



# Washington Air National Guard Active Guard Reserve (AGR) Announcement

JOB ANNOUNCEMENT # 16-036-ANG

## POSITION INFORMATION

**Position:** Director of Cyberspace Operations      **Grade:** O-5  
**Location:** 225 SS      **AFSC:** 17D3Y  
JBLM, McChord Field  
**Opening Date:** 31 March 2016      **Closing Date:** 13 May 2016

## WHO CAN APPLY

All current members of the Washington Air National Guard and those eligible to join.

## INITIAL ELIGIBILITY CRITERIA

The following criteria must be met as of closeout date of this announcement to be considered:

- Must possess the 17D3X or 17S3X AFSC
- Mandatory: IDE (PME) complete
- Must currently be in the grade of O-5, or be an O-4 immediately eligible for promotion
- Must attain IAM Level II Certification within 1 year of assignment
- Meet ANG fitness standards IAW AFI 36-2905 with a score of 75 or above (*applies only to current members of the USAF, USAFR or ANG*)
- Possess or be able to obtain a **TOP SECRET** security clearance

## SUMMARY OF DUTIES

**SUMMARY OF DUTIES:** Responsible for providing Communications, Cyber and Information Management within Sector facilities and throughout the Area of Operations. This includes radios, radars, C41 systems, networks, telecommunications systems, satellite systems and automation used in multiple classified and unclassified environments. Coordinates with subordinate, lateral and higher echelons, as well as external agencies and services supporting the Air Defense/Air Sovereignty of the United States. Coordinates with 24th AF/ACC/NORAD network Control Centers to ensure their systems will integrate and interoperate, when necessary, with the Defense Information Systems Agency infrastructure, and Air Force and host base systems. Organize, train, and equip assigned cyber personnel. Manages unit-level infrastructure. Plans the evolution of systems supporting the mission; ensures war, support, and contingency planning are accomplished for communications and information requirements. Develops communications and information annexes and appendices, contingency plans and support plans. Reviews and assists with the development of host base plans & agreements involving communications and information resources or activities. Identifies and collects communications and information systems infrastructure requirements and incorporates it into the host base communications and information systems blueprint, as necessary. Coordinates plans and requirements with the 38th CEG to ensure consistency with the system architecture and incorporation into the base communications and information systems blueprint. Ensures the communications and information systems blueprint, the base comprehensive plan, and military construction programs complement each other. Manages communications and information projects. Coordinates and establishes a focal point for determining unit-



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level training requirements and provides for customer training. Accounts for computer hardware and software. Establishes a single customer contact for automated systems and network problems, system administration requirements, and system and network protection requirements. Plans, acquires, operates, and maintains systems consistent with Air Force and MAJCOM plans, architectures, and communications and information systems blueprints. Leads and coordinates maintenance requirements with mission system Program Management Offices to ensure highly reliable, robust and maintainable mission systems. Develops and maintains their communications and information plans and architectures according to Air Force instructions and publications. Ensures compatibility, interoperability, and security requirements before fielding a system, and maintains them throughout the life of each system. May be required to work extended shifts during wartime or NORAD exercises to support contingency operations. 225th ADG policy requires initial AGR tours up to four years with potential for renewal at the end of current tour. Subsequent AGR tours are limited to a maximum of no more than four years.

### ELEMENTS

The following elements are considered essential for successful performance in this position. Response to the Elements is voluntary, however written response to each of the following Elements will ensure that specialized experience is recognized.

- Knowledge of fundamentals of cyber/network systems operations & operational systems architecture
- Knowledge of operations management
- Knowledge of telecommunications
- Knowledge of command and control within the Operation NOBLE EAGLE & NORAD mission sets
- Knowledge of techniques of cyber and info planning, programming, project management, procurement, contracting, operations, and maintenance
- Working knowledge of the cyber systems supporting integrated threat warning/attack assessment
- Experience with and a working knowledge of the three NORAD Regional Commands (ANR, CANR, CONR), and their subordinate units is desirable
- Extensive experience and knowledge in leading, managing and mentoring people. The ability to build and maintain strong work teams to accomplish complex challenges is essential across different disciplines to include Civil Engineering and Logistics. Ability to effectively write OPRs/EPRs/Awards and all forms of personal and professional correspondence both within the organization, laterally to other units and to higher headquarters is highly desirable

### APPLICATION INSTRUCTIONS

Applicants may apply for this position by submitting the following:

- 1) Resume cover letter (*not required, but highly encouraged*).
- 2) NGB 34-1, *Application for Active Guard Reserve (AGR) position*



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- 3) Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
- 4) Current Report of Individual Person (RIP) (*only applies to current members of the USAF, USAFR or ANG*)
- 5) Point Credit Summary (PCARS) from the vMPF. Print "View All", minus the PCARS definitions and FAQ pages (*only applies to current members of the USAFR or ANG*)
- 6) Current Report of Individual Fitness (*only applies to current members of the USAF, USAFR or ANG*)
- 7) Response to Job Elements (*not required, but highly encouraged*)
- 8) Copy of all OPRs (last 5 OPRs for applicants already holding the O-5 grade)
- 9) Provide current copy IAM Level II certification (CISSP, Certification Authorization Professional (CAP) or Certified Information Security Manager (CISM)) (highly encouraged, but will be required within 1 year of assignment)
- 10) NO BINDERS OR BOUND DOCUMENTS

Email applications to: [LORIE.K.MOORE.MIL@MAIL.MIL](mailto:LORIE.K.MOORE.MIL@MAIL.MIL)

*When emailing applications, please put the announcement number and last name in the subject line*

Applications can also be mailed to:

HUMAN RESOURCES OFFICE/AGR  
Attn: MSgt Moore/Air AGR Manager  
33 41<sup>st</sup> Division Way, Bldg 33  
Camp Murray, WA 98430

Applications must be received by this office by 1630 on the closing date of the announcement. **If you are sending your application via Priority Mail, Fed Ex, etc please allow an additional 3-5 days to the shipping time as they are not delivered directly to HRO.** Applications not received by HRO by the closing date will not be accepted. Applications will not be returned.

## ADDITIONAL INFORMATION

- Equal Employment Opportunity: The Washington National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, national origin, gender, marital status or political affiliation.
- Enlistment/Appointment in the Washington Air National Guard is a condition for retention in the AGR program.
- Potential for promotion in the position is conditional upon assignment to the appropriate UMD grade, compliance with ANGI 36-101 grade compatibility requirements and, if applicable, the availability of an AGR control grade. Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade.
- The process of applying and being nominated does not constitute final selection for nor guarantee this position. Applicants are strongly advised not to make arrangements to move or change jobs until notified of final selection by the Adjutant General of the State of Washington or designated representative.



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- Applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD) for officers, age 60 for enlisted. If unable to meet this requirement a statement of understanding must be completed prior to start date.
- Military grade cannot exceed the maximum military grade authorized. A member who is overgrade must indicate, in writing, a willingness to be administratively reduced in grade when assigned.
- Point of Contact for general AGR announcements:  
MSgt Lorie Moore, AGR Manager for Air (253) 512-8347

Point of Contact for this announcement:

225 SS DSN 382-4839, Comm 253-982-4839, [gordon.birdsall@us.af.mil](mailto:gordon.birdsall@us.af.mil)