in King County. The Broadcaster Sub-Working Group met on Nov 12th and assigned the KWMG Senior Engineer to work with EMD. KWMG (1210 Mhz) is the only radio station that may be affected by flooding. Station is exploring the cost to install first floor barriers.</p> <p><b>ESF 5 – Emergency Management:</b> State Emergency Operations Officers conducted a conference call with the National</p>			

Sample 209  
Situation  
Report

General  
overview by  
operational  
period



## 03 Action Plan

Washington State  
Emergency Management Division

### WA-EOC Action Plan

Incident:\*EOC New Design Training

Print

Record No.	Date/Time	Subject	Description	Action Plans	Details
.1	04/09/2010 13:59:48	EOC Action Plan Example	Attached is an example of athe EOC Action Plan for HHD incident. For Training purposes only...	Action Plan 2-9-10to2-23-10 	Full Info Map
.Z	11/30/2010 11:29:39	test mapping	This entry is to test the mapping function...		Full Info Map

Click to View

Action Plans are done in the Planning Section by Reporting Period.



# 03 Action Plan

WASHINGTON STATE EMERGENCY OPERATIONS CENTER STATE EOC ACTION PLAN					
<b>ACTIVATION #:</b>	Potential Major Flooding Incident 09-2821 Howard Hanson Dam		For O-Period Dates: Feb 9, 2010 to Feb 23, 2010		
	Start Time	10:00	End Time:	19:00	
<b>a. Priority:</b>	Support Life Safety Planning.			<b>Lead for this Priority:</b> Planning Section Chief	
<b>Actions:</b>	1.	Assess nature of estimated damage and produce estimate of areas / populations at risk.	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> Planning	
	2.	Build and maintain comprehensive situational awareness.	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> Planning	
	3.	Coordinate potential evacuation and transportation corridors (highway, rail, river, air, etc.).	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> ESF 1	
<b>b. Priority:</b>	Identify and Implement Potential Incident Preparedness Activities.			<b>Lead for this Priority:</b> Operations Section Chief	
<b>Actions:</b>	1.	Track US Army Corps of Engineer (USACE) Howard Hanson Dam seepage mitigation actions, progress and reports, and King County and local levee repair activities.	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> Operations	
	2.	Assist potentially affected local jurisdictions with subject matter expertise.	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> State Agencies	
	3.	Identify potential resource needs and provide feedback to affected local jurisdictions.	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> Logistics	
	4.	Develop and implement action plans for sub-cabinet workgroup activities: Sheltering and Long-Term Disaster Housing, Public Messaging, Logistics/Finance, Communications, Administration/Legal and Energy.	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> State Agencies	
<b>c. Priority:</b>	Identify and Protect Property from Potential Flood Damage.			<b>Lead for this Priority:</b> EOC Supervisor	
<b>Actions:</b>	1.	Identify infrastructure at risk and develop appropriate protective measures.	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> State Agencies	
	2.	Assist potentially affected local jurisdictions with appropriate protective measures planning and implementation actions when necessary.	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Continuing	<b>Lead for this Action:</b> State Agencies	



## 04 Request for Assistance

City requests resources from their county  
If the county goes beyond their means the  
counties come to the state for resources

Counties / Logistics can enter requests  
into the Mission Tracker or call the State  
Emergency Operations Officers or  
Logistics who will put the mission in the  
Request for Assistance board in WebEOC.



# 04 Request for Assistance

County Ops - Windows Internet Explorer

Entry Sort Filter

Report As: debbie

Save Cancel Spell Check Print PDF

**Request For Assistance or Resources**

Date: 4/14/2011 Time: 15:15:01

Originating Agency: [text box]

County: [dropdown] City: [dropdown]

Generate Originating Jurisdiction/Agency Tracking Number: Click Me

Requestor Name: [text box] Phone: [text box] Fax: [text box] (Ex: 253-123-4567)

Subject: [text box] Enter a one or two word description (ie: Generator or Debris Removal)

Detailed Description of Mission (What do you want to accomplish?)

[text area]

**Request Specific Resources**

Description/Kind: [text box] Size/Type: [text box] Quantity: [text box] Add Line

Delivery Location Name: [text box]

On-site Point of Contact: [text box] On-site Phone Number: [text box]

Date and Time Needed: [text box] (Enter date and time needed. ASAP is not an appropriate entry.)

Duration Needed: [text box]

Delivery Needed:  Yes  No

Address: (Street, City, Zip) [text box] Get Address Map It ?

Latitude: [text box] Longitude: [text box] ?

Description using Landmark: [text box] ?

Save Cancel Spell Check Print PDF

Logistics assures that all details are completed



# 04 Request for Assistance

EOC New Design Training

WA-EOC RFA and Mission Tracker

Filter By Assigned To: All  
Filter By County: All

Create New Request Print PDF Search Clear Search ?

Edit	County	City	Originating Agency	Originating Tracking Number	Tracking Number	Subject	Priority	Status	Currently being work by	Assigned To	Destination	Assign	Update
<a href="#">Edit</a>	Benton	West Richland		Click Me	WA - 20113817802	test	Normal	Accepted	State	Logistics Section		<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>	Mason	Shelton	Mason County		WAEOC-201112713211	Tarps	High	Unassigned	State		<a href="#">Map</a> Sanderson	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>	King	Issaquah	King County		WAEOC-201112713905	Water	Life Sustaining						
<a href="#">Edit</a>				Click Me									
<a href="#">Edit</a>			DSHS		WAEOC-2010114835	Snow Shovels	High	Unassigned	State		<a href="#">Map</a> DSHS Community Service Office	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			King County ECC		WAEOC-201062214861	RFA-Helicopters	Life Saving	Unassigned	State		<a href="#">Map</a> rescue lift	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			Kittitas Emergency Operations Ctr		WAEOC-201081914254	Request for Water	Life Sustaining	Unassigned	State		<a href="#">Map</a>	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			Kittitas County Emergency Management		WAEOC-2010730941	Food	Life Sustaining	Unassigned	State		<a href="#">Map</a> Kittitas County Event Center	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>				Click Me				Unassigned	State			<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			Kittitas County Emergency Management		WAEOC-20107309244	Security	High	Unassigned	State		<a href="#">Map</a> Public Safety Building	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			King County		WAEOC-2010101414798	Generator	High	Unassigned	County		Incident Command Post	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>	Adams	Othello	ss	2011318577	Click Me	water	Normal	Unassigned	State		EOC	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			Klickitat Co		WAEOC-201081914177	6500 KW Generator Needed	High	In Progress		Log-Commercial Resource Branch	<a href="#">Map</a> Incident Command Post	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			State EOC recovery section		WAEOC-20108191482	SUVs	Routine	Assigned		Log-Commercial Resource Branch	<a href="#">Map</a> State EOC Camp Murray	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			King County		WAEOC-201062214401	Trapped Cows	--Select--	Complete		Disaster Manager	<a href="#">Map</a>	<a href="#">Assign</a>	<a href="#">Update</a>
<a href="#">Edit</a>			Benton County Emer		WAEOC-201081914450	Need busses	High	In Progress		Log-Commercial Resource	<a href="#">Map</a> Richland	<a href="#">Assign</a>	<a href="#">Update</a>

Operations looks out to state liaisons to assign the mission

Page 1 of 2  Disable Refresh



# 04 Mission Tracker

## Update Record 267

Save Spell Check Cancel

Report As Idg245

### Assign Mission

#### Request Information:

Date: 10/27/2009

Time: 14:46:04

Agency: King County/OEM

Requestor Name: Robin Friedman

Requestor Phone: 206-205-4060

Subject: RFA-ESF-6 Planning Support

Originating Agency Tracking Number:

**Mission Description:** Request the Washington Military Department extend the temporary/project assignment of LTC Jim Hutchinson and Robert Isaman with King County OEM until December 4, 2009. This will provide continuity of effort in completing the ESF-6 Operational Planning effort currently underway.

Location: King County OEM

3511 NE 2nd St., Renton, WA 98056-4192

Delivery Required: No

On Site POC: Heather Kelly

On Site Phone #: 206-205-4034

How Long is the Resource Needed: 12/04/2009

When is the Assistance Needed: Continuation of assistance currently in-place.

#### Assign Mission:

Assigned By: Logistics Section

Assigned To: Operations Section

Priority:

Status: Complete

If the mission is not filled by state assets, Operations sends the request back to Logistics. Logistics uses pre-negotiated contractors to fulfill the request.



## Complete Activities for Basic WebEOC use

- View 04 WA-EOC Mission Tracker and information
  - Change status of selected missions to “on scene” or “in transit”
  - Enter an “Action” note that resources have arrived or departed
  - Add a resource



# 04 Mission Tracker

09-2821 Howard Hanson Dam													Update Task								
Mission Tracker																					
Filter By County: All													Create New Request		Print PDF		Search		Clear Search		?
Edit	County	City	Originating Agency	Originating Tracking Number	Subject	Priority	Status	Currently being work by	Assigned To	Assign	Detail	Update	Forward to State								
<input type="button" value="Edit"/>			WSEMD		RFA - Federal Assistance TA	Routine	In Progress		Log-Intergovernment Resources Branch	<input type="button" value="Assign"/>	<input type="button" value="Detail"/>	<input type="button" value="Update"/>	<input type="button" value="State"/>								
<input type="button" value="Edit"/>		City of Auburn			RFA- Manufactured Home Permitting	Routine	Complete		ESF 3-Public Works & Engineering	<input type="button" value="Assign"/>	<input type="button" value="Detail"/>	<input type="button" value="Update"/>	<input type="button" value="State"/>								
<input type="button" value="Edit"/>		King County			RFA-EAS Assistance	Routine	Complete		ESF 2- Communications	<input type="button" value="Assign"/>	<input type="button" value="Detail"/>	<input type="button" value="Update"/>	<input type="button" value="State"/>								
<input type="button" value="Edit"/>		King County ECC			RFA - Technical Assistance	Routine	Complete		Logistics Section	<input type="button" value="Assign"/>	<input type="button" value="Detail"/>	<input type="button" value="Update"/>	<input type="button" value="State"/>								
<input type="button" value="Edit"/>		WA L&I			RFI - Zip Codes	Routine	Complete		Planning Section	<input type="button" value="Assign"/>	<input type="button" value="Detail"/>	<input type="button" value="Update"/>	<input type="button" value="State"/>								
<input type="button" value="Edit"/>		Labor & Industries			RFI - Green River Valley Zip Codes	Routine	Cancelled		Logistics Section	<input type="button" value="Assign"/>	<input type="button" value="Detail"/>	<input type="button" value="Update"/>	<input type="button" value="State"/>								
<input type="button" value="Edit"/>		WSEMD MRR			RFI- Communications Interoperability	Routine	In Progress		ESF 2- Communications	<input type="button" value="Assign"/>	<input type="button" value="Detail"/>	<input type="button" value="Update"/>	<input type="button" value="State"/>								



# 04 Mission Tracker Update Task

09-2821 Howard Hanson Dam  
Report As: WA-LOG-LSC

**Request Information**

Save Cancel Spell Check Print PDF

Tracking Number: WAEOC-2009111313304  
Date: 10/27/2009  
Assigned By: Logistics Section  
Priority: Routine  
County:  
Originating Agency: WSEMD  
Requestor Name: Kurt Hardin  
Subject: RFA - Federal Assistance TA

Currently being work by:  
Time: 18:09:23  
Assigned To: Log-Intergovernment Resources Branch  
Status: In Progress  
City: Accepted  
Originating Tracking Number:  
Requestor Phone:  
Requestor Fax:  
Mission Description: Generate a request for federal technical assistance for planning for direct federal assistance and may need in the event of a Green River flood event. The intent is to bring FEMA officially to the table for the state and/or county with gap analysis.  
Destination:  
Delivery Needed:  
On-site Point of contact:  
Duration Needed:

Local Availability

City	Local Resources Exhausted/Committed	Mutual Aid Resources Exhausted/Committed	Commercial Resources Exhausted/Committed	Willingness to pay
County				

**Requested Resources**

Description/Kind	Size/Type	Quantity

**ASSIGNED RESOURCES** Add Resources

Resource	Type	Qty	Source	Estimated Cost	Contract/Lease	Record of Competition	MIL FORM 86	Purchase Order	Receipt	Additional Notes

**ACTIONS TAKEN** Add Actions

Date/Time	Detail	Name	Additional Documentation
07/02/2010 10:58:43	OPS Section Chief requested update on status of this task from Logistics.	Nordstrom, Jill	
10/30/2009 16:58:35	Received approved ARF from FEMA. They are sending coordination/execution matrix from GRB OPLAN as a starting point for potential DFA support.	Compton, Jaye	
10/30/2009 14:57:43	Received the following response from Jackie Gladish on 10/29: It will be signed and sent back to you all shortly. We will need to work out exactly "how" you want to develop the DFA support requests.	Compton, Jaye	

Change Status



# 04 Mission Tracker Update Task

Tracking Number: WAEOC-2009111313304		Currently being work by:	
Date: 10/27/2009		Time: 18:09:23	
Assigned By: Logistics Section		Assigned To: Log-Intergovernment Resources Branch	
Priority: Routine		Status: <span style="border: 1px solid black; padding: 2px;">In Progress</span>	
County:		City: <span style="border: 1px solid black; padding: 2px;">Accepted</span>	
Originating Agency: WSEMD		Originating Tracking Number:	
Requestor Name: Kurt Hardin		Requestor Phone:	
Subject: RFA - Federal Assistance TA		Requestor Fax:	
Mission Description: Generate a request for federal technical assistance for planning for direct federal assistance and may need in the event of a Green River flood event. The intent is to bring FEMA officially to the state and/or county with gap analysis.			
Destination:		On-site Phone Number:	
Delivery Needed:		Date and Time Needed:	
On-site Point of contact:		Overall Estimated Cost:	
Duration Needed:			

Local Availability			
Local Resources Exhausted/Committed	Mutual Aid Resources Exhausted/Committed	Commercial Resources Exhausted/Committed	Willingness to pay
City			
County			

Requested Resources	Description/Kind	Size/Type	Quantity

ASSIGNED RESOURCES										Add Resources	
Resource	Type	Qty	Source	Estimated Cost	Contract/Lease	Record of Competition	MIL FORM 86	Purchase Order	Receipt	Additional Notes	
ACTIONS TAKEN											Add Action
Date/Time	Detail					Name	Additional Documentation				
07/02/2010 10:58:43	OPS Section Chief requested update on status of this task from Logistics.					Nordstrom, Jill					
10/30/2009 16:58:35	Received approved ARF from FEMA. They are sending coordination/execution matrix from GRB OPLAN as a starting point for potential DFA support.					Compton, Jaye					
10/30/2009 14:57:43	Received the following response from Jackie Gladish on 10/29:  It will be signed and sent back to you all shortly. We will need to work out exactly "how" you want to develop the DFA support requests.					Compton, Jaye					

2/25/2014



# 04 Add Action

Report As

**Add Action**

Assigned To: **Log-Intergovernment Resources Branch**  
Subject: RFA - Federal Assistance TA  
Date/Time:

Latest action taken to accomplish the tasking:

Resources have arrived or departed.

Attach Additional Documentation:





# 04 Add Resource

Report As

**Add Resource**

Subject: RFA - Federal Assistance TA

Resource:

Type:

Quantity:

Source:

Estimated Total Cost: \$

(Do not use comma for thousand)

Attach Contract/Lease:

Attach Record of Competition:

Attach MIL FORM 65:

Attach Purchase Order:

Attach Receipt:

Attach Additional Documentation:



## Need help with Mission Tracker?

For more information on Mission Tracker:

Craig Ginn  
Emergency Logistician  
Washington Military Department  
Camp Murray, WA 98430-5122  
Desk: (253) 512-7097  
[cginn@mil.wa.gov](mailto:cginn@mil.wa.gov)

Kristin Ramos  
Emergency Logistician  
Washington Military Department  
[kristin.ramos@mil.wa.gov](mailto:kristin.ramos@mil.wa.gov)  
Desk: (253) 512.7058  
P Cell: (360) 259.6705



## Complete Activities for Basic WebEOC use

- Sign in 05 Staffing Board select on Duty or on Call, check appropriate box. Check in and Check out.
- Create an entry in 06 Activity Log and add an attachment
  - Use Subject Line, Description for attachment purpose
  - The lead will review 06 Activity Logs and publish to:
    - 01 Significant Events
    - Map the location of the event reporting



# 05 Staffing & Seating Chart Board

Click New Record

WA-EOC Staffing and Seating Charts EOC New Design Training									
Duty Status	Shift	Last Name	First Name	Agency	Position	Phone/Email	Location	Contact Details	Change Status
Off Duty	Day Shift	/clm	/clm	Emergency Management Division (EMD)	WA-F/A-SSO	4916 / eoc32@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Bostwick	Debbie	Military Department (MIL)	WA-EA-ESC	2525127020 / EOC66@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Bush	Sue	Social and Health Services, Dept. of (DSHS)	ESF6-DSHS Lead	253.912.4970 / eoc61@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	clm	clm	Emergency Management Division (EMD)	WA-F/A-SSO	4900 / eoc01@emd.wa.gov		Contact Details	Check In
On Duty	Day Shift	Edwards	Theresa	American Red Cross (ARC)	ESF6-ARC-Liaison	/ theresaannedwards@hotmail.com	Off Site	Contact Details	Check Out
Off Duty	Day Shift	Henderson	Deborah	Agriculture, Dept. of (AG)	WA-F/A-SSO	(253) 912-4921 / EOC16@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Henderson	Deborah	Agriculture, Dept. of (AG)	WA-F/A-SC	2539124916 / EOC16@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	mmm	ccc	Emergency Management Division (EMD)	WA-F/A-SSO	4900 / eoc01@emd.wa.gov		Contact Details	Check In
On Duty	Day Shift	Schelling	John	Emergency Management Division (EMD)	WA-OPS-AA	4929 / eoc36@emd.wa.gov	In EOC	Contact Details	Check Out
On Duty	Day Shift	Sonmore	Russell	Franklin County (FRA)	WA-OPS-AA	360.589.3603 / r.sonmore@emd.wa.gov 9999999999	Off Site	Contact Details	Check Out

Staffing Board. Sign in when reporting for duty. Finance/Admin uses the staffing board for tracking staff hours during Exercises & Incidents.



# 05 Staffing & Seating Chart Board

Filter by On Duty, Off Duty, or On Call

05 WA-EOC Staffing and Seating Charts D - Windows Internet Explorer

**WA-EOC Staffing and Seating Charts**  
EOC New Design Training

New Record Print PDF All

Current as of: 6/13/2011 at 16:42:57 View Seating Chart

Search On Duty Off Duty On Call Search

Duty Status	Shift	Last Name	First Name	Agency	Position	Phone/Email	Location	Contact Details	Change Status
Off Duty	Day Shift	/clm	/clm	Emergency Management Division (EMD)	WA-F/A-SSO	4916 / eoc32@emd.wa.gov		Contact Details	Check In
On Duty	Night Shift	Bostwick	Debbie	Military Department (MIL)	WebEOC Admin	2525127020 / EOC66@emd.wa.gov	In EOC	Contact Details	Check Out
Off	Dav Shift	Bush	Sue	Social and Health Services. Dept. of	ESF6-DSHS Lead	253.912.4970 / eoc61@emd.wa.gov		Contact Details	Check In

Disable Refresh

Staffing Board creates a contact list. When signing in use the full phone number xxx-xxx-xxxx and email of the workstation you are sitting at. You can filter by All, On Duty, Off Duty, and On Call.



# 05 Staffing & Seating Chart Board

Search by shift, last name, first name, agency, position, or location

EOC New Design Training

New Record | Print | All

Current as of: 6/13/2011 at 15:34:04

View Seating Chart

Search | Clear Search

Duty Status	Shift	Last Name	First Name	Agency	Position	Phone/Email	Location	Contact Details	Change Status
Off Duty	Day Shift	/clm	/clm	Emergency Management Division (EMD)	WA-F/A-SSO	4916 / eoc32@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Bostwick	Debbie	Military Department (MIL)	WA-EA-ESC	2525127020 / EOC66@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Bush	Sue	Social and Health Services, Dept. of (DSHS)	ESF6-DSHS Lead	253.912.4970 / eoc61@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	clm	clm	Emergency Management Division (EMD)	WA-F/A-SSO	4900 / eoc01@emd.wa.gov		Contact Details	Check In
On Duty	Day Shift	Edwards	Theresa	American Red Cross (ARC)	ESF6-ARC-Liaison	/ theresaannedwards@hotmail.com	Off Site	Contact Details	Check Out
Off Duty	Day Shift	Henderson	Deborah	Agriculture, Dept. of (AG)	WA-F/A-SSO	(253) 912-4921 / EOC16@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Henderson	Deborah	Agriculture, Dept. of (AG)	WA-F/A-SC	2539124916 / EOC16@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	mmm	ccc	Emergency Management Division (EMD)	WA-F/A-SSO	4900 / eoc01@emd.wa.gov		Contact Details	Check In
On Duty	Day Shift	Schelling	John	Emergency Management Division (EMD)	WA-OPS-AA	4929 / eoc36@emd.wa.gov	In EOC	Contact Details	Check Out
On Duty	Day Shift	Sonmore	Russell	Franklin County (FRA)	WA-OPS-AA	360.589.3603 / r.sonmore@emd.wa.gov 9999999999	Off Site	Contact Details	Check Out

You can do dynamic searches by any word of name. Be sure to use the clear search between searches.



# 05 Staffing & Seating Chart Board

The headers can be sorted by ascending and descending order.

**EOC New Design Training**

New Record    Print    All

Current as of: 6/13/2011 at 15:34:04    View Seating Chart

Search    Clear Search

Duty Status	Shift	Last Name	First Name	Agency	Position	Phone/Email	Location	Contact Details	Change Status
Off Duty	Day Shift	/clm	/clm	Emergency Management Division (EMD)	WA-F/A-SSO	4916 / eoc32@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Bostwick	Debbie	Military Department (MIL)	WA-EA-ESC	2525127020 / EOC66@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Bush	Sue	Social and Health Services, Dept. of (DSHS)	ESF6-DSHS Lead	253.912.4970 / eoc61@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	clm	clm	Emergency Management Division (EMD)	WA-F/A-SSO	4900 / eoc01@emd.wa.gov		Contact Details	Check In
On Duty	Day Shift	Edwards	Theresa	American Red Cross (ARC)	ESF6-ARC-Liaison	/ theresaannedwards@hotmail.com	Off Site	Contact Details	Check Out
Off Duty	Day Shift	Henderson	Deborah	Agriculture, Dept. of (AG)	WA-F/A-SSO	(253) 912-4921 / EOC16@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	Henderson	Deborah	Agriculture, Dept. of (AG)	WA-F/A-SC	2539124916 / EOC16@emd.wa.gov		Contact Details	Check In
Off Duty	Day Shift	mmm	ccc	Emergency Management Division (EMD)	WA-F/A-SSO	4900 / eoc01@emd.wa.gov		Contact Details	Check In
On Duty	Day Shift	Schelling	John	Emergency Management Division (EMD)	WA-OPS-AA	4929 / eoc36@emd.wa.gov	In EOC	Contact Details	Check Out
On Duty	Day Shift	Sonmore	Russell	Franklin County (FRA)	WA-OPS-AA	360.589.3603 / r.sonmore@emd.wa.gov 9999999999	Off Site	Contact Details	Check Out

You can change your view by clicking the headers to



# 05 Staffing Board Input

## Staffing Check In Status

Duty Status:  On Duty  On Call ← Select On Duty or On Call

Shift Type:  Day Shift  Night Shift ← Day Shift or Night Shift

Last Name:

First Name:

Agency:  ← Select agency from dropdown

Location:  In EOC  Off Site  
 Select In EOC of Off Site

EOC Position:  ?

EOC Position Number:  ?

EOC Position Email:  ?

New Time In:  ?

Alternate Contact:  ?

County:

Off Site Location Details:

Buttons: Save, Cancel, Return to list

If in EOC, EOC Position full Phone Number and EOCxx@ Email are required

If Off Site, Off Site Contact, Location, & County are required.



# 05 Staffing Contact List

WA-EOC Staffing and Seating Board									
*EOC New Design Training									
New Record		Print PDF		All		Current as of: 4/5/2011 at 16:35:22		View Seating Chart	
Duty Status	Shift	Last Name	First Name	Agency	Position	Phone/Email	Location	Contact Details	Change Status
Off Duty	Day Shift	Bosco	Debbie	Military Department (MIL)	WA-ESF2-Admin	253-9125555 debbie.bostwick@mil.wa.gov	In EOC	Contact Details	Check In
Off Duty	Night Shift	Bosco	Deb	Military Department (MIL)	WA-ESF2-Admin	2539124946 eoc65@emd.wa.gov	In EOC	Contact Details	Check In
On Duty	Day Shift	Bostwick	Debbie	Military Department (MIL)	WA-ESF2-Admin	253.912.4944 EOC66@emd.wa.gov	In EOC	Contact Details	Check Out
On Duty	Day Shift	Ed	Smith	Aberdeen (ABR)	ESD-EOC	2539126589 EOC66@emd.wa.gov	In EOC	Contact Details	Check Out
Off Duty	Day Shift	Other	Person	Emergency Management Division (EMD)	WA-ESF4	253-9124932 EOC03@emd.wa.gov	In EOC	Contact Details	Check In

The staffing board creates a contact list, seating Chart and hours by shift report for all personnel supporting our EOC during exercises and incidents.



# 05 Staffing Board

Sort Drop Down Menu

## WA-EOC Staffing and Seating Board

\*EOC New Design Training

View Seating Chart

All  
 On Duty  
 Off Duty  
 On Call

Current as of: 4/5/2011 at 16:35:22

Duty Status	Shift	Last Name	Agency	Position	Phone/Email	Location	Contact Details	Change Status
Off Duty	Day Shift	Bosco	Military Department (MIL)	WA-ESF2-Admin	253-9125555 debbie.bostwick@mil.wa.gov	In EOC	<input type="button" value="Contact Details"/>	<input type="button" value="Check In"/>
Off Duty	Night Shift	Bosco	Military Department (MIL)	WA-ESF2-Admin	2539124946 eoc65@emd.wa.gov	In EOC	<input type="button" value="Contact Details"/>	<input type="button" value="Check In"/>
On Duty	Day Shift	Bostwick	Military Department (MIL)	WA-ESF2-Admin	253.912.4944 EOC66@emd.wa.gov	In EOC	<input type="button" value="Contact Details"/>	<input type="button" value="Check Out"/>
On Duty	Day Shift	Ed	Aberdeen (ABR)	ESD-EOC	2539126589 EOC66@emd.wa.gov	In EOC	<input type="button" value="Contact Details"/>	<input type="button" value="Check Out"/>
Off Duty	Day Shift	Other	Emergency Management Division (EMD)	WA-ESF4	253-9124932 EOC03@emd.wa.gov	In EOC	<input type="button" value="Contact Details"/>	<input type="button" value="Check In"/>

Sort by column, e.g. alphabetically, location

Click Check in Check out



# 05 EOC Seating Chart

View Policy & RCC Rooms

WA-EOC Staffing and Seating Board Display - Windows Internet Explorer

Washington State Emergency Operations Center  
Operations Room  
253.512.XXXX / EOCXX@emd.wa.gov

Policy Room / Other    Print PDF

Pod # 9-C

EOC 60 4972	EOC 80 4972
EOC 13 4967	EOC 45 4966

Pod # 4 IT

EOC 65 4946 Bosco, Deb WA-ESF2-Admin	EOC 25 4943
EOC 26 4945	EOC 66 4944 Bostwick, Debbie WA-ESF2-Admin

Pod # 5

EOC 62 4964	EOC 24 4963		
EOC 05 4960	EOC 35 4961	EOC 34 4962 Freitag, Wendy WA-EA-Coord	EOC 64 4965

Pod # 9-B

EOC 55 4968	EOC 58 4968	
EOC 13 4967	AV	EOC 67 4966

Pod # 3 Planning

EOC 10 4942	EOC 47 4940		
EOC 09 4938	EOC 28 4937	EOC 29 4939	EOC 30 4941 KOBE, EL EOC Positions

Pod # 6

EOC 20 4959	EOC 68 4958		
EOC 49 4954	EOC 46 4955	EOC 07 4957	EOC 50 4956

Pod # 9-A

EOC 08 Credenza	Smith, Deb Energy
EOC 61 4970	EOC 33 4971

Pod # 2

EOC 31 4931 Ufford, John WA-PLNG-PSC	EOC 56 4936	EOC 03 4932 Test Person, Person
EOC 02 4933	EOC 39 4935	WPS PC

Pod # 7 External Affairs

EOC 63 4983	EOC 11 4953	EOC 12 4988	
EOC 14 4949	EOC 22 4950	EOC 23 4951	EOC 57 4952

Pod # 9

EOC 59	
EOC 27 4917 Bosco, Deb WA-ESFRL	EOC 77 4918
EOC 18 4915	EOC 32 4916

Pod # 1

EOC 41 4928	EOC 64 4927	EOC 15 4926
EOC 36 4929	EOC 37 4925	EOC 17 4930

Pod # 8

EOC 78 4920	EOC 79 4985 Wherrett, Bob WA-Trng		
EOC 19	EOC 01 4900 Nelson, Dave EOC Positions	EOC 16 4921 Mooney, Jamie WA-PLNG-Coord	EOC 06 4923

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eo066 - Ed, Smith - ESD-EOC
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## 06 Activity Log Input

Washington State  
Emergency Management

Publish to WA-EOC Significant Events

### WA-EOC Operations Activity Log

[Return to list](#)

Name:

Date/Time:

Subject:

Description:

File 1:

**Optional WA EOC Internal Coordination**

**Optional Mapping Information**

Ability to attach a document, add additional file attachments as needed, and enter information in description. Use the subject heading for brief description of log entry.

For example:  
Reporting for shift  
Phone call  
Weather report  
River status



## 06 Activity Log Display

Washington State  
Emergency Management Division

### WA-EOC Operations Activity Log

Incident:09-2821 Howard Hanson Dam

Add Record

Record No.	Originator Name	Date/Time	Subject	Description	View Detail
<a href="#">.327</a>	McCrury, Venetia	09/02/2010 09:43:38	TAG Talking Points	Sent to Tim Clark, Kurt Hardin, Paul McNeil, & Jim Kadrmas,...	Full Info
<a href="#">.326</a>	McCrury, Venetia	09/02/2010 09:40:19	Sitrep Input	Sitrep Input provided to Jeff Parsons. No activity....	Full Info
<a href="#">.325</a>	McCrury, Venetia	09/02/2010 09:39:13	King Cty HHD Mission	Sent an email to Hillman Mitchell informing him of Mission closures due to	Full Info

Click Full info to view all the details of the entry.



# 06 Activity Log Detail

**WA-EOC Operations Activity Log**  
 Incident:\*EOC New Design Training

[Print](#)

---

**Washington State** **Emergency Management Division**  
**Emergency Management Division**

**WA-EOC Operations Activity Log**

<b>Record NO.:</b> <u>27</u>	<b>Date / Time:</b> 05/12/2010 10:13:2
<b>Name:</b> Brynne	<b>Report From:</b> EOC
<b>Event Location:</b>	
<b>Attachments:</b>	
<b>Subject:</b> Fire	
<b>Description:</b> Fire in eastern washington	

[Return to List](#)

Click Attachment to open



# 06 Activity Log Mapping

**WA-EOC Planning Activity Log**

Name:

Date/Time:

Subject:

Description:

File 1:

**Optional WA EOC Internal Coordination**

**Optional Mapping Information**

**Click Optional Mapping**

Event Landmark:

Address:

Latitude

Longitude

(optional) map label

You can Map the address of the reported site by clicking optional mapping.



## 06 Activity Log Mapping

**WA-EOC Planning Activity Log**

Name:

Date/Time:

Subject:  ?

Description:

File 1:

**Optional WA EOC Internal Coordination**

**Optional Mapping Information**

Event Landmark:

Address:

Latitude

Longitude

(optional) map label

Type the reported location address as complete as possible. Click Get Address and WebEOC will automatically generate the latitude and longitude for the location.

The system will generate the Latitude/Longitude and place is on the map



## Complete Activities for Basic WebEOC use

- Review 07 News Releases
- After Action Review, Put in an observation and a solution if you have one
- Review County and State Agency Menus
- Check out of the Staffing Board



# 07 News Release

08 WA-EOC News Release Display - Windows Internet Explorer

\*EOC New Design Training

 **Washington State** **Emergency Operations Center**  
**Emergency Management Division**

News Release			
Headline	Date/Time Released	Attached Release	Details
NR# 003 - - Full board test	11/30/2010 15:10:48	Test mapping 	<input type="button" value="Full Info"/> <input type="button" value="Map"/>
NR# 002 - - Test Mapping	11/30/2010 14:54:51	Map 	<input type="button" value="Full Info"/>
NR# 001 - - Test News Release mapping	11/30/2010 14:27:06		<input type="button" value="Full Info"/>

Click on paperclip to view News Releases

<<<< << Page 1 of 1  Disable Refresh >>>>



# 07 After Action Input

After Action Review	
Observed by	Bostwick_Debbie (MIL)
Position:	*WebEOC Admin
Date / Time	2/5/2013 13:10:40
Observation Title	
Check one:	<input type="radio"/> Strength <input type="radio"/> Area for improvement
POETE Element:	Check all that apply: <input type="checkbox"/> Planning <input type="checkbox"/> Organizational <input type="checkbox"/> Equipment <input type="checkbox"/> Training <input type="checkbox"/> Exercise
Observation Analysis and Discussion:	
Recommended Corrective Action/s:	
Spell Check Save Cancel Return to list	

Collection and analysis of intelligence and information, and development of policies, plans, procedures, mutual aid agreements, strategies, and other publications that comply with relevant laws, regulations and guidance necessary to perform assigned missions and tasks.



# 08 After Action Display

09 WA-EOC After Action Review Display - Windows Internet Explorer

12-0068 Raging Waters #3 - 11/13/2012

Washington State  
Emergency Operations Center

After Action Review Type / POETE Element: All

Add Record Search Clear Search Print

Record No.	Observed By	Date / Time	Observation Title	Type	POETE Element	Observation Analysis and Discussion	Recommended Corrective Action/s	Edit Record
.2172	David Hecimovich ESF 11-AGR	01/30/2013 11:01:02	Log In	Area for improvement	Planning	Log into webEOC can take several minutes and confusing	Have ID card system similar to military where they plug in their ID card into the keyboard. This would bring you directly into the WebEOC system with your position and contact information. Can be part of the entry door badges.	
.2171	Anderson_Mark (Commerce) ESF 12L-Com-Energy Lead	01/30/2013 10:58:53	Concern about contact on Websites Board	Area for improvement	Planning	You have put personal contact information on the board for the individual in charge of energy emergency response for state programs for the entire US and territories. Not sure everyone should have her personal contact information. She is Commerce's main USDOE contact.	Talk with Mark Anderson about whether this is appropriate and if not should be removed. This is not a website. Mark	
.2170	Beers_Jason (CTS) ESF 02L-Other Lead	01/30/2013 10:32:37	No Web links board	Area for improvement		ESF2L-Other Lead does not have access to the Web links board.	Provide access to Web links for this user ID.	
.2156	Haskell_Angela (LNI) ESF 04-DNR	01/30/2013 10:32:36	More Training on the Staffin Board is reached	Area for improvement	Training	Great training. Unable to see the Web links board.	Train quarterly. Troubleshoot and fix the Web links board.	

<<<< << Page 1 of 1 >> >>>>  Disable Refresh



# 08 After Action Display

09 WA-EOC After Action Review Display - Windows Internet Explorer

12-0068 Raging Waters #3 - 11/13/2012

Washington State  
Emergency Operations Center

After Action Review

Type / POETE Element: All

Add Record Search Clear Search Print

Record No.	Observed By	Date / Time	Observation Title	Type	POETE Element	Observation Analysis and Discussion	Recommended Corrective
<a href="#">2172</a>	David Hecimovich ESF 11-AGR	01/30/2013 11:01:02	Log In	Area for improvement	Planning	Log into webEOC can take several minutes and confusing	Have ID card system similar to where they plug in their ID card keyboard. This would bring you directly into the WebEOC system with your position and contact information. Can be part of the entry door badges.
<a href="#">2171</a>	Anderson_Mark (Commerce) ESF 12L-Com-Energy Lead	01/30/2013 10:58:53	Concern about contact on Websites Board	Area for improvement	Planning	You have put personal contact information on the board for the individual in charge of energy emergency response for the entire US and territories. Not sure everyone should have her personal contact information. She is Commerce's main USDOE contact.	Talk with Mark Anderson about whether this is appropriate and if not should be removed. This is not a website. Mark
<a href="#">2170</a>	Beers_Jason (CTS) ESF 02L-Other Lead	01/30/2013 10:32:37	No Web links board	Area for improvement		ESF2L-Other Lead does not have access to the Web links board.	Provide access to Web links for this user ID.
<a href="#">2156</a>	Haskell_Angela (LNI) ESF 04-DNR	01/30/2013 10:32:36	More Training on the Staffin Board is reached	Area for improvement	Training	Great training. Unable to see the Web links board.	Train quarterly. Troubleshoot and fix the Web links board.

<<<< << Page 1 of 1 >> Disable Refresh



# Menu

Menu	
00 City Menu »	
01 County Menus - Washington »	
02 County Menus - Oregon »	
03 State Agency Menus - Washington »	
04 Federal / Tribal Menu »	
05 Washington State Wide Boards »	
06 ESF & FEMA & ICS Forms »	
07 Universities - Colleges - Health Private Indus	
<u>08 Weather Report Boards &amp; Websites »</u>	
10 Beta Test Menu »	
ESF2 Toolkit »	

You can see other jurisdictions in the menu such as:

- Counties
- State agencies
- Federal, tribal,
- Universities, colleges, health & private industries
- Weather report boards, and Web sites.



# WA-EOC Under State Agency Menus

**Menus**

- 00 City Menu »
- 01 County Menus - Washington »
- 02 County Menus - Oregon »
- 03 State Agency Menus - Washington
- 04 Federal / Tribal Menus »
- 05 NorthWest Regional Boards »
- 06 ESF & FEMA & ICS Forms »
- 07 WA EOC Reports »
- 08 Private Industries - Universities - Colleges »
- 09 Weather Report Boards & Websites »
- 10 Howard Hanson Dam - Green River Flood »
- ESF2 Toolkit »
- OCC View »
- SEOO Test Menu »

**WebEOC 7.2 - Win...**

**Menus**

- DOH EOC »
- WA State EOC »
- WA State Patrol Menu »
- WSDA ECC Menu »
- WSDOT EOC Menu »
- DSHS Menu »

**WebEOC 7.2 - Windows Internet Explorer**

**Boards -**

- 01 a HHD Significant Events 9/8/09 to 4/16/10
- 01 WA-EOC Significant Events**
- 02 WA-EOC Situation Reports**
- 03 WA-EOC Action Plan**
- 04 WA-EOC Mission Tracker**
- 05 WA-EOC News Release**
- 06 WA State Shelter Status**
- 07 HHD After Action Review 9/8/2010 to 4/16/2010
- 08 WSDOT Road Conditions and Closures Board
- WA-EOC Staffing Board**



## City, County & Federal / Tribal Menus Other Status Boards

**Menus**

- 00 City Menu »
- 01 County Menus - Washington »
- 02 County Menus - Oregon »
- 03 State Agency Menus - Washington »
- 04 Federal / Tribal Menu »
- 05 NorthWest Regional Boards »
- 06 ESF & FEMA & ICS Forms »
- 07 WA EOC Reports »
- 08 Private Industries - Universities - Colleges »
- 09 Weather Report Boards & Websites »
- 10 Howard Hanson Dam - Green River Flood »

WebEOC 7.2 - Windows I...

**Menus**

- Adams County Menu »
- Asotin County Menu »
- Benton County Menu »
- Chelan County menu »
- Clallam County menu »
- Clark County Menu »
- Columbia County Menu »
- Cowlitz County Menu »
- Douglas County Menu »
- Ferry County Menu »
- Franklin County Menu »
- Garfield County Menu »
- Grant County Menu »
- Grays Harbor County Menu »
- Island County Menu »
- Jefferson County Menu »
- King County Menu »

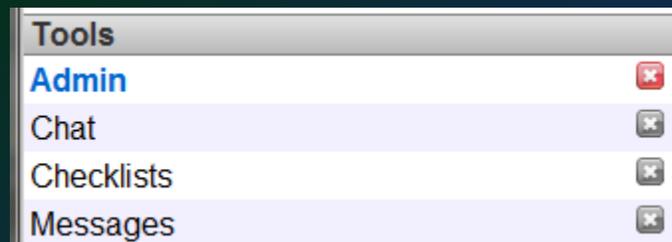
WebEOC 7.2 - Windows Internet Expl...

**Boards -**

- Clallam County Action Plan** + x
- Clallam County News Release + x
- Clallam County Significant Events** + x
- Clallam County Situation Reports** + x



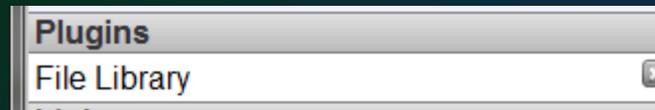
# Tools



Chat, Checklists, and Messages are available in the Tools section of your Control Panel. You may also see the Admin link in your Tools section if your administrator has given you administrative privileges.



# Plugins



WebEOC has several standard plug-ins that offer the user a variety of tools, each uniquely designed to support a particular information need.



# File Library

Plugins

File Library

## Folder List

	Name
1	Acronym Lists
2	Automated SitRep Instructions
3	Basic WebEOC Training / Trouble Shooting
4	POD-01 State EOC Operations
5	WA-EOC Documents
6	WA-EOC WebEOC Admin
7	WebEOC EOC Admin
8	WebEOC Section Chief

The File Library plug-in allows WebEOC users to upload and share documents and files with other users through WebEOC.



# File List

File List				
	Name	Description	View	Delete
1	IE_Registry_Fix.pdf	Internet Explorer Registry Fix	↓	
2	nomergefix.PNG	WebEOC Fix	↓	
3	WA_EOC_OrientationBasics4-14-2011 [Compatibility Mode].pdf	WebEOC Orientation Basics	↓	
4	WA_EOC_StaffingBoardQR6-14-2011.pdf	Staffing & Seating QR	↓	
5	WebEOC_WA-EOC-Training_QR.pdf	WebEOC_Quick_Reference	↓	

Depending on the permissions granted, users may add, view, and/or delete files from the library.



# File List

File List				
	Name	Description	View	Delete
1	IE_Registry_Fix.pdf	Internet Explorer Registry Fix	↓	🗑️
2	nomergefix.PNG	WebEOC Fix	↓	🗑️
3	WA_EOC_OrientationBasics4-14-2011 [Compatibility Mode].pdf	WebEOC Orientation Basics	↓	🗑️
4	WA_EOC_StaffingBoardQR6-14-2011.pdf	Staffing & Seating QR	↓	🗑️
5	WebEOC_WA-EOC-Training_QR.pdf	WebEOC_Quick_Reference	↓	🗑️



### Add File

File

Description

Depending on the permissions granted, users may add, view, and/or delete files from the library.



# View a file

File List				
	Name	Description	View	Delete
1	IE_Registry_Fix.pdf	Internet Explorer Registry Fix	↓	
2	nomergefix.PNG	WebEOC Fix	↓	
3	WA_EOC_OrientationBasics4-14-2011 [Compatibility Mode].pdf	WebEOC Orientation Basics	↓	
4	WA_EOC_StaffingBoardQR6-14-2011.pdf	Staffing & Seating QR	↓	
5	WebEOC_WA-EOC-Training_QR.pdf	WebEOC_Quick_Reference	↓	

Click the blue arrow to open the file.



# Need help with WebEOC? Contact

Debbie Bostwick  
WebEOC Administrator  
253.512.7020 office  
253.507.6185 cell  
[debbie.bostwick@mil.wa.gov](mailto:debbie.bostwick@mil.wa.gov)