

Washington State E911 Advisory Committee
GIS SUBCOMMITTEE
April 7th, 2016 1000-1400

MEETING AGENDA
Vice Chairs, Ian Von Essen and Cathy Udenberg

1. **Call to Order**

2. **Introductions**

In Person

Mike Shannon
Ian Von Essen
Lynn Palmer
Courtney Thompson
JoAnn Boggs
Steve West
Marsha Bradshaw
Bob Mueller
Tom Ling

Call Bridge

Melissa Liebert
Jason Guthrie
Milla Zinski
Cori McKean
Gary Brooks
Michael Morgan
Tom Powers
Ivar Husa
Meagan Renick
Ray Stout
Diane Mark
Matt Hyatt
Chuck Buzzard
Mark Janowski
Stephanie Fritts
Jason Rosas

3. **Approval of minutes**
Moved and seconded

4. **Old Business**

- Review Definition of '98% MSAG Match Rate'
 - "True" synchronization criteria will be held off until vendor is chosen and we know what they will require
 - Currently recommend synchronizing either your ESN or MSAG Community with you RCL
 - We will request that ESN not be used in the state testing for evaluating data

- If match at 98%, consider it synched for now
 - You can also do either your TN or your MSAG records and achieve that 98%
- GIS Workflow Document
 - Authoritative BND discussed
 - Error reporting protocol has not been established yet so we need some mechanism for correcting data
 - Authoritative BND moved to "Highly Recommended"
- GIS Transition Document
 - Changes made as a group, next draft will be sent out for final review

5. Reports

- Training Subcommittee (Diane)
 - One of the sessions will be a round table approach to discuss workflow for QA/QC
 - Lynn will talk about Spillman tool
 - Ivar will discuss Integraph approach
 - Melissa will discuss ESRI approach
 - Diane will discuss GeoComm tool
 - Email will be sent out to coordinators to determine how many people will be sending staff for GIS track
 - Stephanie will send Diane info to send out to coordinator
 - SAG available online
- Budget WG (Cathy)
 - Get budget requests in
- WA 911 Data Standards WG (Cathy, Jason)
 - NENA Data Model reviewed at last meeting
 - Changes are:
 - Removing Authoritative Boundary
 - Require Metadata
 - Local Data will be stored in Washington State Plane (North or South)
HARN
 - We will request that the vendor does the transformation to WGS84

6. New Business

- Strategic Plan Task "e"
 - "Provide County Status information using a spreadsheet similar to that used for tracking the status of text to 911"
 - Task items, possibly hold off until vendor chosen?
 - Dan sent out a spreadsheet previously, maybe use that info for new spreadsheet
 - Cathy recommended using Richard Kelly's PP
 - This task and the County Plan is a redundant task
 - Melissa will talk to Laura and Richard about combining the two tasks
 - This will be reviewed at next meeting
- Action Plan
 - Requested task from Strategic Planning Committee
 - "Required NENA Layers" in all the documents rather than putting a number to it
 - Mike will update form
 - CHANGE: Melissa will update form
- County Status Report/County Plan
 - Questions/Bare bones template put on OneDrive
 - Intent:
 - To stay on track with transition
 - Estimate for money
 - Task list needs to be qualified that this we are in a dynamic environment and everyone will need to flexible
- GIS Subcommittee Chair Recommendation

- Names were received and will be submitted to the AC
- June Meeting
 - Skip or have it during Kennewick meeting?
 - Holding off meeting until July
 - Possibly have a breakfast meeting on Thursday if we think we need it
 - We will discuss this at the next meeting
- Imagery
 - If we want imagery on the budget, we need to get a scope to him by the end of June
 - Be considered for Fiscal Year starting July 2017
 - Joy would like this to move forward for
 - If SECO supports it, have Ziggy move it forward to the legislature
 - Talk to Richard, instead of going through Policy Committee, talk about making a request of Ziggy that he include it in his budget and ask legislature for those funds.
 - What is SECO willing to support?
 - Ian and Melissa will talk with Joy and Ziggy
 - We will make a point to talk with the Coordinators to make sure they understand that we will be getting top down imagery rather than oblique.

7. For the Good of the Order

8. Adjournment

Next GIS Subcommittee Meeting:

Lewis County Public Works Department, 2025 NE Kresky Ave., Chehalis, WA,
May 5th, 2016, 1000-1400

