

Strategic Planning Subcommittee Meeting

October 20, 2014 0900-1200

Constituency	Primary		Alternate	
Chair	Laura Caster	X		
King County	Marlys Davis	X		
Large Urban Counties East	Lorlee Mizell (Vice Chair)	X		
Med Urban Counties East	Jackie Jones	X		
Rural Counties East 1	Angie Fode	X		
Rural Counties East 2	Mike Worden	X		
Large Urban Counties West	Richard Kirton	X		
Med Urban Counties West	Craig Larsen	X		
Rural Counties West 1	Joannie Bjorge	X		
Rural Counties West 2	Steve Romberg	X		
Advisory Committee	Rosalie (Rose) Parr	X	TBD	
State Office	Ziggy Dahl		Bill Peters	
	Andy Leneweaver		Teresa Lewis	
	Kenn Moisey		Sharon Lotonuu	
	Dan Miller		Kim Mask	

KEY: X=In Person R= By Conference Bridge (no conference bridge for the 10/20/14 meeting)

Guests:

Stephanie Fritts	Criselia Grupp
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1) Call to Order/Introductions

Laura called the meeting to order at 0900. Laura asked everyone to sign in. Introductions were not needed.

2) Approval of minutes from last meeting (September 16, 2014)

Richard Kirton made the motion for the minutes to be approved as written; Marlys Davis seconded the motion. The vote was unanimous to approve the minutes as written.

3) Edits to March 2013 Strategic Positioning Document

There was discussion of the idea that these are initiatives, not priorities in some number order. It was decided to move to item 4) before spending any more time on this item.

4) Discuss Options for Subcommittee

There was discussion about reviewing and updating the priority statements and creating fresh action items. A suggestion was made to have broad representation, including the subcommittee chairs, the AC Chair, State 911 and the AC. It was suggested that the whole subcommittee meet quarterly and that the Strategic

Planning Subcommittee Chair meet with the other Subcommittee Chairs more regularly. Discussion followed.

Richard said that with an APCO Committee, if it doesn't relate back to the strategic plan, the committee doesn't work on it.

Stephanie mentioned legislation as an issue the Chapter can work on. There may be opportunity to work with APCO NENA and the Strategic Planning Subcommittee. Richard mentioned certification and the fund raid.

Criselia asked how the information has come together in the past. Lorlee noted that it's a strategic plan for the AC, not a separate document. The subcommittees of the AC each have a mission. It shouldn't take away from value of the specific plan. Discussion followed. Lorlee offered the Spokane example of initiatives which is not extraordinarily specific.

It was suggested to keep the initiatives and strip the rest of the document, then identify objectives. Subcommittee Chairs could take the approved initiatives back to their Subcommittees; develop an action plan for the initiatives with action steps and due dates. They could flesh it out with where to look for resources, etc. Then each Chair would report on the status of the action items in their report to the Advisory Committee.

There could be initiatives and subcategories. Discussion continued.

Peggy reminded us that the AC cannot send a letter to legislature, except to communicate at year end to provide information.

It was decided to extend an invitation to the WA Chapter of APCO NENA, the Subcommittee Chairs, and the State 9-1-1 Office. We will meet all day on November 21.

5) Potential Partnerships with WA Chapter APCO/NENA and with State 911

See discussion above.

6) Tracking Action Items

See discussion above.

7) Next Steps

See discussion above. Also check on the "90" buildings for the meeting on November 21.

8) Other Business

- We need to get AC approval for some of the primary and alternate representatives. Katy is primary and Richard is alternate. Karl is alternate for Steve.
- Laura will work with the State 911 Office to set up the 2015 meetings.
- Annual approval of members and mission statement for July 2015.

9) Next Meeting: November 21, 2014 0830-1800 at Camp Murray

(Please note that the November 21, 2014 meeting was moved to January 13, 2015, and then later cancelled. The next Strategic Planning Subcommittee meeting is scheduled for March 18, 2015 1530-1730.)