

WebEOC Quick Reference

Step 1: Open your browser

Step 2 Turn off popup blocker

Step 3 From Camp Murray use desktop shortcut address: <http://webeoc/eoc7>

From off site, over the Internet Type emd.wa.gov in your browser to get to the Emergency Management Webpage

Under Quick Links, click **WebEOC**



Screen 1: Jurisdiction: All Jurisdictions

User name: WA-EOC-Guest

Password: P@ssw0rd

WebEOC 7.5 Login **intermedix**

Jurisdiction:

User:

Password:

Screen 2:

Select From dropdown list:

Position or Role 
Select Incident 

WebEOC 7.5 Login **intermedix**

Position:

Incident:

Screen 3: Additional login Information

top line is only **Required Field**

Naming convention standard

Lastname_Firstname (agency acronym)
e.g., LNI, COM, WSDOT

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Additional Login Information

Name:  Required field

Location:

Phone Number:

Email:

Comments:

Next: **Control Panel** comes up

WebEOC 7.5 **intermedix**

WA-EOC-Training as WA-EOC-Training

Training (Do Not Delete 2012) 

Boards

- Chat Board
- ISNAP Board
- Weblinks Board
- Boards WA-State
- 01 WA-EOC Significant Events
- 02 WA-EOC Situation Report
- 03 WA-EOC Action Plan
- 04 WA-EOC RFA and Mission Tracker
- 05 WA-EOC Staffing and Seating Charts
- 07 WA-EOC News Release
- 08 WA-EOC After Action Review
- 08 WA-EOC Contacts

Annotations: Username, Position, Log Off, Incident

Note: If you close the Control Panel, you will be logged out of WebEOC

Control Panel Navigation

1. “A blue + (New) entry: click the + to open a new screen and input information. Inside many boards there is also a capability to add records via an Add Record button, even though a blue + is not on the main board.”
2. To view display, click on the title of board: e.g., 01 WA-EOC Significant Events.
3. **Red Text** means new information has been added to a board.

The screenshot shows a list of boards under the heading 'Boards WA-State'. The boards listed are: 01 - JFO Significant Events, 01 WA-EOC Significant Events (in red), 02 WA-EOC Situation Report, 03 WA-EOC Action Plan, 04 WA-EOC Mission Tracker (in red), 05 WA-EOC Staffing and Seating Charts (in red), 06 WA-EOC Operations Activity Log (in red), 07 WA-EOC News Release (in red), 08 WA-EOC Contacts, 10 WA-EOC Activations Dependant, 11 WSDOT Road Conditions & Closures Board, 12 WA-EOC Shelter Status_Dependent, 14 WA-EOC Facility Notification Forms, and WA-EOC After Action Review (in red). Annotations include: a blue arrow pointing to '01 WA-EOC Significant Events' with the text 'Red Text means new information.'; a blue arrow pointing to '06 WA-EOC Operations Activity Log' with the text 'Click to view display. Most include' and an 'Add Record' button; and a blue arrow pointing to the bottom right corner with the text 'Click Blue + as another way to add record'.

Key Boards

Name	Use	Responsibility
Significant Events	Information significant to the incident that all should see, published from Section Activity Logs.	Section Chiefs/ ESF Leads
Situation Report	High level report by reporting period, including the general situation, priorities, all sections significant activities, and future issues or challenges impacting the response to the incident.	Coordinated by PLNG Section/ Input from all Sections.
Action Plan	Incident priorities and actions.	PLNG Section
Mission Tracker	Request for assistance and resource tracking.	Log / Ops / ESFs
Staffing	Tracks staff hours by shift, creates a contact list and generates the seating chart.	All
Section Activity Log	This is a journal documenting all response activities by section.	All
News Release	New releases and publications generated by External Affairs Section.	PIOs
After Action Review	This is a hot wash, is it a strength or is it an area of improvement, observations analysis and discussion, recommended correction actions.	All
WebLinks Board	Links to authoritative sites by category. Like the New Public Safety Situational Viewer (PSSV) .	All use