

## **Washington State E911 Advisory Committee**

### **Training Subcommittee**

March 20, 2015

Camp Murray, WA

9:00 am – 12:00 pm

#### **Attending in Person**

Scott Jenkins, Spokane County, Chair  
Kathleen Slaybaugh, Garfield County, Vice-Chair  
Jennifer Johnson, Okanogan County  
Katy Myers, Clark County  
Misty Viebrock, Chelan/Douglas County  
Kindall Cooper, Garfield County  
Donna Barnes, Washington State Patrol

#### **Guests in Attendance**

Mark Radonich, Cultural Effects Consulting  
Christine Seymour, Cultural Effects Consulting

#### **State Office in Attendance**

Sharon Lotonuu and Kim Mask

#### **Introductions and Housekeeping**

Scott welcomed everyone and introductions were made.

#### **Update on Training Forum**

- Discussion and feedback from the training portion of the Spring Coordinator Forum.
- More discussion on the Video Relay Service and what the steps would be for a person using the system.
- CEC thought the test call demonstration may be beneficial if it could be properly set up ahead of time. This would demonstrate well for trainings.
- Discussed the overview of trends; such as research of cultures, use of exercises, and demonstrations.
- More focus on call takers, callers and responders.
- All agreed the course should be 6 hours in length and maximum of 20 participants.
- Mark will be soliciting for training locations. Four classes currently scheduled on eastside of the state.
- Will be sending flyers of scheduled training out to Coordinators and Trainers.
- Christine would like to make cold calls to attendees of trainings by entering into raffle system using cell numbers for purpose of demonstrating VRS.
- Clark County may be interested in hosting two additional trainings.

#### **CJTC Contracts**

- Sharon Lotonuu is reviewing and looking at any changes needed in the CJTC contracts for FY2016.
- It was noted that there needs to be better “advertising” of courses at CJTC. CJTC will be reducing the number of instructors by one, this may make it more difficult to host courses on the eastside of the state.
- Would still like to see a Domestic Violence (DV) course incorporated into T3; to include good quality training across the state.

### **Memberships**

- King County – Still looking for membership from King County.
- Island County – Lisa Ernst (Chair will reach out to her to see if she is still interested in participating)
- Large Counties-West - Cathy Moe and Katy Myers are the primary and Stephanie Trueblood is the alternate.
- The chair will send a list of membership out to everyone to confirm.

### **State Certification**

- Historical Update: It started in this committee but was passed off to WA-APCO chapter.
  - Created Want Committee: Was stuck with budget; approved budget for CJTC to administer program.
  - Similar to Project 33. All Calltakers with at least one year OTJ experience would be grandfathered in at the discretion of Agency Director.
  - CJTC would be program administrators and record keepers.
  - Instructors would be CJTC cadre members
- Continuing Education requirements would include 24 hours of training per year. This has not been specified what the training would include; nor how many hours would be required to be NG specific.
- Chair will provide a presentation for next meeting.

### **Mission Statement**

- Finalized Subcommittee Mission Statement for Advisory Committee. Scott will submit to Advisory Committee at the May Meeting for approval.

**The next meeting is scheduled for May 7, 2015 at 8:00 am. This meeting will be held by conference call.**