

**Washington State E911 Advisory Committee  
GIS Subcommittee Meeting**

April 16, 2015

10:00 am – 12:15 pm

Renton, WA

**1. Call To Order**

**a. Members Attending in Person:**

Gary Brooks (PENCOM)  
Matt Hyatt (Lewis County)  
Ivar Husa, SECOMM (Benton County)  
Khalid Khan (King County)  
Gerrit Klein, MACC (Grant County, Host)  
Craig Larsen, Chair (Lewis County)  
Melissa Liebert (Wahkiakum County)  
Robert Muller (Snohomish County)  
Lynn Palmer, RiverCom (Chelan/Douglas)  
Mike Shannon, Spokane County  
Milla Zinski (King County)

**b. Members Attending by Conference Bridge:**

Chuck Buzzard (Pierce County)  
Jason Guthrie, TCOM (Thurston County)  
Eadie Kaltenbacher (Kitsap County)  
Mark Janowski, WHITCOM  
Alice Johnson (ICOM)  
Andy Malchert (Grays Harbor County)  
Diane Mark (Kitsap County)  
Cori McKean, KITTCOM (Kittitas County)  
Michael Morgan (Franklin County)  
Tom Powers, PENCOM (Kitsap County)  
Chic Stout, JEFKOM (Jefferson County)  
Greg Sutherland (San Juan County)  
Cathy Udenberg (Columbia County)  
Ian Von Essen, Spokane County

**c. State Office in Person:**

Dan Miller

**d. Guests In Person:**

Scott Corwin (ValleyCom)

**e. Guest by Conference Bridge:**

**2. Introductions:** There were 13 in attendance in person and 14 on the phone bridge.

**3. Approval of Minutes:** The meeting minutes for the March meeting were approved.

**4. Old Business:**

**a. RFP Template Working Group (Dan)**

- This new working group has not met yet since the last meeting.
- The goal is to have a RFP Template working meeting within the next week or two.
- The working group has examples of several state GIS-NG911 RFP's as well as one from Snohomish County's.
- The goal is that for those Washington State Counties requiring assistance they will pick and choose which portions (ala carte) of the RFP they will use based on the assistance they need on in order to bring their 911 program's GIS Data up to NG911 standards.
- It will be up to each individual county to put out an RFP on what they need.
- If Counties do not prepare their GIS data for next generation use they will not be allowed to connect to the new ESInet.
- The ESRI or equivalent software issue came up. Craig stated that the wording will remain as is, ArcGIS Desktop Advanced or equivalent. This is NOT a requirement, but a recommendation.
- The issue of RFI responses was brought up again. Dan says that he did indeed acknowledge (inform) each company that his office had received their response.
- Dan also removed all of the RFI responses from the One Drive because of the access people would have to proprietary information. He is going to see if he can create another folder on the One Drive that requires an additional password for access.

**b. County GIS Status (Dan)**

- Dan Miller sent out another spread sheet trying to get an update in where counties were at in preparing their data for NG911.
- As of today's meeting date (April 16<sup>th</sup>), Dan has only received 7 responses so the status of most counties is unknown at this time.
- Dan reiterated that those counties that need help need to ask.

**5. Reports:**

**a. Advisory Committee (Craig/Dan)** – Nothing significant to report.

**b. Policy Subcommittee (Craig/Dan)**

- Craig informed us that the Policy Subcommittee has recommended an increase in funding to contract counties to help develop GIS data, but those counties have to ask for assistance if needed.
- More money was allocated through the Policy Subcommittee for GIS NG911 Modernization.
- CPD 6 (CPD – Coordinator Development Funds) money is for NG911 modernization which includes GIS. It may be possible for us to use some of this money to defray the cost of designing and developing an application to automatically synchronize our GIS and MSAG data.

- The ESINET RFP does include a section on a state SIF; however, it sounds like that section of the RFP does not clearly state what the management requirements would be for a statewide SIF. The SIF will be the responsibility of the NG911 Subcommittee.
- The state office is still not sure when that RFP will hit the streets. It is still in the hands of the attorney general's office.
- Craig Larsen explained the rob Peter to pay Paul principle for 911 funding. CBD requests are funded first. Then what is left over is allocated to the contract counties. So if we ask for CPD money for imagery or GIS data acquisition and clean up, there will be fewer dollars available to the contract counties. The consensus was the need for imagery outweighed the need for dollars for contract counties.

**c. Next Generation Subcommittee (N/A)**

- Nothing significant to report.

**6. New Business:**

**a. Summer Forum Presentation/Workshop (Chuck & Lynn)**

- Chuck and Lynn offered to do a GIS Data Prep Workshop (Doctor's Office) which would include QA-QC on existing data for those participants that attend the Summer Forum.

**b. Imagery Acquisition (actually discussed during Old Business, moved to New Business)**

- There was lots of discussion on the need for imagery.
- WA State OCIO did send an email out inquiring into the need for statewide imagery acquisition (enhanced NAIP), 12" which would be dependent on state agency and county funding.
- WA State OCIO office reported that they had only 2 responses from the entire state in regards to a need for statewide imagery. OCIO office said that until there is more support they are not pursuing a statewide imagery solution.
- An imagery working group was formed to look into how to get state-wide imagery. It appears that the next version of NAIP imagery would be one foot resolution. [Gerrit, Khalid, Matt, Ian, Lynn.]
- Depending on the final pixel resolution of NAIP we are unsure if it will be adequate for those Counties who do not have current imagery to support GIS data editing.

**c. NG911 GIS Workflow Document (Chuck)**

- No new news to report.

**d. GIS/MSAG Workshop (Group Discussion)**

- Discussed site logistics for a GIS/MSAG Workshop. This would be separate from the Coordinator Forums with GIS/MSAG personnel only, maybe in the fall.
- Tie into specific needs with an agenda. Also need specifics on logistics, venue options, topics, presenters, equipment (computers) and funding options.
- Cori and Ivan volunteered to assist Dan with doing the research.

**e. GIS Training Needs – Survey (Dan)**

- An email was sent out requesting the top three GIS training needs; however, Dan received 6 or 7 responses. Possible training on ESRI Data Reviewer, ArcGIS Server and Python use with automating workflows. Could be tied into workshop.

#### **f. Subcommittee Agenda Process (Dan/et al)**

- The subject of who should set the agenda for meetings came up. It was decided that vice-chairpersons will take turns for the responsibility of that. Khalid is going to set the agenda for the meeting in May.

#### **7. For The Good of the Order:**

- Mike Shannon brought up the issue of our inability to actually complete a full GIS to ALI synchronization because none of us have access to COMCAST's (VoIP) ALI database.
- Milla says she has been in contact with TCS (they maintain the data for COMCAST). The issue of access is in the hands of TCS attorneys right now.

#### **8. Action Items:**

- Have a RFP Template working meeting within the next week.
- Have WA State E911 Coordinating Office (SECO) send an email to the OCIO office making them aware that the SECO office will participate in the OCIO NE Pilot Project.
- Have Craig send a request to Policy Subcommittee for the allocation of funds to support GIS NG911 Modernization; specifically the creation of **Statewide Seamless NG911 GIS Layers**.
- For have Craig send a request to Policy Subcommittee for the allocation of funds to support the acquisition of Statewide Ortho Imagery to support 9-1-1 GIS data layer Maintenance.

#### **9. Adjournment**

**Next Meeting** in Pasco, May 7<sup>th</sup> (10:00 – 14:00).

[Benton County EOC, 502 Boeing Street, Pasco, WA 99301].