

Washington State E911 Advisory Committee

GIS Subcommittee/Workgroup

January 6, 2015

10:00 am – 12:15 pm

Oak Harbor, WA

Members Attending in Person:

Alice Johnson (ICOM)

Robert Muller (Snohomish County)

Members Attending by Conference Bridge:

Gary Brooks (PENCOM)

Chuck Buzzard (Pierce County)

Eadie Kaltenbacher (Kitsap County, Host)

Jason Guthrie, TCOM (Thurston County)

Ivar Husa, SECOMM (Benton County)

Gerrit Klein, MACC (Grant County)

Melissa Leibert (Wahkiakum County)

Andy Malchert, Grays Harbor County

Diane Mark (Kitsap County)

Cori McKean, KITTCOM (Kittitas County)

Michael Morgan, Franklin County

Lynn Palmer, RiverCom (Chelan/Douglas)

Mike Shannon, Spokane County

Chic Stout, JEFKOM (Jefferson County)

Cathy Udenberg, Columbia County

Ian Von Essen, Spokane County

Milla Zinski, King County

Guests attending via Conference Bridge:

John Joseph, GeoComm

State Office in Person:

Dan Miller

Approval of Minutes: We will need to approve the minutes for the November and December meetings at the March 2015 meeting.

OLD BUSINESS:

RFI (All)

There were only minor edits to the RFI when sent out to all members. Dan made the recommended changes, Milla asked for a vote to approve and it was passed unanimously. The document will now be forwarded to the Military Department Finance Division to be uploaded to WEBS. Dan will email the subcommittee when the RFI is posted.

2015 GIS Subcommittee Meeting Schedule

Dan went over the proposed dates and locations for the GIS Subcommittee Meetings in 2015. Also, other GIS-related events are listed on the meeting schedule page (see One Drive under "Meeting Materials").

There will be a joint Oregon – Washington “*GIS in Action*” Conference in Vancouver (WA), May 4-6 and the National URISA (GIS-Pro) Conference will be held in Spokane, October 18-22.

Lessons Learned/Shared Experiences

As a step forward, it was suggested that we collaborate on Lessons Learned. We shouldn't assume that everyone is on the same sheet of paper with regard to workflows, procedures and experience.

Regardless of the outcome of the RFI and if an RFP is published, each county will need to make their own assessment on how the necessary steps will be accomplished. One step the GIS subcommittee needs to take is to adopt a set of standards, whether in-line with those of Washington State, NENA or a combination of both. We can use the goals as reference points to the Transition Plan schedule.

Chuck mentioned his “GIS Work Plan for NG911” document he created at the request of the E911 Policy Subcommittee. Most on this subcommittee had not seen this document so it will be uploaded to the One Drive under “Documents”. Gerrit suggested a Working Group be formed to help implement the suggestions of the Work Plan. Perhaps the key element in moving forward will be the funding available to assist counties above and beyond the normal, routine GIS editing. This will be different for all counties.

REPORTS:

- a. **Advisory Committee** – Nothing significant to report.
- b. **Policy Subcommittee** – See what was mentioned above about the GIS Work Plan document. Also, the upcoming Policy Subcommittee meeting has GIS on their agenda. Anyone would be able to attend in person or via teleconference.
- c. **Next Generation Subcommittee** – Nothing significant to report.

NEW BUSINESS:

- a. **Updated Meeting Schedule/Locations for 2015** – Dan updated the draft of the GIS Subcommittee Meetings schedule for 2015. He will coordinate with the specific locations to see if these meeting locations and dates work the potential hosts. The majority would like to keep the day of the week, but may move to the first week of the month to avoid conflicts. Other GIS-related events are also included in the document.

GOOD OF THE ORDER:

Ian will forward a continuous looping song for our listening pleasure. FYI, the Washington Military Department very likely will be going to a 4-10 schedule starting on or about 15 March. Mondays will most likely be the day of the week that Camp Murray will be “closed”.

Next Meeting at Moses Lake, March 5th (10:00 – 14:00). [MACC, 6500 32nd Ave NE, 98837].

To Do List:

- > Dan: Forward RFI to WMD Finance Division. Upload to One Drive
- > Craig: Agenda for March meeting.
- > Dan: Forward information about the upcoming Policy Subcommittee Meeting, January 16th.

- > Craig/Dan: County dataset request. (Assistance from others?)
- > SECO (Dan): Draft an “Authoritative Domain Register” by county.

DRAFT

